

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on April 7, 2014, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons
Councilmen - Peter DeLucia, Frank Kelly, John Pappalardo, Daniel Welsh
Town Clerk - Janet Donohue
Absent - None

Also attending was the Attorney for the Town Jennifer Herodes, Building Inspector Peter Barrett, Facilities Maintenance Manager Joel Smith, Comptroller Leo Masterson and Confidential Secretary/Benefits Coordinator Mary Hafter.

Mr. Parsons called the meeting to order at 7:33 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

There were no public comments.

CONSENT AGENDA

MINUTES - Approved

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted to approve meeting minutes and to receive departmental reports.

On above motion and second, the Board voted 5-0 to approve the Town Board meeting minutes of March 24, 2014.

THE VOTE: Yes - DeLucia, Kelly, Parsons, Pappalardo, Welsh (5)
No - None (0)
Absent - None (0)

REPORTS – Monthly Reports

On the above motion and second, the Board voted 5-0 to accept and file the March reports from the Planning and Police Departments.

THE VOTE: Yes - DeLucia, Kelly, Parsons, Pappalardo, Welsh (5)
No - None (0)
Absent - None (0)

WEEK OF THE YOUNG CHILD – Proclamation

THE VOTE:	Yes	- DeLucia, Kelly, Parsons, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

WHEREAS, the Town of Lewisboro and other local municipalities and organizations, in conjunction with the National Association for the Education of Young Children and the Country Children’s Center, with five child care sites in Bedford and Yorktown Heights, are celebrating the Week of the Young Child April 6 through 12; and

WHEREAS, by joining with The Country Children’s Center in calling attention to the need for high-quality early childhood services for all children and families within our community, these groups hope to improve the quality and availability of such services; and

WHEREAS, the purpose of the Week of the Young Child is also to focus on recognizing the early childhood programs and services that meet the needs of young children in our community;

WHEREAS, the future of our community depends on the quality of the early childhood experiences provided to young children today; and

WHEREAS, high-quality early childhood services represent a worthy commitment to our children’s future,

BE IT RESOLVED, that I, Peter Parsons, Supervisor of the Town of Lewisboro, do hereby proclaim April 6 through 12 as the Country Children’s Center Week of the Young Child in Lewisboro New York, and urge all citizens to recognize and support the needs of young children in our community.

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this April 7, 2014 Town Board Meeting for future generations to see.

TOWN OFFICIALS AND EMPLOYEES – Commendation of Pam Veith

Mr. Parsons received an email from a new resident praising Pam Veith of our Parks and Recreation department. His wife needed a visiting nurse and while his doctor’s office didn’t recommend anyone, Ms. Veith gave him a few phone numbers and within hours, they were in touch with him. The resident feels that Ms. Veith’s service and the way that she represents the town was outstanding.

TOWN OFFICIALS AND EMPLOYEES – Commendation of David Alfano

A gentleman who received a summons for speeding did send in his ticket with payment. In the note section of the form that he returned, he mentioned that Officer Alfano was very courteous.

HIGHWAYS – Authorize Use of Town Roads and Town Park for Tri-State Trek

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Parsons, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize the use of the Town Park to be used as a rest stop area, provided that the date is coordinated through the Parks & Recreations Department, for a Tri-State Trek bicycle ride to take place on Sunday, June 29, 2014, in the Town of Lewisboro and be it further

RESOLVED, that the Town Board does hereby authorize use of Town roads for a Tri-State Trek bicycle ride to take place on Sunday, June 29, 2014 through the Town of Lewisboro.

BUILDING DEPARTMENT – Solar Permitting and Permit Fees

The Town Board invited the Building Inspector, Peter Barrett to come to the meeting to discuss permitting fees that would encourage the use of solar power. Mr. Barrett explained that they have developed a permit and have been using this solar permit for the past year. It is a very simple permitting form and Mr. Barrett feels it is less erroneous than the State form. They have only had four permits. It’s difficult to use the solar power in Lewisboro because of the amount of trees that we have here.

Mr. Barrett checked with neighboring towns (Yorktown, Somers, North Salem) and found that their costs for the solar permits are based on the cost of the job and are typically between \$250 - \$500 for a permit.

Mr. Welsh would like to see a flat fee charged. Mr. Welsh will get feedback from suppliers and see what is typically charged for solar permits.

On motion by Mr. DeLucia, seconded by Mr. Parsons, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Parsons, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby suspend the pricing of the solar permits until it is discussed further at an upcoming Town Board meeting.

MIDDLE INCOME HOUSING UNITS - Amendments to Chapter 220 of the Town Code

It was agreed that the Town Board will hold a public hearing, on the proposed amendments to Chapter 220, on April 21, 2014 at 8:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board will hold a Public Hearing on the amendments to Chapter 220, Section 220-26(F)(I), Section 220-26(F)(7)(c) and Section 220-26(F)(8)(c) entitled “Middle-income dwelling units,” of the Code of the Town of Lewisboro, to amend the maximum number of middle-income dwelling units an owner may own at one time, to require that prior to transfer of ownership, the Housing Committee shall review the form of the deed to ensure that the appropriate deed restriction is contained in the deed, and to only require the reexamination of rental family’s income. This public hearing will take place on April 21, 2014 at 8:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

COMPOSTING TOILETS – Request for Proposal (RFP)

The Town Board discussed the possibility of composting toilets in the Town Park.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the Supervisor to move forward with a Request for Proposal (RFP) for composting toilets at the Town Park.

NEW YORK STATE ELECTRIC AND GAS (NYSEG) – Emergency Coordination

Mr. Parsons went to a meeting with NYSEG, who have been working on a pilot program with Pound Ridge, to improve NYSEG’s response during emergencies. This involves giving the town software where all of the fire departments can report where there are trees down, wires down, etc., and we can put this information directly into their system. NYSEG is planning on expanding this program to at least one other town. Mr. Parsons has set up a meeting with NYSEG, our Emergency Management Committee and town employees that typically help out during emergencies, in hopes of our town taking advantage of this new program.

HIGHWAY – Culverts on Kitchawan Road and Cornwall Court

The culverts on Kitchawan Road and Cornwall Court are in need of repair.

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the Supervisor to sign the agreement with Kellard and Sessions to provide engineering services for Cornwall Court and Kitchawan Road culverts as reviewed by counsel. The cost of this work will be included in the town’s planned BAN for highway work in 2014.

PARKS AND RECREATION – Anchors for Starting Blocks

This will be discussed again at the April 21, 2014 Town Board meeting.

TOWN BOARD REPORTS

PARKS AND RECREATION – Onatru Grand Opening

Mr. Parsons thanked everyone that was involved in the grand opening of the Parks and Recreation department at the Onatru farmhouse which took place on April 2. About 100 guests toured the newly renovated farmhouse. Three members of the Alice Poor’s Family attended and shared stories about Ms. Poor, her house and farm. Maureen Koehl, the Town’s Historian, had an exhibition of items that were donated by the Poor family, along with several other artifacts, which included a 114-year-old wedding dress that belonged to Emily Hait Hoyt, heirloom quilts that were on loan from Evelyn Russell, who is Cyrus Russell’s daughter, and several other local antiques.

Mr. Parsons went on to thank the Parks and Recreation staff, the maintenance staff and Maureen Koehl for a job well done. Mr. DeLucia also thanked Mr. Parsons for coming up with the open house idea.

PARKS AND RECREATION – Shakespeare in the Park and Movie Night in the Park

The Board discussed the idea of bringing back the “Shakespeare in the Park” program that used to be held at Onatru. Another idea was movie night in the park. The Board will discuss these ideas with the Parks and Recreation Department and the Parks and Recreation Advisory Council.

CLAIMS – Authorized for Payment

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted 5-0 to authorize payment of the Town’s bills in the amount of \$302,900.69.

MEETINGS – Dates Set

There will be a Town Board meeting on Monday, April 21, 2014 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

EXECUTIVE SESSION – To Discuss Contractual Matters

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session to discuss contractual matters.

CERTIORARIS – Authorize Attorney to Sign

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the Town Attorney to sign the consent judgments for the tax certiorari settlements in the matter of Verizon.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to come out of executive session.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to adjourn at 9:10 p.m.

Janet L. Donohue
Town Clerk