

**Minutes of the CAC Meeting
March 4, 2013
Town House Conference Room**

Present: Jan Andersen, Betsy Barnett, Phil DeNoia, and Bob Sullivan. Also in attendance for a portion of the meeting was Town Board member Dan Welsh.
Absent: Joe Boland, Bob Karpel, Joe Tansey, Jeff White.

Jan called the meeting to order at 6:05 pm.

General Items:

- We reviewed the proposed open space ownership project approach that was prepared by Joe B, and a chart summarizing open space in Lewisboro. The goal is to be able to provide the town board with a way to evaluate the different ownership options in the future. We agreed to move forward with this project. Joe and Jan will lead the project.

Planning Board Items:

- Levy Parking lot – we agreed to send a letter in support that also asked for boulders to block the path, since one member reported seeing cars frequently in the preserve at night. Betsy will draft.
- Arias / Lexis Holding – we discussed the role of monuments to delineate wetlands. Jan will draft.

Other topics:

- Ordinance updates. We discussed the ordinances that have come before the town board and future ordinance changes. We are not sure the purpose of the proposed “special circumstances” update. Jan will draft a memo.
- While Joe T was not present, we knew that he has been doing work on the Old Field Preserve. We intend to ask for OSPAC input and/or participation on the open space ownership project.
- Role of CAC – we discussed that communication is a portion of the role that we have not pursued, in part because of budget limitations. We discussed other outreach possibilities, including newspapers, Parks & Rec, the town email list, and the town cable TV network.
- We discussed the special permit procedure and whether the town does inspections of the special permit sites after they have been granted. Jan will look for the code language and send to the CAC.

The meeting adjourned at 7:45 pm. Our next meeting is Monday night, April 1.

CAC meeting dates for 2013 are proposed as: Mar 4, Apr 1, May 6, Jun 3, July 1 (?), Aug 5, Sept 3 (TUES), Oct 7, Nov 4, Dec 2.