

LEWISBORO STORMWATER COMMITTEE
Meeting Minutes

Meeting Date: September 5, 2013
Members Present: Paul Lewis, Joe Cermele (Town Engineer), Janet Andersen, Peter Ripperger, Joel Smith
Absent: Evelyn Kahlow, Ron Tetelman, Sam Wear, Dan Welsh
Meeting Location: Town House
Call to Order: 4:05 pm

- 1) **Minutes:** The minutes from the July 11, 2013 meeting were approved as modified.
- 2) **Public education**
 - a) **Parks and Rec brochure.** The fall brochure was mailed with the shorter version. Another booklet will come out soon, Paul will ask Dana for the quantity printed.
 - b) **Tax mailing.** Paul will ask Deidre if the tax bills can be used for a message.
 - c) **Library Fair.** Joel will set up a table. Paul and Joel have miscellaneous brochures.
 - d) **TV spot** – Henri Wolfe contacted Paul about doing a video. We hope to get a copy of the prior show to use as a template.
 - e) **Other ideas:** Distribute the brochures for use at lake meetings, leave in community houses.
- 3) **Budget for 2014.** We agreed to develop a budget that includes \$500 for town employee training, some funds for courses like Cornell, printing for tax enclosures, etc. More to be done.
- 4) **Town employee training** – 13 attendees. None from North Salem. Learned a few things for the inspection of town facilities, see below.
- 5) **Town Facilities SWPP.** We need a street sweeping plan, which we discussed. The IDDE inspection is driven by complaints or catch basin inspections. Additional inspection ideas are to label empty 55 gallon drums, don't store batteries or unmounted tires outside. The inspection date is planned for October 3 and will start at the pool. We also discussed adding Keeler Fields water treatment and the sewer plants to the inspection this year and then decide if there is value in reviewing these in future years.
- 6) **Stormwater mapping.** Joe will provide a DVD of the ORI reports in PDF form, and a separate binder for the 20% of outfalls inspected this year. The GIS system has been updated.
- 7) **Other topics.**
 - a) **Audit books.** We discussed updating the audit books for each year so that we didn't have to redo them all if we get an audit. They are stored at the Cross River town offices. Paul will get a list of contents, and we may try to update them at a future meeting.
 - b) **Recent storm impacts.** The recent storms did not hit all areas of the town the same, but we discussed their impacts. Some dirt roads were impacted. We discussed documenting the results of paving Chapel so we had that for the future. Paving a portion of Schoolhouse is under consideration as an EOH project. We may want to document that. We also discussed making what residents could do to reduce storm impacts as a future educational topic.
- 8) **Next meeting.** The next meeting will be taken up by the Town Facilities inspection on October 3.

The meeting adjourned at 5:35 pm.