

LEWISBORO STORMWATER COMMITTEE Meeting Minutes

Meeting Date: February 7, 2013
Members Present: Paul Lewis, Joe Cermele (Town Engineer), Sam Wear, Janet Andersen, Joel Smith
Absent: Peter Ripperger, Evelyn Kahlow, Ron Tetelman, Dan Welsh
Meeting Location: Town House
Call to Order: 4:05 pm

1. **Minutes:** The minutes from the January 9, meeting were approved.
2. **Stormwater Mapping:** Paul spoke with Peter Ripperger, who would like to have updated tiles of the town like we used to mark up for map updating. These would be marked up to identify field changes to the drainage system and be used for updating the GIS. The current file does not have the inlets in the Vista area, and we will check if Peter wants the current status or wants to wait until Paul's inlets and pipes are added. We agreed that we wanted both paper and a pdf of these maps of the town.

ArcMap education got underway with a session lead by Connor Lynch of the County GIS Department. The group expressed their appreciation of Connor for his tutoring. He set up an edit file to enable the addition of non-Croton Watershed data to be added without disturbing the original K-S files, although more recent "old" layers need to be added to snap the GPS locations. Paul also showed the attribute fields that he would like to add to the data base. We discussed keeping the original files unchanged, not updating them with more attributes or future inspection information, but only with new structures as they are installed. In the future, we would link other databases to the original data for inspection and maintenance information.

Paul will get Sam the most recent "old" Town mapping files and the K-S mapping files. He will transfer some data from the "old" town files to the K-S files. Less data will then have to be entered manually saving time and reduces the possibility of errors.

3. **Public Education:** Evelyn gave Bob Dumas copies of a variety of Stormwater related flyers for possible use in "Daily Lewisboro". Paul reviewed Jan's copy of "Liquid Assets", a 90 minute domestic water video for possible use on Channel 20 and it looks good. He will contact Henri Wolfe.
4. **Town Code:** New and revised forms needed to implement the recently adopted change to Town Code Chapter 189 have been adopted by the Town Board. The forms are a revised Questionnaire, revised Fee Schedule, new Stormwater Permit Application form and new Stormwater Permit forms.
5. **Town Facilities SWPPP:** The State MS4 Permit requires that we develop policies and procedures for inspection and maintenance of catch basins and outfalls as well as for turf management. These will be incorporated in the Town SWPPP which is in the process of being revised.
6. **Next meeting.** The next meeting is scheduled for Thursday, March 7, 2013 at 4 pm at the Town House. Future meetings will be held on the first Thursday of each month.

The meeting adjourned at 5:45 pm.