

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on December 18, 2013, at 8 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons
Councilmen - Peter DeLucia, Frank Kelly, John Pappalardo, Daniel Welsh
Town Clerk - Janet Donohue

Also attending was the Attorney for the Town Jennifer Herodes, Facilities Maintenance Manager Joel Smith, and Comptroller Leo Masterson.

Mr. Parsons called the meeting to order at 8:05 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

There were no public comments.

TOWN OFFICIALS AND EMPLOYEES – Resignation of Parks & Recreation Employee

The Town Board accepted the resignation of Jennifer Blair, Recreation Assistant, effective December 5, 2013. The Board praised Ms. Blair for a job well done.

TOWN OFFICIALS AND EMPLOYEES - Resignation of Housing Chairman

The Town Board accepted the resignation of Tom Herzog, as Chairman of the Housing Committee, effective January 1, 2014. The Board thanked Mr. Herzog for his tireless efforts of six years and thanked him for a job well done. Mr. Herzog also said that he would be willing to serve on another committee should it suit his talents and interests.

COMMENDATION – Police Officer Andrew Llewelyn

A local resident praised Police Officer Andrew Llewelyn for his courteous, professional and prompt handling of a certain situation. The Board thanked Officer Llewelyn for a job well done.

REPORT – Receipt of the Conservation Advisory Council 2013 Report

Mr. Parsons acknowledged the receipt of the Conservation Advisory Council 2013 Report.

CONSENT AGENDA

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 3-0 to approve the Town Board minutes of December 2, 2013 and voted 4-0 to approve the Planning Board Report for November, 2013.

MINUTES - Approved

On the above motion and second, the Board voted 3-0 to approve the Town Board minutes of December 2, 2013.

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons	(3)
	No (abstain)	- Welsh	(1)
	Absent	- Kelly	(1)

REPORTS – Monthly Report

On the above motion and second, the Board voted 4-0 to accept and file the November, 2013 report from the Planning Board.

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

TOWN OFFICIALS AND EMPLOYEES – Authorize Extended Lunch Hour

The Town Board does hereby authorize an extended lunch period from 11:30 a.m. to 2:30 p.m. on Thursday, December 19 for an employee function.

CABARET LICENSE – Renew Cabaret License for Horse and Hound

On motion by Mr. Welsh, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize renewal of a cabaret license for the Horse and Hound for a period of one year.

CABARET LICENSE – Authorize Extended Hours for Horse and Hound

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

RESOLUTION ADOPTED BY THE TOWN BOARD
OF THE TOWN OF LEWISBORO
AT A MEETING HELD ON DECEMBER 18, 2013

WHEREAS, the Horse & Hound Restaurant, a local business establishment located on Spring Street in South Salem, has requested permission to permit musical entertainment at its premises after midnight on New Year’s Eve 2013/14; and

WHEREAS, Section 98-7(A) provides that no musical entertainment is permitted between the hours of midnight until noon by any premises holding a cabaret license; and

WHEREAS, the Horse & Hound Restaurant is the holder of a cabaret license issued December 18, 2013; and

WHEREAS, the Town recognizes that New Year’s Eve is a special event at which patrons of the restaurant are likely to desire to celebrate beyond Midnight.

NOW THEREFORE, BE IT RESOLVED, THAT the Town Board hereby exercises its discretion as set forth in Town Code Section 98-7(A) and grants permission to the Horse & Hound Restaurant to permit musical entertainment to continue for no more than one (1) hour past midnight on New Year’s Eve 2013/14.

*Mr. Kelly arrived at 8:12 p.m.

PLANNING BOARD ATTORNEY – Discussion re Planning Board Attorney

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the Town Supervisor to draft a Request for Proposal (RFP) for applicants for the Planning Board Attorney.

EXECUTIVE SESSION – To Discuss Union Negotiating Issues

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session to discuss union negotiating issues.

On motion by Mr. Kelly, seconded by Mr. Parsons, the Board voted 5-0 to come out of executive session.

INSURANCE, HEALTH – Discussion of Changes in the Execution of Medical Insurance Resolution dated November 19, 2009

The Supervisor informed the Board that he and the Benefits Administrator are working on an alternative for the town’s volunteer fire and ambulance corps members, which is not a self insurance alternative. It will still give them an opportunity to obtain insurance.

PARTNERS IN SAFETY 2014 COMPLETE DOT PROGRAM AGREEMENT – Authorize the Supervisor to Sign

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the 2014 Partners in Safety Complete DOT Program Agreement

HIPAA ENROLLMENT ASSISTANCE AGREEMENT BETWEEN AFLAC & THE TOWN - Authorize the Supervisor to Sign

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the 2014 HIPAA Enrollment Assistance Agreement between AFLAC and the Town of Lewisboro.

TOWN EMPLOYEES AND OFFICIALS – Maintenance Employee Step Increase

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes a one step increase for Chris Curran, from our Maintenance department, effective January 1, 2014.

BUDGET – Adoption of 2014 Town Budget

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the 2014 Town Budget be and hereby is adopted.

(Copy attached.)

CLAIMS – Authorized for Payment

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted 5-0 to authorize payment of the Town’s bills in the amount of \$198,737.95.

POSTAGE MACHINES – Lease Three New Machines

The current three postage machines that we have are very old and they will not renew the maintenance contract on one of the machines. Also, when the postage goes up next year, an additional \$400/machine would be charged to the town. For an additional \$700 on contract, the town could obtain three new machines. The Town will move forward on this lease.

POLLING OF BOARD

BIKE AND PEDESTRIAN PLAN

Mr. Welsh sent the Board a draft of the bike and pedestrian plan that he has worked on. He would also like to send this to the Planning Board for an informal look at what he has worked on. Then he would like to take it out to the community to solicit some additional input and then formally send it back to the Planning Board. Mr. Welsh asked for the Boards input. The Board

agreed to send it out to the residents so that they can look at it as well and to get some feedback from the public. It could also be put on the website. Mr. Parsons also suggested getting Ed Buroughs involved.

Mr. Welsh would like to have a meeting in Goldens Bridge, Vista and Cross River. Mr. DeLucia also mentioned that the DOT has been very resistant. Mr. Welsh said that this is one of the reasons to have a plan in place because it gives that much more force of law.

Mr. Parsons is also going to learn more about funding projects such as this during an educational webinar.

BUDGET PROCESS

The Board felt that this was a budget that we should be exceedingly proud of. They stayed under the cap and met their commitment in a civil and intellectual way.

SWEARING IN CEREMONY

The swearing in ceremony will take place at the Town House on Wednesday, January 1, 2014 at 10:30 a.m. The Supervisor stated that the meeting room looks terrific and he extended his thanks again to Liam Hafter, who is in the process of re-doing this room as his Eagle project.

TOWN OFFICES – Holiday Schedule

All Town offices will be closing at 1 p.m. on December 24, 2013 and will re-open on Friday, December 27, 2013. All Town offices will close at 2 p.m. on December 31, 2013 and will re-open on January 2, 2014.

MEETINGS – Dates Set

There will be a Town Board meeting will be the Organizational meeting on Monday, January 6, 2014, at 7:30 p.m. at the Lewisboro Library, South Salem, NY.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted 5-0 to adjourn at 10:50 p.m.

Janet L. Donohue
Town Clerk