

In accordance with the Governor's March 13, 2020 Executive Order 202.1, until further notice meetings will be held via videoconferencing. The Organizational and regular meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held via video conference (ZOOM) on January 11, 2021 at 7:30 p.m. due to the COVID-19 Virus.

PRESENT:

Supervisor	Peter Parsons
Council Members	Jane Crimmins, Tony Gonçalves, Richard Sklarin and Daniel Welsh
Town Clerk	Janet L. Donohue
Absent	None

Also attending was the Attorney for the Town Gregory Folchetti, Comptroller Leo Masterson, Parks & Recreation Superintendent Dana Mayclim, Police Chief David Alfano, Facilities Maintenance Director Joel Smith and Confidential Secretary/Benefits Coordinator Mary Hafter.

Approximately 39 participants were on the call.

Supervisor Parsons called the meeting to order at 7:31 p.m. and read the following statement:

I am Supervisor Peter Parsons, and I call to order the Town of Lewisboro Town Board Organizational and regular meeting for Monday, January 11, 2020 at 7:30pm. Before I go any further, I want to confirm that Joel has started recording this meeting. In accordance with the governor's executive order #202.1, this meeting is being conducted via Zoom. That link has been provided to the public so they can view the meeting and we have confirmed that the feed is active and working. I have confirmed with Janet Donohue, our Town Clerk, that the meeting has been duly noticed and legal notice requirements fulfilled. Notice has been placed on the Town of Lewisboro website and included in the email distributions from the Town.

With me on this Zoom conference meeting from the Town of Lewisboro are:

- *Members of the Town Board: Jane Crimmins, Tony Gonçalves, Richard Sklarin and Dan Welsh. We have a quorum and can vote on any matters that come before the board.*
- *Town Attorney Gregory Folchetti*
- *Town Clerk Janet Donohue*
- *Joel Smith Facilities Maintenance Director*

At the public comment periods we ask that only the following persons will be permitted to speak:

- *Residents of the Town of Lewisboro or Katonah-Lewisboro School District*
- *Owners of property in the Town of Lewisboro*
- *Employees of the Town of Lewisboro*

*If you want to speak at the public hearing or make a public comment, please raise your hand at the appropriate time. To do that, if you are on zoom, put your curser at the bottom of the window and you should see an image of people labeled participants. Click on that to get a panel on the right-hand side, with icons at the bottom. You can then click raise hand. Participants who have raised their hand will show up on the host screen in the order that you raise your hand. The host will then unmute you and tell you that you have the floor. You may also have to unmute yourself if your microphone is not active. If you dialed in on a phone, you can raise your hand to indicate you want to talk by pressing *9. We will ask people to give their name and which hamlet they live in upon entering, and to keep their comments to 2 minutes (our Town Clerk will be keeping time and you will hear a timer at the end of the 2 minutes). If someone is disrespectful or uses*

profanity at this meeting, they will be asked to leave the virtual meeting, just as they would be asked to leave a physical meeting. Please remember that your camera is on and profanity will not be tolerated in any form, including gestures and acronyms.

PLEDGE OF ALLEGIANCE

The Supervisor led the Pledge of Allegiance to the flag.

COMMUNICATIONS – Thank You to Volunteers

Supervisor Parsons thanked all of the residents for their volunteer service to the Town. He especially thanked Richard Sklarin for serving on the Planning Board, Elizabeth Meyer-Gross for serving as Chair for Sustainability, and Betsy Barnett and Kenneth Aufsesser for serving on the Conservation Advisory Council.

Attack on Capital

Supervisor Parsons stated the following: *Rebellion and revolution are by definition chaotic. That is their purpose, so their originators do not give a damn what the Town Board of Lewisboro says. We are the enemy. My own hope is that this attack will provide a catharsis which will provide a launching pad for Biden to unify the country.*

COMMITTEES – Vacancies

Supervisor Parsons stated that there are vacancies on the following Committees: the Conservation Advisory Council, the Cable TV Committee, the Housing Committee. Anyone who may be interested in serving on one of these committees should send a résumé along with a letter of intent to Mary Hafter, benefits@lewisborogov.com.

COVID – Updates

Supervisor Parsons stated that our numbers are up to 63 current active Covid cases in Lewisboro. North Salem has 56, Pound Ridge has 33, Bedford has 170 and Somers has 245. Supervisor Parsons reminded all to keep following the rules.

STAFF APPOINTMENTS

On motion by Supervisor Parsons, seconded by Ms. Crimmins, the Board voted as follows to make and approve the following Staff Appointments as one motion as written:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

Town Attorneys

Herodes Law PC

Gregory Folchetti

Planning Board Attorney

Judson Seibert, Keane & Beane, P.C.

Town Engineers

Kellard Sessions Consulting, P.C.

Town Planner & Wetlands Inspector

Kellard Sessions Consulting, P.C.

Town Prosecutor	Greg Monteleone
Town Auditor	O'Connor Davies Munns & Dobbins, LLP
Fire Inspectors	Joseph Angiello
	Jeff Farrell
Supervisor's Confidential Secretary/Benefits Administrator	Mary Hafter
Deputy Supervisor	Tony Gonçalves
Deputy Receiver of Taxes	Diane Crocker
Elections Officer/Registrar of Vital Statistics/	
Records Management Officer	Janet Donohue
Deputy Town Clerk/Deputy Elections Officer/	
Deputy Registrar of Vital Statistics	Jennifer Caviola
Deputy Highway Superintendent	Joseph Posadas
Town Historian	Maureen Koehl
Cemetery Commissioner	Stephen T. Johnson
Deputy Building Inspector	Jeff Farrell
Comptroller	Leo Masterson
Wild Oaks Administrator	Leo Masterson
Oakridge Sewer and Water Administrator	Joel Smith
Oakridge Water Billing Administrator	Deirdre Casper
<u>ADVISORY COMMITTEE FOR THE DISABLED</u> – Reappointment of Members	

On motion by Supervisor Parsons, seconded by Mr. Gonçalves, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Peter Beardsley, Alexandra Morris and Dean Travalino are hereby reappointed as members of the Advisory Committee for the Disabled for a 3-year term ending December 31, 2023.

ANTENNA ADVISORY BOARD – Reappointment of Member

On motion by Supervisor Parsons, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Neil Berman is hereby reappointed as member of the Antenna Advisory Board for a 5-year term ending December 31, 2025.

BOARD OF ASSESSMENT REVIEW - Reappointment of Member

On motion by Supervisor Parsons, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Richard D. Ferrarone is hereby reappointed as member of the Board of Assessment Review for a 5-year term ending September 30, 2025.

CABLE TV COMMITTEE – Reappointment of Members

On motion by Supervisor Parsons, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Glenn DeFaber and James M. Dodge III are hereby reappointed to the Cable TV Committee for 3-year term ending December 31, 2023.

CONSERVATION ADVISORY COUNCIL – Reappointment of Members

On motion by Supervisor Parsons, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Bob Sullivan and Valencia Ondes are reappointed to the Conservation Advisory Council for 2-year terms expiring December 31, 2022.

EMERGENCY MANAGEMENT COMMITTEE – Reappointment of Members

On motion by Supervisor Parsons, seconded by Mr. Gonçalves, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that David Alfano, Robert Feroce, Barbara Mangione and Jennifer Dering hereby are reappointed to the Emergency Management Committee for 2-year terms expiring December 31, 2022.

HOUSING COMMITTEE – Reappointment of Members

On motion by Supervisor Parsons, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Prescilla Page, Linda Rae, and Jane Lindau are hereby re-appointed to the Housing Committee for 2-year terms ending December 31, 2022.

OPEN SPACE AND PRESERVES ADVISORY COMMITTEE – Reappointment of Members

On motion by Supervisor Parsons, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Callie Bauer, Gregory Monteleone, Joann Hickey, Mike Ferrara, Michael Surdej, and Tim Farrow are hereby reappointed members of the Open Space and Preserves Advisory Committee for 2-year terms expiring December 31, 2022.

PARKS AND RECREATION ADVISORY COUNCIL – Reappointment of Members

On motion by Supervisor Parsons, seconded by Mr. Gonçalves, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Bill Pink, Barbara Granata, Jennifer Cayea, Mike Harris, and Peter DeVittorio hereby are reappointed members of the Parks and Recreation Advisory Council for 2-year terms expiring December 31, 2022 and Daniella Goldman and Melissa LeSavage are reappointed as Associate Members of the Parks and Recreation Advisory Council for 1-year terms expiring December 31, 2021.

STORMWATER MANAGEMENT COMMITTEE – Reappointment of Members

On motion by Supervisor Parsons, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Jessica Gallagher is hereby reappointed as a member of the Sustainability Committee for a 2-year term expiring December 31, 2022.

VETERANS ADVISORY COMMITTEE – Appointment of Member

On motion by Supervisor Parsons, seconded by Mr. Gonçalves, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that John Lemke is hereby appointed member of the Veterans Advisory Committee for a 2-year term expiring December 31, 2022.

ZONING BOARD OF APPEALS – Reappointment of Member

On motion by Supervisor Parsons, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Todd Rendo is hereby reappointed as Member of the Zoning Board of Appeals for a 5-year term expiring December 31, 2025.

CHAIRPERSONS OF COMMITTEES & COUNCILS

On motion by Supervisor Parsons, seconded by Mr. Welsh, the Board voted 5-0 to make the following appointments of Chairpersons of Committees and Councils:

Advisory Committee for the Disabled	Lorey H. Leddy
Antenna Advisory Board	Joseph Neu
Architectural and Community Appearance Review Council	Rose Bonanno
Board of Assessment Review	Lawrence A. Mandelker
Cable Television Advisory Committee	Dean Travalino
Conservation Advisory Council	John Wolff
Emergency Management Committee	Adam Ochs & Tony Gonçalves as Deputy
Housing Committee	Jane Lindau
Landmarks Advisory Committee	W. Theodore Strauss
Open Space and Preserves Advisory Committee	Greg Monteleone

Parks and Recreation Advisory Council
 Pedestrian and Bicycle Advisory Committee
 Planning Board
 Stormwater Management Committee
 Sustainability Committee
 Veterans Advisory Committee
 Zoning Board of Appeals

Ian Harris
 Danielle Greenberg
 Janet Andersen
 Paul Lewis
 Robert Fischman
 John Lemke
 Robin Price, Jr.

APPOINTMENTS, APPROVALS & AUTHORIZATIONS
PROCUREMENT POLICY

On motion by Mr. Gonçalves, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board has adopted an amended procurement policy as of October 24, 2016 and said policy should be reviewed by the Town Board on an annual basis.

AUTHORIZE ATTENDANCE AT CONFERENCES AND MEETINGS

On motion by Mr. Gonçalves, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED that authorization be given for instate travel to the Supervisor, Town Board members and other municipal officials and employees for attendance at annual meetings and training sessions and be it further

RESOLVED that said municipal officials and employees of the Town shall submit a request for attendance at such meetings along with an estimate of costs to the Town Board in advance of such meeting and

BE IT FURTHER RESOLVED that attendees be reimbursed by the Town for reasonable budgeted expenses incurred by their attendance at the meeting/training sessions.

MEMBERSHIPS – Authority to Join Organizations and Pay Dues

On motion by Mr. Gonçalves, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that memberships in the professional organizations for 2021 are approved, and the required 2021 dues be paid.

ASSOCIATION OF TOWNS – Authority to Join & Pay Dues; Training School; Re-appointment of Delegate and Alternate

On motion by Mr. Gonçalves, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby approve the continuation of the membership of the Town of Lewisboro in the Association of Towns for 2021 and pay the annual membership dues in the amount of \$1,500.00 and be it further

RESOLVED that Supervisor Parsons is hereby re-appointed as the 2021 delegate and Councilman Daniel Welsh is hereby re-appointed as the 2021 alternate delegate and are authorized to vote on behalf of the Town of Lewisboro at the Annual Meeting & Training School of the Association of Towns of New York State to be held on February 14-17, 2021 Virtually.

PARKS AND RECREATION - Set Seasonal Salary Ranges

On motion by Mr. Gonçalves, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the 2021 part-time seasonal staff salary ranges as proposed by the Superintendent of Parks and Recreation in a memo dated January 6, 2021 hereby is approved.

MILEAGE – Rate Set

On motion by Mr. Gonçalves, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Town employees and elected officials shall be reimbursed for use of a personal vehicle for Town business, when a Town-owned vehicle is not available for use, at the per-mile rate set by the IRS.

KENNEL - Authorize Agreement

On motion by Mr. Gonçalves, seconded by Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor is hereby authorized to sign a one-year agreement, for a term expiring December 31, 2021, between the Town and the South Salem Animal Hospital that provides for holding and sheltering dogs, in accordance with the provisions of the New York State Agriculture and Market Law, and in accordance with the provisions of Chapter 105 of the Code of the Town of Lewisboro, at a cost of \$45.00 per twenty-four hours or part thereof, and \$37.00 if dog belongs to the Town of Lewisboro and is waiting to be adopted out, said approval subject to counsel's review of the agreement.

LIBRARY – Authorize Annual Agreement

On motion by Mr. Gonçalves, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor be and hereby is authorized to sign the 2021 agreement with the Lewisboro Library.

NEWSPAPER – Designation of Official Newspaper and Alternative

On motion by Mr. Gonçalves, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby designate the Record Review as the official newspaper for the Town of Lewisboro along with the Journal News, which is a daily paper, as an alternative paper.

FINANCE – Designation of Banks

On motion by Mr. Gonçalves, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that J. P. Morgan Chase and Signature Bank are hereby approved as the depositories for Town funds during the year 2021.

FINANCE – Approve Bank Depository Agreements

On motion by Mr. Gonçalves, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor hereby is authorized to sign bank depository agreements.

FINANCE – Transfer Authorization

On motion by Mr. Gonçalves, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, the Town Supervisor and the Town Comptroller are hereby authorized to make transfers of funds not to exceed \$10,000 a month, among the appropriation lines of the 2021 Town Budget.

HIGHWAY DEPARTMENT – Authorization to Purchase Tools

On motion by Mr. Gonçalves, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that pursuant to Section 142 of the Highway Law, the Superintendent of Highways of the Town of Lewisboro is hereby authorized to purchase equipment, tools and other implements to be used for highway maintenance, construction or reconstruction during 2021, subject to the limitations of budgetary appropriations and public bidding requirements.

HIGHWAY DEPARTMENT – Agreement to Spend Funds

On motion by Mr. Gonçalves, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that pursuant to the provisions of Section 284 of the Highway Law, the Agreement to Spend Town Highway funds budgeted for the year 2021, as presented to the Town Board by the Superintendent of Highways, is hereby approved.

HIGHWAY DEPARTMENT – Highway Estimate and Budget

On motion by Mr. Gonçalves, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Annual Highway Estimate and Budget for 2021, as presented by the Superintendent of Highways, hereby is approved.

MEETINGS – Dates Set

On motion by Mr. Gonçalves, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Town Board meetings shall normally take place on the second and fourth Mondays of the month. Such meetings will normally be via remote or held at the Town House, 11

Main Street, South Salem, New York at 7:30 p.m. Additional meetings will be held as the Board deems necessary.

LIAISONS – Supervisor’s 2021 Liaisons List

On motion by Supervisor Parsons, seconded by Mr. Gonçalves, the Board voted 5-0 to approve the following 2021 Town Board Liaison List as written below.

TOWN OF LEWISBORO 2021 TOWN BOARD LIAISON LIST

Advisory Committee for the Disabled	Jane Crimmins
Architectural & Community Appearance Review Council	Jane Crimmins
Antenna Advisory Board	Tony Gonçalves
Assessor's Office	Tony Gonçalves
Benefit's Administration Department	Jane Crimmins
Building Department	Tony Gonçalves
Cable Television Committee	Tony Gonçalves
Conservation Advisory Council CAC	Dan Welsh
Court Clerk's Office	Richard Sklarin
East of Hudson Watershed Corporation	Peter Parsons
Emergency Management Committee	Tony Gonçalves
Finance Department	Peter Parsons
Grants	Jane Crimmins
Highway Department	Richard Sklarin
Housing Committee	Dan Welsh
Katonah-Lewisboro School Board	Peter Parsons & Jane
Labor Negotiations	Richard Sklarin
Landmarks Advisory Committee	Jane Crimmins
Library	Jane Crimmins
Maintenance Department	Peter Parsons
Oakridge & Wild Oaks Water/Sewer District	Tony Gonçalves/Richard
Open Space & Preserves Advisory Committee OSPAC	Dan Welsh
Parks & Recreation. Advisory Council	Peter Parsons & Tony
Parks & Recreation Department	Peter Parsons & Tony
Pedestrian & Bicycle Advisory Committee	Dan Welsh
Planning Board	Richard Sklarin
Police Department	Tony Gonçalves
Recycling Department (Sustainability Committee)	Dan Welsh
Stormwater Management Committee	Dan Welsh
Tax Receiver's Office	Peter Parsons
Town Clerk's Office	Tony Gonçalves
Veterans Advisory Committee	Tony Gonçalves
Zoning Board of Appeals	Jane Crimmins

REGULAR TOWN BOARD MEETING:**(Started at 8:01 p.m.)****DOG CONTROL** – Unleashed Dogs

Supervisor Parsons stated that he had several reports of unleashed dogs running loose in Leon Levy Preserve, Town Park, and other preserves. Supervisor Parsons stated he has requested that the Dog Control Officer, who is part-time and paid by the hour, spend a certain amount of time patrolling these town owned preserves. He also suggested that if there are issues with unleashed dogs in the future to call or email the town offices as opposed to putting it out on social media.

PUBLIC COMMENT PERIOD I**RACISM**

Town resident Jeremy Zitomer read an op-ed that was in last month's Yorktown Times regarding Governor Cuomo's Executive Order 203 and racism. Mr. Zitomer hopes that the Lewisboro Town Board and the police reinvention committee think about these words that tend to point to patterns popping up in Westchester, in the State of New York and in our town.

COMMITTEE MEETINGS - Minutes

Town resident Barbara Mangione stated that she has brought this to the Town Board's attention before, but she would like to see minutes for all the committees on the town's website. She has reached out to a few of the committee chairs and reminded them as well.

MASTER PLAN – Update

Town resident Barbara Mangione stated that there has been talk about the Master Plan and she would like to know when the Board will start working on the Master Plan.

CONSENT AGENDA

On motion by Supervisor Parsons, seconded by Mr. Welsh, the Board voted 5-0 to approve the meeting minutes of December 14th, 2020 and the Board voted 5-0 to receive and file December departmental reports from the Building and Police Departments.

Supervisor Parsons congratulated the Building Department on a 37% revenue increase in their department. The Board congratulated the department on the increase and thanked them all for their hard work.

EMPLOYEE ASSISTANCE PROGRAM – Authorize Supervisor to Sign Contract

On motion by Ms. Crimmins, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor be and hereby is authorized to sign the 2021 Employee Assistance Program contract, not to exceed \$2,500, as reviewed by counsel.

DRUG ABUSE PREVENTION COUNCIL AGREEMENT – Authorize Supervisor to Sign Contract

On motion by Ms. Crimmins, seconded by Mr. Gonçalves, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor is authorized to sign the 2021 Drug Abuse Prevention Council Agreement, as reviewed by counsel.

NORTH EAST WESTCHESTER SPECIAL RECREATION INTERAGENCY AGREEMENT – Authorize Supervisor to Sign Contract

On motion by Ms. Crimmins, seconded by Mr. Gonçalves, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor is authorized to sign the 2021 North East Westchester Special Recreation Interagency Agreement, as reviewed by counsel.

PUBLIC COMMENT PERIOD II

There were no public comments.

MASTER PLAN/COMPREHENSIVE PLAN - Resolution

Mr. Welsh would like to start getting the word out to residents who may be interested in serving on the Master Plan Steering Committee. He shared a draft with the Board and would like to start working on this.

The Board discussed the draft and made the following resolution:

On motion by Supervisor Parsons, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

Seeking residents interested in serving on the Town of Lewisboro Master Plan Steering Committee

The existing TOL Master Plan (also commonly known as the Comprehensive Plan) is now several decades old and in need of an update. The Master Plan is used as a guide for the Town in the areas of land use, natural resources, economic development, housing, transportation, community services, and capital/facilities planning and other matters affecting development and quality of life in Lewisboro. The plan must reflect and support the Community's priorities and goals. The concepts of community sustainability and resiliency will be considered throughout the Master Plan and permeate all topic areas.

The Master Plan Steering Committee will direct the development of the Master Plan. It shall report to the Town Board, which is the ultimate approval agency for the final plan but work closely with the Planning Board. One member of the Steering Committee will be deputized by the Planning Board.

The Steering Committee will have five members initially. This number may be increased by resolution of the Town Board should there be a need. Membership will be for a term to match the duration of the plan development process, estimated at 18 months to two years.

The detailed charge of the committee may yet be refined, but is anticipated to include:

- Organize and execute community meetings with various Town boards, committees and departments, community groups and sectors to solicit plan input
- Propose and coordinate subcommittees which may include additional community members which may be formed with approval of the Town Board to focus on particular aspects of the plan
- Develop a request for proposals for a planning consultant for issuance by the town and assist in the award determination
- Coordinate the work of the planning consultant
- Report progress regularly to the Town Board

The Master Plan Steering Committee and its subcommittees shall establish regular meetings which will be open to the public.

Residents interested in serving on the Master Plan Steering Committee should send an email with a resume or equivalent background information to Mary Hafter at benefits@lewisborogov.com

CLAIMS – Authorized for Payment

On motion by Supervisor Parsons, seconded by Mr. Sklarin, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$79,525.66.

POLLING OF BOARD AND ANNOUNCEMENTS

VOLUNTEERS – Thanks

The Board thanked the numerous volunteers and dedicated staff that take part in the many committees in our community.

TOWN OFFICIALS AND EMPLOYEES – Councilman and Attorney

The Board welcomed newly elected Councilman Richard Sklarin and Town Attorney Gregory Folchetti.

PARKS & RECREATION - Updates

Mr. Gonçalves updated everyone on current and upcoming events, including a Snow Angel Program to help seniors during snowstorms. More information can be located at www.lewisbororecreation.com. He thanked everyone who participated in Light Up Lewisboro.

LEWISBORO FIRST DAY - Successful

Mr. Gonçalves thanked all who participated in Lewisboro 1st Day and the groups that provided a COVID safe activity for the town which included the Lewisboro Lions Club, Lewisboro Land Trust, Lewisboro Garden Club, Lewisboro Playground Project, Horse and Hound and Maureen Koehl. A little under 200 people took advantage of the offerings that day.

EAGLE SCOUT PROJECTS – Completed

Mr. Gonçalves thanked Eagle Scout Candidates Ryan Parker for his horseshoe pit, two corn hole fields plus two benches and a lending library at Onatru Farm near the Community Gardens. He also thanked Clayton Hadlock for updating the camping platforms at the Town Park. Both projects were well done!

ELECTRIC VEHICLE CHARGERS – Update

Mr. Welsh stated that they are working on getting electric vehicle chargers at the shopping centers and possible locations at town properties, such as the Library and Onatru locations. Site visits will be forthcoming.

FINANCE - Update

Mr. Welsh would like to get an update on finances from the Comptroller in the near future.

CROSS RIVER CELL TOWER – Updates

Mr. Gonçalves stated that Verizon has installed a permanent generator at the Cross River cell tower. He also stated that the Building Department issued a permit on 12/31/2020 to ATT for them to install their equipment on the Cross River cell tower.

MEETINGS – Dates Set

An upcoming meeting of the Board will include a meeting on Monday, January 25, 2021 at 7:30 p.m. In accordance with the Governor's March 13, 2020 Executive Order 202.1, until further notice, meetings will be held via videoconferencing. More information will follow.

EXECUTIVE SESSION – To Discuss Appointments to Committees & Real Estate Issues

On motion by Supervisor Parsons, seconded by Ms. Crimmins, the Board voted 5-0 to go into executive session at 8:31 p.m. to discuss appointments to committees and real estate issues.

On motion by Supervisor Parsons, seconded by Mr. Gonçalves, the Board voted 5-0 to come out of executive session at 9:25 p.m.

SUSTAINABILITY COMMITTEE - Appointment of Members

On motion by Supervisor Parsons, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does appoint Sarah Cocco, Christopher Cocco and Janet Harckham to the Sustainability Committee for 2-year terms ending December 31, 2022.

STORMWATER MANAGEMENT COMMITTEE – Appointment of Member

On motion by Supervisor Parsons, seconded by Mr. Gonçalves, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does appoint James Danalewich to the Stormwater Committee for a 2-year term ending December 31, 2022.

POLICE DEPARTMENT – Police Officer Michael Cazzari

On motion by Supervisor Parsons, seconded by Mr. Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does appoint Officer Michael Cazzari to the position of Lieutenant in the Lewisboro Police Department on a part-time basis, effective immediately.

TOWN PROPERTY – Sale of Lakeshore & Truesdale Lake Drive

On motion by Supervisor Parsons, seconded by Ms. Crimmins, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Crimmins, Gonçalves, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the sale of the real property owned by the Town of Lewisboro located on Truesdale Lake Drive, Tax Map Number 10810-48-36, to Cheryl Smith Alvarez at a sale price of \$8,000.

ADJOURNMENT

On motion by Supervisor Parsons, seconded by Mr. Welsh, the Board voted 5-0 to adjourn at 9:30 p.m.

Janet L. Donohue
Town Clerk