

LEWISBORO STORMWATER COMMITTEE Meeting Minutes

Meeting Date: December 5, 2013
Members Present: Paul Lewis, Joe Cermele (Town Engineer), Janet Andersen, Joel Smith, Sam Wear
Absent: Evelyn Kahlow, Peter Ripperger, Ron Tetelman, Dan Welsh
Meeting Location: Town House
Call to Order: 4:15 pm

- 1) **Minutes:** The minutes from the November 7, 2013 meeting were approved.
- 2) **Show and Tell:** Sam brought County maps on the stormwater infrastructure and on septic pumpouts that were reviewed by the committee. We also looked at the septic locations on the Westchester GIS site.
- 3) **Public education**
 - a) **Parks and Rec brochure.** The winter brochure is out and contains a shortened list of new years resolutions. Paul is also planning to put it on our website and do a town email blast with this information later in December.
 - b) **TV spot** – We reviewed the 2007 video and talked about the message and audience. Paul prepared a possible outline of topics that featured the purpose and roles of the stormwater committee. We thought about changing the focus to what people in the community can do, and where water that goes down storm drains goes. We agreed to start collecting ideas like picking up after pets, oil on the surface of roads, dirt flowing to storm drains, fertilizing in rain, washing the car, etc. One idea was to show a mock up of a storm drain and talk about how they work. We agreed to get these ideas to Paul. We also agreed to take photos if we saw issues.
- 4) **Budget for 2014.** The current town budget has \$600, reduced from the request for \$800. Paul also distributed a flyer on an education session that would cost over \$1000 – from Cornell Cooperative in Orange.
- 5) **Town Facilities SWPP.** Joe had an updated Town Facilities SWPP. We reviewed draft street sweeping language, and Paul agreed to get with Peter R to document how Highway currently tracks catch basin cleanouts and repairs. Highway does not have a standard phone platform that would allow use of cell phones for updates.
- 6) **Stormwater mapping.** Joe provided a CD of all of the original outfall reconnaissance inventory (ORI) reports, a second CD and a book of the reports done in 2013, and a GIS update for the 2013 reports.
- 7) **Documentation books.** Paul continued to gather information to document our activities. We discussed where to store the CDs and where the GIS data should be available on the system. Joel agreed that the conference room computer would be updated with the new GIS information.
- 8) **Other items**
 - a) Paul thanked the committee for their participation during the year, and the committee strongly endorsed Paul as the 2014 chairman.
- 9) **Next meeting.** The next meeting is scheduled for January 2, 2014.

The meeting adjourned at 5:20 pm.