

## Water Rules and Regulations & Rates Town of Lewisboro Water Districts

### 1. GENERAL PROVISIONS

The Rules and Regulations of the Water Districts of the Town of Lewisboro, including the water tariff rates, are established under authority of the Town Board of the Town of Lewisboro, New York. Nothing contained in these Rules and Regulations shall be construed so as to interfere with the duties and powers of the Town Board, officers, employees or agents of the Town of Lewisboro.

#### A. PURPOSE

The purpose of the Rules and Regulations is to provide procedures for the construction and use of the water districts of the Town of Lewisboro. All inquiries should be directed to the administrator of the Water district.

#### B. SCOPE

The Rules and Regulations shall apply to any person who is directly or indirectly a user of the water districts of the Town of Lewisboro. Water service requirements and procedures are delineated in Section 2. Plumbers and excavators responsibilities are listed in Section 4.

### 2. WATER SERVICE RULES AND REGULATIONS

#### A. GENERAL INFORMATION - WATER

Employees of the Town of Lewisboro or agents in possession of proper identification shall be permitted access to the customer's premises for the purpose of determining where and how water is used, inspecting pipes, maintaining and reading the water meter or any other reasonable purpose related to water consumption or water delivery.

#### B. DEFINITIONS - WATER

(1) "Backflow" - Reversal of flow within the water distribution system potentially causing a contamination of the water quality within the delivery system.

(2) "Casual Water" - Water obtained in bulk (volume), on a case-by-case basis. Water may be provided to water haulers, sewer cleaners, etc., at current commercial rates for the specific district.

- (3) "Construction Water" - Water used through a service during new construction prior to setting the water meter. Such water is normally used for mixing mortar, construction activity, et cetera, but not for landscape watering.
- (4) "Cross Connection" - Any connection or condition allowing actual or potential reversal of flow in a service and/or contamination of the potable plumbing systems and water system distribution system.
- (5) "Curb Stop" - A shut-off valve on the service for control of water to the customer normally located between the curb and property line.
- (6) "Customer" - Any authorized person, agency, corporation or other property owners or governmental jurisdiction having access to, using or permitting the use of water through service. The customer's responsibilities under the Rules and Regulations cannot be transferred, assigned or otherwise diminished for water service whether or not such property owner or governmental jurisdiction actually consumed or used the water. Owner's of commercial, residential rental units or individual homes being rented are responsible for all water usage charges and the up keep of all water service pipes, meters, and shut offs as described in this document. Specifically, payments for water usage shall be the sole responsibility of the owner as listed on the tax rolls and said bills shall be delivered to said property owners.
- (7) "Excavator" - Any person, corporation or entity authorized by the Town of Lewisboro to perform service work in connection with the installation, operation and maintenance of any part of the Water distribution system.
- (8) "Main Extension" - The construction of additional public water main to serve Customers. Construction normally occurs in public right-of-way or easements.
- (9) "Plumber" - A master plumber licensed in the County of Westchester to do plumbing or service work.
- (10) "Service" - A pipe used to convey water to the Customer from a water main.
- (11) "Street Valve" - A shut-off valve on larger services and water mains.
- (12) "Tap" - Opening in the water main allowing water to be passed into the customer's service.
- (13) "Water Distribution System" - The network of water mains, service lines, hydrants and related appurtenances.
- (14) "Water Main" - Large pipe used to convey water from the source through the distribution system to normally more than one Customer.
- (15) "Water Service" - The availability of water through Service.

### C. MAIN EXTENSIONS AND SERVICE CONNECTIONS

(1) To have a water main extended in the Town of Lewisboro, the Customer shall contact the Town of Lewisboro for current or estimated costs and procedures.

(2) The Town of Lewisboro makes all taps except as provided in contractual agreements. To have a tap made in an available water main and the service extended to the property line, the Customer shall contract with a Plumber or Excavator authorized by the Town of Lewisboro. The contractor shall contact the Town of Lewisboro for procedures.

A water main shall be considered "available" for tapping for water service if the service extended perpendicular from the water main is able to enter the customer's property. Contact the Town of Lewisboro offices for exceptions such as cul-de-sacs and other transmission main restrictions and details.

A plumber or excavator approved by the Town of Lewisboro shall also comply with Section 4 of these Rules and Regulations. Certain portions of service installations may be done by the Town of Lewisboro and are billed to the plumber or excavator at current prices as determined by the Town of Lewisboro. Costs billed by the Town of Lewisboro are updated periodically and are based on current cost of labor, material and equipment plus reasonable overhead.

Approval of plans, securing permits, and payment of applicable fees are required prior to any service work being started.

(3) Every new or newly improved individual residential unit within a water district's boundaries must be provided with an individual service line, shut off valve; accessible to the Town of Lewisboro and meter in a location accessible and acceptable to the Town of Lewisboro.

(4) The minimum permitted diameter of water main and related appurtenances is to be determined on a case-by-case basis by the water district engineer.

(5) Large transmission mains constructed through un-served areas at the expense of the water district shall not be available for service to adjacent properties until reimbursement is made to the Town of Lewisboro.

(6) Each separate building or condominium unit shall have a separate service and meter and each residential unit shall have its own service and shut off valve and meter located in a common area available to Town of Lewisboro personnel. The Town of Lewisboro will consider written requests for waiver of this rule that are to be submitted to the Town of Lewisboro. All newly constructed residential and commercial units within a water district's boundaries must be served with an individual service line, with an individual shut off, and an individual meter easily accessible to the Town of Lewisboro.

#### D. APPLICATION FOR WATER SERVICE AND METERS

(1) To have a meter installed for a new Service or to resume water service or to change the size of a meter, the Customer shall make proper application at the Town of Lewisboro. Proper application shall consist of furnishing meter size, service address, lot number, customer name, phone number and address where the bill is to be sent. Payment of meter set fees and compliance with these Rules and Regulation are required.

The meter installation charge will reflect the actual cost for installation as billed to the Town of Lewisboro by the Town of Lewisboro installer plus a 15% administrative fee.

(2) Upon installation of a service, water shall not be used until the plumbing is properly inspected and the correct address is posted on the property. Meters shall be set in approved accessible locations; and since meters are the property of the Town of Lewisboro, only representatives of the Town of Lewisboro are authorized to install, disconnect or remove them from service. The cost of any meters improperly removed, damaged or otherwise not recoverable shall be charged to the customer.

(3) Customers must protect meters from theft, damage and freezing. Meters damaged, frozen or lost shall be charged to the Customer at the actual cost of repairs, including labor, overhead & administrative fees. Customers are cautioned that in very cold weather, services, meters and plumbing may freeze even though installed in accordance with accepted practice. Additional protection from freezing may be necessary, such as the use of insulation, heat tape, and heat lamps. The Customer shall keep meters accessible for reading and maintenance, ensure that meter pits remain in good repair, are free from ground water and debris, all lids are in place and operable and the top of the pits are at finished grade.

(4) All meters shall be read by the Town of Lewisboro at least once every year. Meters not read once per year or those in hazardous or filthy locations shall be considered "inaccessible". The Town of Lewisboro shall determine if a meter is inaccessible. Such determination is final and the customer shall be notified to correct the inaccessible condition within 30 days. Corrective action shall include but is not limited to making the necessary arrangements for the installation of an outside meter box or remote reading apparatus. Failure to correct an inaccessible condition within 30 days is cause for discontinuing service. The cost of outside meter box installation may be included with the quarterly water bill in equal installments over a period of up to one (1) year upon the Customer's request. The cost of remote reader installation may be prorated on the water bill for a period of up to one (1) year. In the event a customer transfers or abandons a service, all charges become due and payable immediately.

(5) The Town of Lewisboro guarantees its meters to be accurate within two

percent (2%). The Customer may request a meter test at any time; however, should the test confirm accuracy within two percent (2%), the actual cost of said meter test will be assessed on the Customer's next water bill:

If the meter is inaccurate, the water bill shall be adjusted to the two (2%) guarantee limit and no charge for the test shall be assessed. Said adjustment shall be for the current bill in question only.

(6) The Town of Lewisboro has the right to repair or replace any meters. The Customer shall be notified in writing if adjacent piping needs repair prior to changing the meter. The Customer shall be notified in writing of a noncompliance shut-off date.

(7) No customer shall install manifold or multiple meters served from the same service without prior approval by the Town of Lewisboro. In such approved locations, the Customer is responsible for each water bill. The service may be shut-off if one (1) or more metered accounts are delinquent, if individual lock stops are not available or are inaccessible.

(8) A fee of \$25.00 per read shall be charged for each private meter read for Customer convenience or special billing. The Town of Lewisboro may sell meters for private use if deemed in the best interest of the Town of Lewisboro. Cost of sold meters will be based on depreciated value plus handling for used meters, and replacement cost plus handling for new meters.

#### E. WATER DISTRIBUTION SYSTEM - GENERAL

(1) The Town of Lewisboro maintains all public water mains in dedicated streets and easements. Water may be shut off for system maintenance; however, the Town of Lewisboro shall not be liable for any accidents or damages resulting from such a shut off.

(2) During an emergency repair, notification of a shut-off may not be possible; therefore, customers using equipment such as boilers and water-cooled compressors should provide sufficient reserve in storage.

(3) All valves on the water distribution system shall only be operated by the Town of Lewisboro. No person shall operate fire hydrants and street valves 2 inches and larger without proper authorization. A fine of \$100.00 shall be assessed for each violation of this section. Fire hydrants and branch valves may be operated by persons authorized by the Town of Lewisboro.

#### F. BACKFLOW PREVENTION AND CROSS CONNECTION CONTROL

(1) As a condition for water service, the Town of Lewisboro water distribution systems shall be protected from Backflow. The Town of Lewisboro requires all services connected to the Town of Lewisboro water distribution systems to

conform to the standards of the NYS Sanitary Code and the Westchester County Sanitary Code as well as the standards of the Town of Lewisboro. All plumbing installed after the meter shall conform to the State of New York Plumbing Code as well as County of Westchester Plumbing Code. Fire lines shall conform to the current NFPA standards. In addition to the above, all cross connections to auxiliary potable or non-potable or hazardous water systems as determined by the Town of Lewisboro, shall be protected from Backflow by a method approved by the Town of Lewisboro. Further, if in the judgment of the Town of Lewisboro, the Customer's premises are deemed an actual or potential hazard to the safety of the water distribution system, such customer shall be ordered to protect the service from backflow in an approved manner. If the hazard is deemed to be of a serious nature or the customer refuses to cooperate with the Town of Lewisboro, the service shall be shut off immediately and remain off until the customer's premise is in compliance. The Town of Lewisboro may require a backflow prevention device at the meter for any service at the discretion of the Town of Lewisboro.

(2) Backflow prevention devices shall be tested at the expense of the Customer every 12 months by a certified tester and rebuilt on a schedule of every 5 years, if requested by the Town of Lewisboro. Proof of certified testing must be provided to the Town of Lewisboro within 30 days of completion of said test. The Customer shall be responsible to notify the Town of Lewisboro within 30 days of the date that the backflow prevention devices on the Customer's premises will be tested. The Town of Lewisboro reserves the right to be present or to appoint an approved agent to be present during said test. At the end of one year and 30 days if the Customer does not submit proof that backflow prevention devices have been tested, a \$100.00 fine for each untested device shall be assessed on the next water bill. If the backflow prevention devices are not tested within the next 30 days and certified operational, the service will be shut off and service not resumed until all devices are tested, and all fees paid. Temporary connections to any Town of Lewisboro water distribution system, such as, but not limited to, water haulers, lawn care, pest control and contractors, shall be protected against backflow by means of an air gap or other means approved by the Town of Lewisboro.

## G. SERVICE AND PLUMBING MAINTENANCE

(1) Water services pipes from the water main to the curb stop, property line or easement line, as determined by the Town of Lewisboro, shall be maintained by the Town of Lewisboro. No person shall operate street valves other than authorized Town of Lewisboro personnel.

(2) Where possible all residential living units will be provided with an individual service line, individual shutoff accessible to the Town of Lewisboro and a meter in a location that is acceptable and accessible to the Town of Lewisboro.

(3) The Customer shall maintain the curb box, keeping them accessible, free of debris and at finished grade. The Town of Lewisboro may perform minor adjustments on the curb box upon request. The Town of Lewisboro shall not be held liable for accidents or damages resulting from boxes being above or below grade. Boxes made inaccessible by neglect of or abuse by the customer shall be repaired by the Town of Lewisboro and the cost shall be added to the customer's water bill. Repeated violations or unauthorized turning of the curb stop may be cause for the Town of Lewisboro to sever the service. Water service shall not be restored until all outstanding charges are paid.

(4) Maintenance of the service and plumbing on the customer's property or on the Customer's side of the curb stop is the responsibility of the customer. Maintenance of the internal workings of the meter is the responsibility of the Town of Lewisboro. The Customer shall be notified in writing if adjacent piping needs repair prior to changing the meter including non-compliance shut off date. Any leakage between the curb stop of property line or easement line and the meter or premises shall be promptly repaired. The Customer shall be notified in writing to repair the leak and said notice shall include a shut-off date for noncompliance. The Town of Lewisboro may shut off the curb stop in case of an emergency if a Plumber is unavailable, but shall not be held liable for any damages resulting from such an emergency. Routine operation of curb stops by the Town of Lewisboro personnel either for customer convenience or noncompliance shall be charged at a rate of \$100.00 per trip.

(5) Low pressure problems are normally caused by faulty on premises plumbing or corroded service piping on the Customer's side of the curb stop. Low pressure investigations on the Customer's premises may be requested of the Town of Lewisboro; however, should the check by the Town of Lewisboro indicate the problem to be on the Customer's side of the curb stop or on private property, a fee of \$100.00 shall be charged.

#### H. BILLING AND DELINQUENT ACCOUNTS

(1) After reading the meter or estimating consumption, a statement of water charges due shall be sent to the property owner.

(2) Should a bill remain unpaid for 21 days after the payment date, the account shall be considered delinquent and processed as follows:

A 48 hour notice of shut off shall be delivered to the property where the water was consumed and a duplicate copy thereof shall be mailed to the billing address. The water service may be shut off as soon after the 48 hours as practicable and not turned on again until all bills and further charges are paid, except as otherwise provided herein.

(3) If all charges are not paid within 14 days from the date the water is scheduled for shut off, the meter shall be removed. One attempt will be made to remove the meter during the next 14 day period. If the meter has not been removed at the

end of the second 14 day period, the account shall be considered abandoned. All abandoned accounts that are not resumed within 60 days from the gross payment date shall be considered as "lost meter accounts" and charged to the Customer for all amounts due.

(4) Delinquent customers shall be charged a \$100.00 fee for each trip to turn off water service. Once water service has been turned off and is turned on again by anyone other than authorized Town of Lewisboro personnel, a \$100.00 fee shall be charged for each additional trip to the property to shut off the service. Unauthorized operation of the shut off may result in severing the service.

(5) In cases where industrial, commercial or governmental accounts become delinquent, the Town of Lewisboro shall determine the course of action, using the guidelines outlined for residential customers

(6) Customer's checks that are not honored by the bank shall result in a charge of \$20.00 each.

(7) Services shall be shut off only if declared delinquent or otherwise requested by the Customer occupying the premises. No person shall shut off service upon the request of a landlord as a means to evict a tenant; provided however, the service has not been declared delinquent.

(8) The addresses of occupied premises that are shut off for delinquency shall be forwarded to the Town of Lewisboro.

(9) In the event that the water shut off has not been properly maintained by the Customer thus preventing the Town of Lewisboro from enforcing the shut off, the Town of Lewisboro shall take whatever action is necessary to repair or replace the water shut off in question. All costs associated with the repair and replacement of water shut off improperly maintained by the Customer shall be the responsibility of the said Customer. Once said shut off valve has been repaired, service shall not be continued until all past due balances are paid in full and said repair of water shut off is also paid in full.

## I. ESTIMATED CONSUMPTION

(1) Any Customer found to be improperly taking un-metered water shall have the consumption estimated and charged accordingly. In addition to the estimated consumption charges, a fee equal to the actual cost of determining the estimated consumption or \$100.00, whichever is greater, shall also be charged. A theft of service charge may also be reported to local law enforcement in which case the prosecution of said charge shall be determined by the Town Board of Lewisboro.

(2) If a meter has failed to register the amount of water consumed, or the meter was not read, the consumption for the period shall be estimated. Any such

estimate may be adjusted if the customer makes a request within 10 days after the gross payment date and presents satisfactory evidence to the Town of Lewisboro.

(3) The Town of Lewisboro may consider past usage patterns and type of service in order to generate estimates.

(4) Remote reads are estimates and are subject to the provisions in paragraph D.4.

#### J. WATER RATES - GENERAL INFORMATION

(1) Any Customer connected to the Town of Lewisboro's water system and billed quarterly (or as otherwise approved by the Town of Lewisboro, shall be charged a minimum usage fee. Each water service and meter is considered to be a separate Customer.

(2) Minimum charges may be avoided if water service is not needed. Contact the Town of Lewisboro for the particulars.

(3) Usages obtained from special reads shall be billed in proportion to the period elapsed since the regular read as compared to the normal billing period between regular reads.

(4) The Town of Lewisboro may render bills at regular rates for extended periods beyond three months. Bills may be issued to customers for shorter periods than three (3) months provided the total number of billings is no more than the total number of revenue billings normally issued in a one (1) year period.

(5) Town of Lewisboro shall issue delinquent billing statements in the form of a letter to said delinquent Customer.

(6) Remote readers are installed only with individual agreements with Customers and charged as stipulated in said agreements.

#### K. WATER SERVICE RATE SCHEDULES

The rates set from time to time by the Town of Lewisboro shall apply.

#### L. FIRE LINES AND PRIVATE FIRE HYDRANTS

(1) To have a fire line service installed in any premises requires an engineering report with plans and specifications be submitted for approval to the Town of Lewisboro. Said submittal must be stamped and certified by a New York State licensed professional engineer. Upon approval the customer shall contract with a plumber or pipe laying contractor/excavator authorized by the Town of Lewisboro and also licensed by

the State of New York as a sprinkler contractor. The fire line service shall be installed in accordance with these Rules and Regulations. It must be noted that the Town of Lewisboro takes no responsibility for providing fire flow services to any of the Town of Lewisboro owned water districts unless said design is specifically designed for said fire flow service, and is certified by a qualified fire inspector.

Cost for fire line services shall be the responsibility of the applicant plus the costs of inspections fees that shall reflect the actual cost for said inspections. All water MUST be metered regardless of its use and said customer is responsible for all costs associated with the use. Billing shall follow the billing procedures outlined in this document.

(2) Customers may install their own fire line meters, of a design approved by the Town of Lewisboro, at their expense. The charge shall be for the water consumed, plus \$100.00 per year per meter for inspection. Customers shall maintain the meter in proper operating condition. Repairs to privately owned meters may be made by the Town of Lewisboro and charged to the customer. If the customer fails to comply with a request to repair or replace said meter the fire line service shall be billed in accordance with established rates based on the size of the fire line.

(3) There shall be a charge of \$100.00 per quarter for each private fire hydrant connected to the Town of Lewisboro mains, unless the supply to the hydrant is metered.

(4) Any leaks in fire line services inside private property shall be repaired by the customer as soon as detected. The Town of Lewisboro has the authority to shut off fire line service if the Customer fails to repair such a leak. The Town of Lewisboro shall not be held responsible for any damages resulting from any such action

(5) Fire flow tests of the Town of Lewisboro water distribution system for building sprinkler design systems shall be charged as fire hydrant use. A permit is required and fee shall be charged for each hydrant involved.

(6) Customers misusing a private fire line or private fire hydrant shall be charged in accordance with the rules as outlined in these regulations. The Town of Lewisboro reserves the right to discontinue service to any private hydrant for any reason.

#### N. CONSTRUCTION WATER

(1) The Customer or general contractor shall pay for the installation of a temporary meter and RPZ backflow prevention device at the same time application is made for a building permit. A deposit of \$500 towards the water charges shall be made. Water billing shall be based on actual usage and billed at commercial rates and any amounts less than the deposit amount shall be returned to the payee.

- (2) Construction water fee may be waived under the following conditions:
- a. In cases of additions, alterations repairs where metered water is used from services located on the same premises.
  - b. The service is metered when tapped or resumed.
  - c. The water used for construction is obtained from an existing metered service or a private source (e.g. private well). In this case, written documentation shall be submitted and approved prior to obtaining a building permit. The documentation shall indicate the exact source of the construction water and contain the written consent of the owner or person responsible for paying for the water service if an existing metered service is used.

Waivers shall be accompanied with plans submitted for building permits.

If, after the construction, water fee has been waived, no metered Town of Lewisboro water is used, the waiver shall be void and the full construction water fees will be due and payable. This shall apply even if construction is partially or wholly complete.

- (3) The use of construction water includes the right to use water for normal construction purposes. No person shall use construction water beyond the time of occupancy of the premises, final plumbing inspection, or cessation of normal building activities when the construction is completed or purposely held incomplete, whichever is earliest.

#### O. FIRE HYDRANT USE

(1) Water may be drawn from fire hydrants for approved uses at the sole discretion of the Town of Lewisboro. The charge for the use of a fire hydrant shall be \$100.00 per day plus the normal commercial water rate. The customer shall be required to use a meter on the fire hydrant if the period of use exceeds one (1) week.

(2) The customer shall be held responsible for loss or damage of the meter, hydrant and related fittings. The customer shall pay for all water consumed at the commercial rates. The meter installed on one fire hydrant shall not be moved to another fire hydrant by the customer without the approval of the Town of Lewisboro. Fees for violation shall be assessed in accordance with Section 2.1.

(3) Special conditions for use of a fire hydrant shall be evaluated by the Town of Lewisboro on an individual basis and charged accordingly. Application for said use is to be made to the Town of Lewisboro.

(4) Use of any hydrant may require the installation and use of a back-flow prevention device. The determination of requirements for said back-flow device shall be the responsibility of the Town of Lewisboro. All costs associated with the installation and use of said device shall be the responsibility of the customer requesting the use of said hydrant. A deposit of \$500.00 shall be made for the use of any meter and backflow

equipment. Said deposit shall be returned when all charges associated with the use of said hydrant have been paid and all equipment is returned to the Town of Lewisboro in the same condition it was in when installed.

#### P. WELLFIELD PROTECTION

The groundwater in the aquifer underlying the Town of Lewisboro is the sole practical source of drinking water for the residents in this area. Therefore, the Town of Lewisboro desires to protect the public water supply wells, well fields and recharge areas by controlling and regulating hazardous or toxic substances, hereinafter referred to as Regulated Substances, and other contaminants or pollutants.

Therefore:

(1) Changes in occupancy, use or ownership of an existing industrial, commercial or governmental site and expansions of existing activities shall be subject to thorough evaluation by the Town of Lewisboro under the provisions of these Rules and Regulations. Said changes and expansions shall be submitted to the Town of Lewisboro as part of the normal plan review and permitting routine.

(2) The Town of Lewisboro shall protect the existing and future of potential public water supply wells, well- field(s) and recharge lagoons, from risks of pollution as deemed necessary by the Town of Lewisboro.

#### S. COMPLAINTS AND APPEALS

(1) Customers with water and/or sewer billing complaints may contact the water district administrator

#### T. CONCLUSIONS

(1) The purpose and intent of these Rules and Regulations is to establish guidelines and conditions for obtaining water service from the Town of Lewisboro water main to the meter, fire line, fire hydrant or backflow prevention device. Details include material specifications, methods of installation, plans and permits required prior to installation. The Town of Lewisboro as the purveyor, reserves the right to specify, implement and enforce the terms and conditions mentioned herein. The role of the plumber and/or excavator in the process of providing water service is to act as the customer's agent and install service and plumbing materials in accordance with accepted practice and these Rules and Regulations. Customers are required to contract with licensed plumbers and/or approved excavators to obtain service and are obliged to conform to these Rules and Regulations of the Town of Lewisboro as a condition of service. Plumbers and/or excavators are required to do all service work in a dedicated street, alley or easement.

**(2) LICENSE AND PERFORMANCE BOND**

All Plumbers shall be licensed and both plumbers and excavators must be authorized by the Town of Lewisboro in order to perform work for Customers and all new work shall be guaranteed against defects in materials and workmanship for one year after final inspection. Plumbers and excavators are obligated to resolve Customer or Town of Lewisboro complaints concerning materials or workmanship in a timely manner. Recourse for non-performance or not resolving problems may include but is not limited to: revoking permits, assessing violation fees, enforcing bond by making repairs or bringing charges before the appropriate licensing authority, banning the contractor from any further work within the Town of Lewisboro Water Districts for a time period of up to one year for the first offense. Future offenses shall be enforced at the sole discretion of the Town of Lewisboro.

**(3). PERMITS AND INSPECTION**

Service permits and inspection are required for all new or repair work on any portion of the service. This also includes work on piping up to the check valve or fire hydrant. Plumbers and excavators shall obtain permits prior to commencing work. Violations shall be brought to the attention of the Water superintendent for the appropriate actions.

**(4). STANDARDS FOR TAPS, SERVICES AND METERS**

Standards for all taps, services and meters shall follow the plumbing codes for the State of New York and Westchester County as well as all applicable AWWA Standards.

(5). All taps on the Town of Lewisboro maintained water distribution system shall be made or supervised by personnel of the Town of Lewisboro. Service taps shall also be made by the Town of Lewisboro in areas metered or billed by the Town of Lewisboro.

**(6). MAIN EXTENSIONS**

These Rules and Regulations are applicable provided water is available to the customer property (i.e., a water main available for tapping). If no water main is available refer customer to the Town of Lewisboro - Engineering Offices for procedures to follow.

**(7). VALVE AND CURB STOP OPERATION**

Plumbers and Excavators authorized by the Town of Lewisboro are permitted to operate curb stops 1-1/2 inch diameter and smaller in the course of performing maintenance and repair work. Valves 2" and larger are to be operated solely by personnel of the Town of Lewisboro. The fine for a violation of this provision is \$100.00 for each occurrence.

**(8). PRESSURE/LEAKAGE TEST**

New services for fire and/or domestic use require testing. During the test all joints shall be exposed and no leakage shall be allowed unless waived by the Town of Lewisboro. Test specifications are as follows:

#### SERVICE PROPERTY LINE (PL) BUILDINGS

K copper Line Pressure 150 psi or 1.5 times the working pressure whichever is greater.

Ductile C.I. Tested to tap value at 150 psi or 1.5 times the working pressure whichever is greater. The duration of the pressure/leakage test shall be as required to ascertain a leak-free service as deemed necessary by the inspecting agency.

#### (9) DISINFECTION

Purity tests are required on all underground piping installed in rigid lengths. New copper pipe from a sealed coil shall be thoroughly flushed prior to use for either fire or domestic use. The required test may be performed by the Town of Lewisboro as part of service work done by the Town of Lewisboro. Plumbers and Excavators shall provide two consecutive purity tests 24 hours apart from a hose bib at the metering location or fire line check valve of hydrant as appropriate, in accordance with NYS Sanitary Code, Part-5. AWWA procedure. Purity tests beyond the purveyor's jurisdiction shall be required as needed by Plumbing Inspection of the Town of Lewisboro. Chlorine dosages shall meet or exceed applicable NYS Sanitary code, Westchester County Sanitary code and AWWA standards.

#### (10) SEPARATION OF WATER SERVICES AND BUILDING LATERALS

Westchester Co. Sanitary Code applies.

#### (11) COVER

Minimum cover on water services from the main to the property or easement line is 48".

#### (12) METERED/UNMETERED WATER

Plumbers and Excavators shall ensure that no water is used for other than testing without a meter, construction water or fire line charges having been paid. Fees for violation shall be assessed in accordance with these Rules and Regulations. Jumpers for testing purposes shall be removed immediately after testing unless a construction water fee has been paid. Jumpers for construction water shall be removed after the final plumbing inspection or upon occupancy. Violators of this paragraph shall be assessed \$100.00 plus cost of estimated water used.

#### (13) METERING

Metering concepts shall be approved prior to installation of new or resumed water service for meters 1-1/2" and larger. Plans shall be submitted to the Water Town of Lewisboro for approval. Openings are prohibited ahead of the meter except for 1/4" outlets for pressure gauges.

(14) BACKFLOW PREVENTION - CROSS CONNECTION CONTROL

All water services whether new or resumed shall be investigated and analyzed for backflow prevention and cross connection control. Cross connections are prohibited and all installations must conform to the backflow prevention portion of the Rules and Regulations of the Town of Lewisboro. Plumbers shall be held accountable for this activity. All backflow prevention devices conforming to ASSE Standards 1013, 1015, and 1020 must be approved for installation by the Town of Lewisboro.

(15) PAYMENT OF ACCOUNTS

All bills for materials, labor and equipment rendered by the Town of Lewisboro in connection with service work or main extensions are payable within 30 days. Procedures for non-payment may include assessing the bonding company, revoking future permits or prosecution.

(16) PENALTIES

Plumbers and Excavators shall follow proper procedures, including plan approval and permits, inspections and fees, using proper materials and methods, removal of bypasses, purity tests, etc., and in general conducting business in a professionally skilled manner. Penalties shall be assessed as detailed in accordance with these Rules and Regulations.

(17) EMPLOYEES

Plumbers and Excavators shall be held accountable for the action of their employees.

Oakridge Water Rates - effective 7/1/04

	Flat Charge per quarter	Usage Charge per 1000 gallons
Residential - condo		\$55 plus gallon usage
Residential - house		\$125 plus gallon usage
Residential - 1st 27,000 gallons		\$7
Residential - 2nd 27,000 gallons		\$8
Residential - over 54,000 gallons		\$9
Commercial 4000 gallons or less		\$75 plus gallon usage
Commercial over 4000 gallons		\$150 plus gallon usage
Commercial - 1st 27,000 gallons		\$7
Commercial - 2nd 27,000 gallons		\$8
Commercial - over 54,000 gallons		\$9
External common area spigots (57 spigots as of 7/1/04)		
zero water usage	\$27/spigot	
- if water usage - external spigots will be charged at the condo flat rate plus water usage		