

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on March 10, 2014, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons
Councilmen - Peter DeLucia, Frank Kelly, John Pappalardo, Daniel Welsh
Town Clerk - Janet Donohue
Absent - None

Also attending was the Attorney for the Town Anthony Mole', Facilities Maintenance Manager Joel Smith, Highway Superintendent Peter Ripperger and Confidential Secretary/Benefits Coordinator Mary Hafter.

*Frank Kelly arrived at 7:45 p.m. and Mr. DeLucia arrived at 8:13 p.m.

Mr. Parsons called the meeting to order at 7:41 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

There were no public comments.

CONSENT AGENDA

MINUTES - Approved

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted to approve meeting minutes and to receive departmental reports.

On above motion and second, the Board voted 3-0 to approve the Town Board meeting minutes of February 24, 2014.

THE VOTE:	Yes	- Parsons, Pappalardo, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Kelly	(2)

REPORTS – Monthly Reports

On the above motion and second, the Board voted 3-0 to accept and file the February reports from the Building, Planning and Police Departments.

THE VOTE:	Yes	- Parsons, Pappalardo, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Kelly	(2)

EAGLE SCOUT PROJECT - Ryan Matthew Kennedy

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Pappalardo, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Kelly	(2)

RESOLUTION

WHEREAS, RYAN MATTHEW KENNEDY of Lewisboro, New York, is a member of Goldens Bridge Troop 154, and

WHEREAS, RYAN MATTHEW KENNEDY by his conduct, responsibility, principles and achievements in following the trail of Scouting, has acquired the resourcefulness and leadership ability that will stand him in good stead in his future life, and

WHEREAS, RYAN MATTHEW KENNEDY by virtue of his Scouting experience and unselfish service to home and community has earned the highest honor of the Boy Scouts of America, the rank of Eagle Scout, and

WHEREAS, RYAN MATTHEW KENNEDY created a fenced vegetable garden using a combination of weed blocker sheets, raised beds and planters, and

WHEREAS, RYAN MATTHEW KENNEDY built this vegetable garden for the Senior Nutrition Center which will use the produce to support the Meals on Wheels Program in Northern Westchester, and

WHEREAS, RYAN MATTHEW KENNEDY raised funds and solicited gifts from local suppliers to complete these projects, and

WHEREAS, this honor is deserving of public notice, now therefore,

BE IT RESOLVED, that the Town Board of the Town of Lewisboro, in recognition of the worthy achievement of this citizen of the Town of Lewisboro, does hereby offer the congratulations of its populace to Eagle Scout Ryan Matthew Kennedy, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this March 10, 2014 Town Board Meeting for future generations to see and that a copy of this resolution be presented to Eagle Scout Ryan Matthew Kennedy.

EAGLE SCOUT PROJECT - Tyler Patrick Simone

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Pappalardo, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Kelly	(2)

RESOLUTION

WHEREAS, TYLER PATRICK SIMONE of Lewisboro, New York, is a member of Goldens Bridge Troop 154, and

WHEREAS, TYLER PATRICK SIMONE by his conduct, responsibility, principles and achievements in following the trail of Scouting, has acquired the resourcefulness and leadership ability that will stand him in good stead in his future life, and

WHEREAS, TYLER PATRICK SIMONE by virtue of his Scouting experience and unselfish service to home and community has earned the highest honor of the Boy Scouts of America, the rank of Eagle Scout, and

WHEREAS, TYLER PATRICK SIMONE created an outdoor amphitheater for the enjoyment of the children attending the Country Children’s Center in Katonah, and

WHEREAS, TYLER PATRICK SIMONE built this amphitheater to accommodate a twelve foot wide stage with a stockade backing, dug steps and installed seats on them with a staircase for access, and

WHEREAS, TYLER PATRICK SIMONE organized a pasta fund raising dinner which raised sufficient money not only to pay for the project materials but also to make a cash donation to the Country Children’s Center, and

WHEREAS, this honor is deserving of public notice, now therefore,

BE IT RESOLVED, that the Town Board of the Town of Lewisboro, in recognition of the worthy achievement of this citizen of the Town of Lewisboro, does hereby offer the congratulations of its populace to Eagle Scout Tyler Patrick Simone, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this March 10, 2014 Town Board Meeting for future generations to see and that a copy of this resolution be presented to Eagle Scout Tyler Patrick Simone.

*Frank Kelly arrived at 7:45 p.m.

INTEGRYS ENERGY – Approval for Electrical Service

Joel Smith, Facilities Maintenance Manager, requested that the Town switch their electrical service from NYSEG to Integrys. NYSEG’s price is going up from 7 cents per kilowatt hour to 17 cents per kilowatt hour. Joel was able to negotiate a rate of 6.9 cents per kilowatt hour from Integrys and this rate would be locked in for twenty months. The Board commended Joel for his efforts.

On motion by Mr. Pappalardo, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Pappalardo, Welsh	(4)
	No	- DeLucia	(1)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does approve the change to Integrys Energy for the town’s electrical service which will be at a rate of 6.9 cents per kilowatt hour. This rate will be locked in for twenty months.

SOFTWARE LICENSE AND SERVICE AGREEMENT FOR RECEIVER OF TAXES - Approval of Agreement

On motion by Mr. Kelly, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Pappalardo, Welsh	(4)
	No	- DeLucia	(1)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does approve the Receiver of Taxes to sign the agreement, as reviewed by counsel, with Software Consulting Associates, Inc., who will provide a software license and service agreement for the Receiver of Taxes at a one-time base fee of \$8,400 and \$2,500 annual maintenance charge per year.

*Peter DeLucia arrives at 8:13 pm

HIGHWAY – Update from Highway Superintendent

The Highway Superintendent, Peter Ripperger, gave an update to the Board regarding this winter season. Mr. Ripperger stated that the highway staff and outside contractors performed very well this year. The men showed up for every single plow run and they deserve a lot of credit for their work. The Town never ran out of salt. At the start of the year the Town had 2,600 tons of salt which gave the town a base to start with. To date, the Town has used 4,000 tons of salt. Mr. Ripperger said that he was able to get what the town needed from our suppliers and never ran out

because we went into the season with a significant amount already on hand. Also, due to the barge having issues getting into port, salt delivery was delayed.

The 2013-2014 year so far has had 46 salt runs, which has been the highest in the last 6 years. He reminded the Board that the winter isn't over until next December 2014. This year we had 51" of snow as opposed to 25" of snow. This year also had 14 plow runs.

The Board asked about retrofitting the old trucks but Mr. Ripperger said that they were too old to retrofit. He is looking at retrofitting the third newest truck. He will be meeting with the person in a week to discuss this possibility.

Mr. Ripperger stated that the snow overtime has equated to 720 hours of comp time which is equivalent to one and a half weeks of added vacation per person.

The Board asked Mr. Ripperger about the re-pavement that was done on Oscaleta Road and Lower Salem Road in 2013. Lower Salem Road is fine, however, Oscaleta Road is not holding up as expected. The reason for this is because the asphalt was laid when it was too cold and therefore did not adhere the way it should have. The company is very responsive and plans to re-do this road at no charge to the town.

To date, the Highway Department has spent \$170,000 of its \$821,000 budget. The Board thanked Highway Superintendent Peter Ripperger and his men for a job well done.

PARKS AND RECREATION – Tennis-A-Thon at Fox Valley Tennis Courts

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the use of the Fox Valley tennis courts for a "Tennis-A-Thon" fundraiser by the Katonah-Lewisboro Community Tennis Association to be held on April 6th, 2014, from 10 a.m. to 1 p.m. (rain date would be April 27, 2014) and that proper insurance will be provided.

RECORDS MANAGEMENT DAY - Designated

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that April 4, 2014, be and hereby is designated Records Management Day. All Town offices will be closed.

REFUSE LICENSE – Renewal Authorized for City Carting, County Waste and R&S Waste Services

Mr. Welsh asked about City Carting and their recycling program known as stream-line recycling. He has tried to get in touch with someone there, but no return calls were made. He is wondering when they will start sending out fliers to our residents regarding the stream-line process. The Town Clerk relayed that she had met with the office manager and the manager of City Carting. The plan was to mail the flier out to the customers sometime in the first quarter of 2014. The Town Clerk will reach out again to City Carting.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Clerk be and hereby is authorized to issue renewal licenses for the collection of residential waste to County Waste, City Carting/aka Somers Sanitation/aka Bria (subject to single stream fliers being sent to the residents), and R & S Waste Services for a period of one year, expiring on March 3, 2015.

PUBLIC EMPLOYEE SAFETY AND HEALTH – Update on PESH Violations

Mary Hafter, Confidential Secretary/Benefits Administrator, updated the Board on the Public Employee Safety and Health Violations. These violations were mainly at the Town Pool when an inspection was done on August 26, 2013.

There were two portions of violations; the safety portion and the health portion. For example, Hep B shots need to be offered to the employees. Ms. Hafter will work with Mr. DeLucia on this.

There are four portions that need to be followed. The town needs to set a policy, do the assessment, do the risk assessment and then write the program. NYMIR (New York Municipal Insurance Reciprocal) is providing an on line training program where town employees can sit at their desk and do their training.

An annual review of the program needs to be done from now on. Mr. Hafter will continue to work on this and will update the board when necessary. The Board thanked Ms. Hafter for a job well done.

WESTCHESTER LAND TRUST – Removal of Invasive Plants at the Leon Levy Preserve

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the Westchester Land Trust to remove invasive plants at the Leon Levy Preserve using funds within their control and subject to proof of insurance.

DRUG ABUSE PREVENTION COUNCIL – Authorize Supervisor to Sign Contract

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor be and hereby is authorized to sign the 2014 Drug Abuse Prevention Council agreement not to exceed \$6,500.

PARKS AND RECREATION – Anchors for Starting Blocks

The Parks and Recreation department would like to be able to do an upgrade to the starting blocks at the Town Park’s pool. The idea is to be able to move these starting blocks for shorter races. The swim team has been growing in popularity and the swim coach has requested these anchors for the starting blocks for several years. The cost of these anchors is approximately \$13,750. The Parks and Recreation Superintendent, Dana Mayclim, did talk about this request in the budget season, however, nothing was approved.

The Board was concerned where this money was going to come from.

The Board suggested that Ms. Mayclim reach out to the supplier to get some feedback from them and this will go on the agenda at an upcoming meeting.

TOWN BOARD REPORTS

WILD OAKS – Sewage

One force main at the Wild Oaks sewage area has two breaks. They are having a hard time locating the breaks. Delaware Engineering is digging at both ends and will put a camera in to see where the breaks are. Once we find out where the breaks are and how many breaks there are, we will get a better idea of how much it will cost for the repair.

BIKE AND PEDESTRIAN PLAN – Planning Board

Mr. Welsh stated that the first of the public meetings for the bike and pedestrian plan was held in Cross River at the John Jay High School. There were twelve people there. The next meeting will take place on Thursday, March 13, in Goldens Bridge and a future meeting will be held in Vista in early April.

HOUSING – Committee

Mr. Pappalardo attended the Housing Committee's meeting as their liaison. Mr. Pappalardo relayed to the committee that the Board would like to see something added to the current legislation about the first responders in this town. They are working on it, but would like the board to give them feedback on the current legislation. Mr. Pappalardo's feeling is that one of the first things they need to change is the name. Two communities are left that are not compliant; Lewisboro and Harrison.

Mr. DeLucia would like to see them make a few changes and then the Board would then review it again. The Board reviewed the first draft about 8 months ago.

Mr. Welsh asked if they could take "small bites" at this legislation. Look at the commercial centers (mixed use) to see where they could add housing. He also suggested looking at small projects. Mr. Parsons would like to have someone from the county come in to discuss this again.

Mr. DeLucia suggested that Mr. Pappalardo speak with the committee and suggest that they look at what other towns have done. The Board will meet with them in the very near future.

FINANCE – Five Year Budget Forecast

Mr. Kelly would like to move ahead with the five year budget forecast. Mr. Kelly would like to get a survey going, possibly on Survey Monkey, to get a feel for where our residents would like to see the town's future heading. It's an inexpensive snapshot of where the Lewisboro population wants to see the town in 5, 10, even 15 years down the road. We can track our expenditures and see where the major projects should be done.

He would like the comptroller to get information out to the department heads by the middle of April, 2014 and he would like the department heads to get back to the Town Board with their first cut by the end of May, 2014.

The Board will start working on some questions for the anonymous survey.

PARKS & RECREATION – Moving

Mr. Parsons announced that the Parks & Recreation department was moving to Onatru Farm. They would be closed starting March 13 and would re-open at Onatru on March 19, 2014. This will be put on the home page of the website. The new Parks and Recreation brochure is out and it shows the Onatru House on the cover.

HIGHWAY – Cornell Roads Intern Report

The Board asked that the Cornell Roads Intern Report be put back on the website so that residents can look to see information as it pertains to their roads. It is located on the highway page of the website.

EMPLOYEE IDENTIFICATIONS

Mr. DeLucia asked Joel Smith when the employee identification tags were going to be made. Mr. Smith said that Parks and Recreation have the capability of making them. Once they get moved and settled, they will start working on these tags that will either go on lanyards or have magnetic backings.

CLAIMS – Authorized for Payment

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$270,217.01.

MEETINGS – Dates Set

There will be a Town Board meeting on Monday, March 24, 2014 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

EXECUTIVE SESSION – To Discuss Contractual Matters

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session to discuss contractual matters.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to come out of executive session.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to adjourn at 9:30 p.m.

Janet L. Donohue
Town Clerk