

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on January 27, 2014, at 7:30 p.m. at the Lewisboro Library, 15 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons
Councilmen - Peter DeLucia, Frank Kelly*, Daniel Welsh
Absent - John Pappalardo
Town Clerk - Janet Donohue

*Frank Kelly arrives at 8:27

Also attending was the Attorney for the Town Anthony Mole', Facilities Maintenance Manager Joel Smith, Confidential Secretary/Benefits Coordinator Mary Hafter, and Comptroller Leo Masterson.

Mr. Parsons called the meeting to order at 7:34 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

CONSENT AGENDA

MINUTES - Approved

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 3-0 to approve the Town Board meeting minutes of January 7, 2014.

THE VOTE: Yes - Parsons, DeLucia, Welsh (3)
No - None (0)
Absent - Kelly, Pappalardo (2)

PURPLE HEART TOWN – Proclamation Declaring the Town of Lewisboro a Purple Heart Town

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE: Yes - Parsons, DeLucia, Welsh (3)
No - None (0)
Absent - Kelly, Pappalardo (2)

RESOLUTION

WHEREAS, the Purple Heart is awarded to any member of the United States Armed forces who was wounded or kill in combat with a declared enemy of the United States of America, and,

WHEREAS, Veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm’s way for the good of all; and,

WHEREAS, the contributions and sacrifices of the men and women from Lewisboro who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and,

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and,

WHEREAS, many citizens of our community have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service; and

WHEREAS, January 27, 2014, has officially been designated as the day in the Town of Lewisboro to remember and recognize veterans who are recipients of the Purple Heart Medal.

NOW, THEREFORE, BE IT RESOLVED, that I, Peter Parsons, Supervisor of the Town of Lewisboro, along with the Members of the Town Board, hereby proclaim the Town of Lewisboro as a Purple Heart Town, honoring the service and sacrifice of our nation’s men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this January 27, 2014 Town Board Meeting for future generations to see.

Mr. DeLucia also suggested that the Town look into erecting a “Purple Heart Town” sign, preferably on the corner of Spring Street and Route 35. The coordinators will send a template along with other information to the Town to review.

OPEN SPACE AND PRESERVES ADVISORY COMMITTEE – Approval of Five New Hiking Trails at Leon Levy Preserve and Approval to Waive Fees associated with these Approvals

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Welsh	(3)
	No	- None	(0)
	Absent	- Kelly, Pappalardo	(2)

RESOLUTION

RESOLVED, that the Town Board approves the five new hiking trails at the Leon Levy Preserve which was presented by George Scott of the Open Space and Preserves Advisory Committee and the Town Board authorizes the waiving of the fees associated with these approvals. The Town will also get permission from the Department of Environmental Protection (DEP) in order to go over their easement.

EAGLE SCOUT PROJECT – Approval of Alex Wagner’s Eagle Scout Project

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Welsh	(3)
	No	- None	(0)
	Absent	- Kelly, Pappalardo	(2)

RESOLUTION

RESOLVED, that the Town Board does approve Boy Scout Alex Wagner of Troop 154 moving forward with his Eagle Scout project to build, under the supervision of Open Space and Preserves Advisory Committee, the new Green Trail as envisioned in the Leon Levy Preserve Management Plan.

EAGLE SCOUT PROJECT – Approval of Robert King’s Eagle Scout Project

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Welsh	(3)
	No	- None	(0)
	Absent	- Kelly, Pappalardo	(2)

RESOLUTION

RESOLVED, that the Town Board does approve Boy Scout Robert King of Troop 101 moving forward with his Eagle Scout project of restoring the heavily storm-damaged Onatru Eastern Trail at Onatru Farm Park, under the supervision of Open Space and Preserves Advisory Committee.

NORTHERN WESTCHESTER HOSPITAL PRESENTATION ON HEALTH CARE REFORM-

Presentation by Joel Seligman

Northern Westchester Hospital’s CEO Joel Seligman made a presentation to the Board. He explained that due in large part to the economic impact of the new Affordable Care Act, Northern Westchester Hospital plans to have a new partner in 2014. He explained that they want to partner with another organization to be able to continue to provide high-quality patient centered care, which has been ranked number one in the state of New York in terms of patient satisfaction.

Mr. Seligman said that Northern Westchester Hospital is considering many possible options and will make a decision this year. Because of the non-disclosure agreement, he could not name prospective partners. The hospital became free to seek a new partner after the first week in January when it ended the current arrangement with Stellaris Health Network.

*Frank Kelly arrives at 8:27 pm

WATER AND SEWER ENGINEERING PROPOSALS – Delaware Engineering

William Bright, from Delaware Engineering, made a proposal to the Board to take steps to insure that the failure of the water and sewer systems at the Oakridge condominium complex in Vista that happened in 2002 does not happen again. The proposal also addresses the need for maintenance of equipment at the Wild Oaks sewer plant, which is located in Goldens Bridge.

Mr. Bright, who guided the repair and upgrade efforts at Oakridge when the systems failed there said he believed enough time had elapsed that preventive efforts should be considered. He feels that any capital improvements needed can be made on the Towns time and not be driven by an emergency breakdown. Mr. Bright has met with Oakridge homeowners and they are on board with this strategy. Mr. Bright would prepare a baseline report on all systems after a thorough audit. His firm would then review reports on the condition of different equipment and systems and make recommendations. Their goal is to prevent what happened at Oakridge and the adjacent Conant Valley home subdivision from ever happening again. He feels that being proactive versus waiting for something to go wrong works better.

Mr. Parsons said he believes that the concept was a sound one but did question its finances. He feels that the homeowners in these districts, especially Oakridge, have already been hurt by the prices they must pay. Mr. Kelly also questioned the cost of the new initiative. Mr. Bright said that he believed an audit followed by preventative maintenance was cost-effective. Fixing things before they fail saves money in the long run.

The Board will discuss this again at a future work session.

WORKPLACE VIOLENCE POLICY – Adopt a Policy

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that the Town Board does approve the adoption of a Workplace Violence Policy and be it further,

RESOLVED, that it be incorporated into the Town’s employee handbook.

HIGH SCHOOL INTERNSHIP PROGRAM – Summer of 2014

The Town Board discussed the summer high school intern program that we started in 2013 and approved a 2014 high school summer internship program. Peter Parsons felt one of the things that he would change would be to shorten the program to one month for each intern. There will be up to four upper classman high school students who live in Lewisboro. Peter Parsons will again reach out to the school to make them aware of this program. He has already received one application.

OLD FIELD PRESERVE – Approve Submission of Grant Request

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that the Town Board does approve the submission of a grant request, to be submitted by Jim Nordgren, for the Old Field Preserve.

EMERGENCY MANGEMENT COMMITTEE – Increase Membership

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that the Town Board does approve to increase the membership of the Emergency Management Committee to twelve members.

FEES – Increase in Kellard Sessions Fees for Planning Board Applicants

Jon Johannessen, who works at Kellard Sessions, is now a Senior Planner so his rates will increase by \$20/hour. This rate is passed on to the Planning Board Applicants.

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that effective January 27, 2014 the fees charged by Kellard Sessions for Planning Board Applicants have increased from \$140 to \$160, and be is further

RESOLVED, that the Supervisor is authorized to sign the agreement with Kellard Sessions after it has been reviewed by counsel.

FEES – Increase in Cemetery Fees

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that effective January 27, 2014 the Cemetery Regulations be and hereby are amended to increase the price of gravesites to \$1,200 each, the cost of cremation plots to \$200, the cost of grave openings to \$1,000 each, and the cost of cremation openings to \$300.

INSITE ENGINEERING AND MARGARET CLARK – Planner and Attorney to Advise Planning Board

Kellard Sessions and our Planning Board Attorney, both have a conflict of interest with the applicant in front of the Planning Board, Fortune Home Builders. Mr. Parsons suggested Attorney, Peg Clark and Insite Engineering.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that the Town Board does authorize Insite Engineering, as Planner and Margaret Clark, as Attorney, to advise the Planning Board when considering the application of Fortune

Home Builders for the construction of a new home on Duffy’s Bridge Road, rate not to exceed the current Planning Board attorney rate and not to exceed the Insite Engineering’s 2014 fee schedule and terms for professional services as seen in the rate sheet (see attached).

OPEN SPACE AND PRESERVES ADVISORY COMMITTEE – Appointment of Member

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLVED, that Susan Henry hereby is appointed as a Member of the Open Space and Preserves Advisory Committee for a term expiring December 31, 2015.

EMERGENCY MANAGEMENT COMMITTEE – Appointment of Member

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLVED, that Colonel Christopher Rust hereby is appointed as a Member of the Emergency Management Committee for a term expiring December 31, 2015.

HOUSING – Appointment of Member

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Welsh	(3)
	Abstain	- DeLucia	(1)
	Absent	- Pappalardo	(1)

RESOLVED, that Ralph DeLucia hereby is appointed as a Member of the Housing Committee for a term expiring December 31, 2015.

SOUTH SALEM FIRE DEPARTMENT – Approval to Install Two Dry Fire Hydrants

Wayne Collucini, a member of the Board of Commissioners of the South Salem Fire Department, is asking the Town Board to approve the installation of two dry fire hydrants which will help to provide additional fire protection to the community.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLVED, that the Town Board does approve the South Salem Fire Department's application to install two dry fire hydrants as submitted by Wayne Collucini.

CLAIMS – Authorized for Payment

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$451,966.35.

BIKE AND PEDESTRIAN PLAN – Planning Board

Mr. Welsh is going in front of the Planning Board tomorrow to present them with the draft of the bike/pedestrian plan to get their feedback.

MEETINGS – Dates Set

There will be a Town Board work session on Monday, February 10, 2014 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

EXECUTIVE SESSION – To Discuss Specific Personnel Issues

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to go into executive session to discuss specific personnel issues.

TOWN OFFICIALS AND EMPLOYEES – Accept Retirement of Lt. Charles C. Beckett

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLVED, that the Town Board accepts the retirement of Lt. Charles C. Beckett from the Lewisboro Police Department, as set forth in his letter dated January 24, 2014, and such retirement is to be effective on February 11, 2014.

TOWN OFFICIALS AND EMPLOYEES – Re-appointment of Lt. Charles C. Beckett

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLVED, that the Town Board will re-appoint Lt. Charles C. Beckett, effective February 15, 2014, as a non-contributor member of the Pension system in the Lewisboro Police Department.

SUSTAINABILITY COMMITTEE – Appointment of Member

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLVED, that Michael Caplan hereby is appointed as a Member of the Sustainability Committee for a term expiring December 31, 2015.

SUSTAINABILITY COMMITTEE – Appointment of Member

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLVED, that Elizabeth Meyer-Gross hereby is appointed as a Member of the Sustainability Committee for a term expiring December 31, 2015.

TOWN OFFICIALS AND EMPLOYEES – Increase Hours of Deputy Receiver of Taxes

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLVED, that the Town Board has authorized to increase the hours of the Deputy Receiver of Taxes from twenty-five (25) hours per week to twenty-nine (29) hours per week.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to come out of executive session.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to adjourn at 10:05 p.m.

Janet L. Donohue
Town Clerk