

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on October 6, 2014, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons  
Councilmen - Peter DeLucia, \*Frank Kelly, John Pappalardo, Daniel Welsh  
Town Clerk - Janet Donohue  
Absent - None

Also attending was the Attorney for the Town Jennifer Herodes, Parks and Recreation Superintendent Dana Mayclim, Parks and Recreation Employees Laura Stone and Nicole Stone, Building Inspector Peter Barrett, Deputy Building Inspector Paul Bauer, Assessor Lise Robertson, Town Justices Marc Seedorf and Susan Simon, and Confidential Secretary/Benefits Coordinator Mary Hafter.

Mr. Parsons called the meeting to order at 7:36 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

EXECUTIVE SESSION – To Discuss Contractual Issues

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 4-0 to go into executive session at 7:37 p.m. to discuss specific contractual issues.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 4-0 to come out of executive session at 7:39 p.m.

PUBLIC COMMENT PERIOD

There were no public comments.

CONSENT AGENDA

MINUTES - Approved

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted to approve meeting minutes and to receive monthly departmental reports.

On above motion and second, the Board voted 4-0 to approve the Town Board meeting minutes of September 22, 2014.

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

REPORTS – Monthly Report

On the above motion and second, the Board voted 4-0 to accept and file the September reports from the Building, Planning and Police Departments.

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

RELAY FOR LIFE – Discussion Re Onatru Location (7:40 – 8:10 pm)

Megan McGrady, American Cancer Society Relay For Life Representative, contacted the Town Board asking for the use of Onatru Farm, specifically Fields 1 and 2 along with parking, restrooms, a space to count money, etc.

They have used the John Jay High School contest field for the past three years however they are replacing the turf and cannot commit to anything until January, which is too late for planning purposes.

The dates that the ACS would like to use Onatru would be on Saturday June 6 to Sunday June 7, 2015. The event will include overnight camping, music, activities and entertainment over the course of the 12 hour period from 6 p.m. to 6 a.m.

Members of the Parks and Recreation Advisory Council were present and suggested that more security may be needed since Onatru is not fenced off like the track at the high school. They were also concerned about the noise disturbing the neighbors.

All Board members were very supportive and agreed that this is a wonderful event that they would like to support.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

RESOLUTION

RESOLVED, that the Town Board approves the American Cancer Society’s use of Onatru Farm, and use of Fields 1 and 2, on the weekend of June 6-7, 2015 pending compliance with additional lighting, security, proper insurance and any other items that the Board deems necessary for a safe and secure event.

WESTCHESTER EMS (Emergency Medical Service) ALS (Advanced Life Support) FLY CAR PROGRAM – Approve and Authorize Supervisor to Sign

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

RESOLUTION

RESOLVED, that the Town Board approves and authorizes the Supervisor to vote in favor of the town’s allocation for the Westchester EMS (Emergency Medical Service) ALS (Advanced Life Support) Fly Car Program.

JUSTICE COURT - Accept Audit Report  
FINANCE – Accept Justice Court Audit Report

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

RESOLUTION

RESOLVED, the Town Board does hereby accept the 2013 Town Justice Court Audit.

\*Mr. Kelly arrives at 8:16 pm

BUDGET – Building Department

Town Building Inspector Peter Barrett, accompanied by Deputy Inspector Paul Bauer, presented a flat budget, other than a request of \$4,700 towards a new vehicle (the department has been down by one vehicle for a while).

Town Board members suggested that due to an increase in activity, Mr. Barrett could add another \$20,000 to the building and inspection revenue fees for 2015.

The Board thanked Mr. Barrett.

BUDGET – Assessor’s Department

Lise Robertson, the Town’s Assessor, presented her budget to the Board. Ms. Robertson’s budget would be a bit less than this year due mostly to her requesting less for tax mapping and consulting.

However, Ms. Robertson would like to increase her part-timer’s hours for 2015 which would increase her budget slightly.

The Board thanked Ms. Robertson.

BUDGET – Parks and Recreation Department

The Parks and Recreation Superintendent, Dana Mayclim, along with her senior office assistant Laura Stone and Nicole Stone, recreation assistant, presented their budget to the Board.

Ms. Mayclim started out by saying that thus far, her department is short in revenue by \$65,000. The camp numbers were down, they were down \$10,000 in cooperating agency revenues, down \$7,000 in fireworks sponsorship, \$9,000 in pool revenues, and \$4,000 in ski trip revenues. They did, however, save \$25,000 in salaries.

The Board talked about how can the department continue to offer first class programs with declining enrollment (42 programs were cancelled due to low enrollment). Mr. Parsons suggested that programs could possibly be combined with other specific towns. Retention of the programs is a key element. Mr. Pappalardo also stated that we need a consolidation of services approach. He feels that people would be willing to drive to a neighboring town as opposed to having the program deleted all together.

Ms. Mayclim also stated that the department needs a new senior adult car that would be approximately \$20,000 or if leased, \$8,000 per year. The frame on the senior’s car which is driven by Pam Veith, our Senior Director is no longer drivable. Ms. Veith is currently using the Jeep, which is hard for the seniors to get in and out of. Also, the Jeep will be used for the ski program. Mr. DeLucia will look into possible sponsorship for an electric car. We should also look at what is on the state contract. Mr. DeLucia also suggested that the Ledger could do a story on this and maybe a resident has a car that they would like to donate.

A new tractor for park maintenance which would cost approximately \$15,000 is on their wish list along with coping tile replacement at the town pool which would cost approximately \$100,000.

Regarding our seniors, Mr. Kelly feels that our senior program replaces a lot of the social services that seniors would otherwise get through the county. Mr. Kelly suggested that we look into obtaining some monies or grants toward this and we should also look into this as a shared services program.

Mr. DeLucia wondered about creating a Youth Sports Committee. If there was better coordination among the youth sports, would there be more down time in those fields where revenue opportunities could be found for tournaments or for other towns to utilize the fields in down time.

Mr. DeLucia also suggested that the cooperating agencies report back to PRAC at least once a year to let them know what they are doing regarding improvement on to the town fields, etc. It helps to keep tabs on things.

Mr. Welsh asked about reducing the line for the catalog/mailler. Ms. Mayclim stated that she has spoken with many of her colleagues who have tried going strictly on line with their mailer, and they saw a drastic reduction in registrations. Mr. DeLucia feels that a combination of both works well. They could possibly look at combining the fall and winter catalog. Once we get into full swing on line, maybe a thinner brochure can be sent out with just the class name and then the descriptions can be put on line.

Mr. DeLucia stated that he talks about this every year but he would like to see us come into the 21<sup>st</sup> Century and have residents sign up for town programs on line with credit cards. Dana will send out an email to neighboring towns to see what they do and who they use regarding paying and signing up for programs on line.

Ms. Mayclim is also asking for extra money for overtime for Randy Price in the maintenance line.

The Board thanked Ms. Mayclim.

#### BUDGET – Justice Court Department

Judges Marc Seedorf and Susan Simon presented the courts 2015 budget to the Town Board. The 2015 budget request is less than 2014 in large part due to a lower salary in the court clerk line.

The interpreters' line has increased slightly due to an increased amount of Eastern Europeans being arrested in town.

Looking at revenue, the Board suggested that the amount projected to be taken in with fines and forfeited bail be increased from \$180,000 to \$200,000. The Board cited better and increased enforcement as the reason for their suggestion.

The Court has been very lucky to apply to the Justice Court Assistance Program (JCAP) to secure grant monies for items to be used in the court (copier, interlocking chairs, bullet proof glass, metal detector, etc).

The Board thanked both Judge Seedorf and Judge Simon.

#### CLAIMS – Authorized for Payment

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$16,469.49.

POLLING OF BOARD

TOWN PROPERTY – Municipal Solar Program

Mr. Welsh asked the Town Board to consider signing a letter of continued interest in a municipal solar program. By buying solar power in bulk with other towns, it drives the price down.

On motion by Mr. Kelly, seconded by Mr. Parsons, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does confirm their continued interest in participating in the Sustainable Westchester Municipal Solar Program and will sign a letter of interest.

GOLDENS BRIDGE WORKSHOP – Meeting

Mr. Welsh announced that the Goldens Bridge workshop that was held at the Goldens Bridge Community House on September 30, 2014 was very productive. Mr. Parsons, Mr. Welsh, more than a dozen residents, Westchester County Department of Transportation (DOT), The New York metropolitan Transportation Council (NYMTC), and the New York State Department of Transportation (NYSDOT) all attended the meeting, which included a walking tour from the Community House to the Metro North train station.

The Board thanked Mr. Welsh for all his hard work on the complete streets project. Mr. Welsh will keep the Board updated on his progress.

MEETINGS – Date Set

There will be Town Board Work Session meeting on Monday, October 20, 2014 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

EXECUTIVE SESSION – To Discuss Specific Contractual Issues

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session at 9:24 p.m. to discuss specific contractual issues.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to come out of executive session at 9:38 p.m.

TOWN PROPERTY – Maple Syrup Tapping at Brownell Preserve

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes Greg Monteleone, Chairman of the Open Space and Preserves Advisory Committee (OSPAC) to negotiate an agreement with Crown Maple Syrup for maple tapping at the Brownell Preserve.

TOWN OFFICIALS AND EMPLOYEES – Police Benevolent Association MOA

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the Town Attorney to forward the revised Town of Lewisboro Police Benevolent Association (PBA) Memorandum of Agreement (MOA) to the PBA for their review and ratification.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to adjourn at 9:40 p.m.

Janet L. Donohue  
Town Clerk