



**TOWN OF LEWISBORO  
TOWN BOARD WORK SESSION  
AGENDA  
JUNE 30, 2014  
TOWN HOUSE  
7:30 P.M.**

**PUBLIC COMMENT**

**CORRESPONDENCE**

**CONSENT AGENDA**

- **Approval of Minutes for June 16, 2014**
- **Monthly Reports – June 2014**
  - **Building Department**

**PUBLIC HEARING AT 8:00 P.M. Regarding Amendment to the Leash Law**

**NEW BUSINESS**

- **Presentation of Aging Schedule for Highway Department Equipment – Highway Superintendent Peter Ripperger**
- **Acknowledgement of Receipt of Financial Statements for 2013 from O'Connor Davies**
- **Resolution to Set Date for Public Hearing Regarding Paving a Portion of Schoolhouse Road**
- **Discussion Regarding \$5,500 Five-Year Lease for Ford Escape With \$1 Buyout for Assistant Building Inspector**
- **Resolution to Set Fee For Use of Town Property by For-Profit Entity**
- **Resolution to Set Date For Public Hearing On Installing Three-Way Stop Signs at Intersection of West Road and Hack Green Road**
- **Discussion of Pool Passes for Fire House Explorers**

**OLD BUSINESS**

- **Wild Oaks Sewer Insurance**
- **Discussion Regarding Pedestrian Bike Plan**

## **APPROVAL OF CLAIMS**

## **POLLING OF THE BOARD**

## **ANNOUNCEMENTS**

- **Town Board Meeting July 14 at 7:30 p.m. at the Town House, 11 Main Street, South Salem.**

## **MOTION TO GO INTO EXECUTIVE SESSION**

**Town Board Meetings Accessibility: The Town of Lewisboro is committed to providing equal access to all its facilities, services and activities to the fullest extent possible. Cyrus Russell Community House, Onatru Farmhouse, and the Town Offices at Orchard Square are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled meeting, and we will try to accommodate whenever possible.**

**GOLDENS BRIDGE FIRE DISTRICT  
254 WACCABUC ROAD  
GOLDENS BRIDGE, NEW YORK 10526**

June 15, 2014

**THANK YOU**

The Goldens Fire District is greatly appreciative of the support received from the community in the aftermath of the fire at the firehouse. Assistance has come in many forms both large and small but all have been gratefully received.

Naturally we are thankful for the assistance of our neighboring fire departments, LVAC, State Police, Lewisboro Town government, and the County of Westchester Department of Emergency Services not only on the day of the fire but since as they temporarily housed equipment, provided meeting space and covered calls until we were again able to fully respond. We especially appreciated the assistance of Town Supervisor Peter Parsons and the Town of Lewisboro for providing space at Goldens Bridge Community House in the days immediately following the fire.

The students, parents and school leadership of Increase Miller Elementary School's fifth grade held a car wash to raise funds for the rebuilding efforts. Their enthusiasm and cheerfulness were marvelous and provide inspiration for our efforts.

St. Johns Episcopal Church has made a gift from their recent spring fund raising event to support our efforts. We thank the congregation and its leadership for its thoughtfulness in our time of need.

Stiloski Towing & Recovery and Riverside Hose have provided invaluable services including towing and the loan of a fire truck to temporarily replace our Rescue vehicle, which was lost in the fire. Their support is immeasurable.

The following individuals and businesses have also responded to the emergency reflecting the finest in community spirit and selflessness.

Hawthorne Fire Co., Women's Civic Club of Katonah, Women's Auxiliary of Yorktown Heights Engine Co. #1, Goldens Bridge Community Assn. Inc., Sandy Hook Volunteer Fire & Rescue Co. Inc., Heidi Lewis, Andree Delisser, Lincolndale Landscaping- George Waller, Peekskill Community Volunteer Ambulance Corp., Putnam Engine & Hose Co. #2 Inc., Anita Granberg, Joann Vasi, Patricia Ann Melillo, Michele Boniello, Lisa Pisera, Kathy Donnery, Cora Cypser, Porto Fino Pizzeria, and Dunkin Donuts.

Finally our progress in returning to our mission of protecting the residents and property of Goldens Bridge is measured by the time and talent graciously volunteered by the officers, men and women of the Goldens Bridge Fire Department. Their efforts cannot be underestimated.

Engineering assessments of the viability of the remaining structure have been made and discussions are underway with our insurance carrier as the path forward is established. It is the intention of the Board of Fire Commissioners to periodically provide updates on our progress and to restore all our services to the community as we have for over one hundred years.

Board of Fire Commissioners  
Goldens Bridge Fire District

Supervisor

Monthly Report June 2014

Quantity	Bld Permit	\$BP	\$C-C/O	\$RM	EQ
30	Res Minor Work	5200	2240	60	600
6	Res ADD	3950	3350	12	250
4	Res Acc Str	550	170	8	0
8	Res Alt	2630	1830	14	50
0	Res New	0	0	0	0
0	Res Renew	0	0	0	0
0	Comm Alt/Add	0	0	0	0
0	Comm Minor	0	0	0	0
7	ZBA/ACARC	1314	0	0	0
3	Other Permits	390	60	4	50
0	220-76C	0	0	0	0
14	Wetlands	2250	0	0	350
4	Civil Penalty	272	0	0	0
968	Copies	242	0	0	0
0	Misc	0	0	0	0
Totals		16798	7650	98	1300
					25846

Total Receipts 25846  
 Total Deposits 25846

Bldg Insp: *Paul Sant*  
 Date: 6/27/14

					Column Total	0	0	0	0
					Subtotal	0			
					Res Renewal	BP	CO	RM	EQ
					Column Total	0	0	0	0
					Subtotal	0			
					Wetland	W/P			EQ
					Fields	500			
					Lebowitz	150			
					Fenton				50
					Davis				50
					Durst	500			
					Ehna				50
					Donaldson				50
					Coleman	500			
					Slocum				50
					Olgivie	300			
					Baron	150			
					Cusato	150			
					WCC				50
					Kang				50
Column Total	5200	2240	60	600	Column Total	2250			350
Subtotal	8100				Subtotal	2600			
Civil Penalty	CP								
Turriago	22				Other Permits	BP	CC	RM	EQ
Roth	10				Harris	140	40	2	0
Harris	80				Shaw	100	20	2	50
Byre	160				WCC	150			
Subtotal	272								
Comm. Add/Alt	BP	CO/CC	RM	EQ	Column Total	390	60	4	50
					Subtotal	504			
					ZBA / ACARC	Permit Application			RM
					Daley	252			
					Turriago	252			
Column Total	0	0	0	0	Ehna	252			
Subtotal	0				Beeby	102			
Misc	BP	CO/CC	RM	EQ	Goldstein	252			



					Torre	102			
					Bygott	102			
Column Total	0	0	0	0	Column Total	1314	0	0	0
Subtotal		0			Subtotal		1314		
Cash					Res. A/S		BP	CO	RM EQ
Copies	242				Cannizzaro	190		90	2 0
					Mertens	110		20	2 0
					Roth	110		20	2 0
					Waccabuc CC	140		40	2 0
					Column Total	550		170	8 0
Subtotal	242				Subtotal			728	

TOWN OF LEWISBORO HIGHWAY DEPARTMENT

YEAR	AGE	LIFE EXP.	PROPOSED REPLACEMENT	2013	2014	2015	2016	2017	2018	2019	2020	LEASE ENDS
2005	9	8 = 2012	F 550 #2			13,000.00	13,000.00	13,000.00	13,000.00	13,000.00		2019
2006	8	8 = 2013	F 550 #26				13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	2020
2007	7	8 = 2014	F 550 #13						13,000.00	13,000.00	13,000.00	2022
2007	7	8 = 2014	F 550 #18							13,000.00	13,000.00	2023
2008	6	8 = 2015	F 550 #12							13,000.00	13,000.00	2024
2005	9	12 = 2016	Dump Truck #8			26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	2020
2006	8	12 = 2017	Dump Truck #27						26,000.00	26,000.00	26,000.00	2024
2007	7	12 = 2018	Dump Truck #23							26,000.00	26,000.00	2026
2002	12	18 = 2018	Dump Truck Grader #4						26,000.00	26,000.00	26,000.00	2024
2005	7	14 = 2021	NH Loader									
2006	11	14 = 2020	NH Tractor						17,000.00	17,000.00	17,000.00	2024
1995	19	20 = 2016	Backhoe				21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	2022
2003	12	15 = 2018	F550 #10			12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	2021
2004	11	20 = 2024	NH Grader									
2008	7	10 = 2018	F250 #16					8,000.00	8,000.00	8,000.00	8,000.00	2021
2008	7	12 = 2119	Dump Truck #14							28,000.00	28,000.00	2025
2000	14	12 = 2013	Dump Truck #20				28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	2022
	14	12 = 2013	Dump Truck #21				28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	2022
2003	11	16 = 2019	Sweeper						40,000.00	40,000.00	40,000.00	2024
			Vac Truck									
2005	10	12 = 2016	Dump Truck # 8				28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	2022
2010	5	12 = 2021	Dump Truck #15									
2014	0	12 = 2025	Dump Truck #5	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	2020
2014	0	12 = 2025	Dump Truck #7	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	2020
2013	1	14 = 2027	Case Loader	31,491.00	31,491.00	31,491.00						2015
2013	1	10 = 2023	Ford Explorer #00	10,386.00	10,386.00	10,386.00						2015
2013	1	7 = 2021	Ford Pick up #25	8,897.00	8,897.00	8,897.00	8,897.00	8,897.00				2017
2013	1	10 = 2023	Ford Pick up #24	8,897.00	8,897.00	8,897.00	8,897.00	8,897.00				2017
			<b>TOTALS BY YEAR</b>	<b>115,671.00</b>	<b>115,671.00</b>	<b>166,671.00</b>	<b>242,794.00</b>	<b>250,794.00</b>	<b>355,000.00</b>	<b>409,000.00</b>	<b>422,000.00</b>	

## Peter Parsons

---

**From:** Peter Barrett [Building@lewisborogov.com]  
**Sent:** Tuesday, June 24, 2014 2:55 PM  
**To:** 'supervisor'  
**Subject:** Vehicle

Peter,

During the last budget season we requested funding to replace our old Blazer. The frame cracked and the vehicle can't pass inspection. At the time, we were assured that the Police were to be getting two new SUV's and we would be able to get their old one. This as you know has not happened. Now on any given day one or more of the Police vehicles remain parked in front of our offices.

This department needs an all wheel drive vehicle basically for the same reasons the Police do – to be able to get where we need to go in order to do our job. Some job sites are more accessible in winter than others, but for the most part driveways remain snow and ice covered. During rainy weather it can be just mud up to your ankles. It's a matter of safety. We work in all kinds of weather and are called on to do inspections in such places as the cell tower on 138 or the one in the park. The new condos in Vista during the rainy spring had ruts at least 6" deep.

We have tried "old police cars" in the past. That practice was stopped because it didn't work and was in many ways dangerous.

I hope this helps.

Peter B.

## Peter Parsons

---

**From:** Martha Goodman [nygooddog@me.com]  
**Sent:** Wednesday, June 25, 2014 9:32 AM  
**To:** supervisor@lewisborogov.com  
**Cc:** pdelucia@lewisbororgov.com  
**Subject:** Dog Training Permit

Dear Mr. Parsons,

You have asked me to provide input as to what would be the appropriate amount to charge me as an annual permit fee to conduct dog training classes on Town property. As my annual income from dog training is very modest, I would suggest that the fee should be \$250, but in any event not more than \$500. Consider also that you have suggested that the purpose of the fee is to defray the costs of administering the permit, and I cannot see this as being any more burdensome than administering the annual renewal of a dog license.

Thank you and the other members of the Board for your careful consideration of this matter.

Regards,  
Martha Goodman

## Peter Parsons

---

**From:** Dana Mayclim [DMayclim@lewisborogov.com]  
**Sent:** Thursday, June 26, 2014 2:20 PM  
**To:** supervisor@lewisborogov.com; PDelucia@lewisborogov.com  
**Subject:** Looks at this - FL Charges \$10 an hour for private lessons in the park . .

**From:** [Shannon Nazzal](#)  
**To:** [Open Forum](#)  
**Posted:** Jun 25, 2014 8:55 PM  
**Subject:** RE: Boot Camp Fee Policy

### Message:

We charge an "open space" fee of \$10/hr. They still have to provide insurance, business license, etc. This goes for outdoor yoga classes, etc. We use it for basically any place we don't have a set fee for say a building, event venue or pavilion.

-----  
Shannon Nazzal  
Recreation and Tourism Administrator  
Martin County Parks & Recreation Dept.  
Stuart FL  
(772) 221-2328  
-----

### Original Message:

Sent: 06-24-2014 12:23 PM

From: James Strickland

Subject: Boot Camp Fee Policy

I am interested in how other cities address boot camps in their parks and any information that can be shared on fee structure and rules and regulations.

-----  
James Strickland CPRP  
Director of Parks & Recreation  
Town of Addison  
Addison TX  
(972) 450-2869  
-----

Dana Mayclim  
Superintendent of Parks and Recreation  
Town Of Lewisboro

### PLEASE NOTE OUR NEW ADDRESS

99 Elmwood Road  
South Salem, NY 10590  
(914) 232-6162  
Fax - (914) 232-6165  
[www.lewisborogov.com](http://www.lewisborogov.com)