



**TOWN OF LEWISBORO
TOWN BOARD WORK SESSION
AGENDA
SEPTEMBER 15, 2014
TOWN HOUSE
7:30 P.M.**

PUBLIC COMMENT

ANNOUNCEMENTS

CONSENT AGENDA

- **Approval of Minutes for September 8, 2014**

NEW BUSINESS

- **Discussion of Proposed 2015 Highway Department Budget**
- **Discussion of Proposed 2015 Police Department Budget**
- **Discussion of Proposed 2015 Maintenance Department Budget**

APPROVAL OF CLAIMS

POLLING OF THE BOARD

ANNOUNCEMENTS

- **Town Board Meeting September 22 and September 29 at 7:30 p.m. at the Town House, 11 Main Street, South Salem.**

MOTION TO GO INTO EXECUTIVE SESSION

Town Board Meetings Accessibility: The Town of Lewisboro is committed to providing equal access to all its facilities, services and activities to the fullest extent possible. The Town House, Cyrus Russell Community House, Onatru Farmhouse, and the Town Offices at Orchard Square are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled meeting, and we will try to accommodate whenever possible.

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on September 8, 2014, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons
Councilmen - Peter DeLucia, Frank Kelly, Daniel Welsh
Town Clerk - Janet Donohue
Absent - John Pappalardo

Also attending was the Attorney for the Town Anthony Mole', Facilities Maintenance Manager Joel Smith, Comptroller Leo Masterson, and Confidential Secretary/Benefits Coordinator Mary Hafter.

Mr. Parsons called the meeting to order at 7:39 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

NO IDLING LAW – Boy Scout Troop 1 Lewisboro

Two local Boy Scouts from Vista, Aidan Andrews and Will Kennedy, from Lewisboro Troop 1 came to the Town Board Meeting to discuss the No Idling Law in Westchester County. They feel that there is not enough awareness of this law in our community.

Aidan stated that there are many idling cars that put out dangerous toxins into the air. He stated that a lot of this is caused by parents waiting in their cars for school buses to arrive and also sitting in shopping centers. He feels that this should not be happening and they would like to see some enforcement from the town.

Will agreed and stated that he wasn't really aware of this law until it was explained to him. He feels that they need to raise awareness and find a way to do something to stop this.

Mr. Kelly asked the boys what they felt the town should do, for example, put it on the town's website or put some type of public service announcements out. Aidan and Will felt those were good ideas and also suggested posters showing cars idling and the amount of emissions that they produced. Mr. Kelly asked the two Scouts if they could put something together for the Library Fair.

Mr. Parsons stated that a law does exist with a \$250 fine for idling and if they could highlight this and get the schools involved to raise awareness that would be great.

Mr. DeLucia suggested that the idea had the makings of a good Eagle Scout project.

Mr. Welsh suggested that they contact the sustainability club at school, contact the Town's sustainability committee and to also talk with the high school student who is on the School Board to get their input.

CONSENT AGENDA

MINUTES - Approved

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted to approve meeting minutes and to receive monthly departmental reports.

On above motion and second, the Board voted 4-0 to approve the Town Board meeting minutes of August 25, 2014.

THE VOTE:	Yes	- DeLucia, Kelly, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

REPORTS – Monthly Reports

On the above motion and second, the Board voted 4-0 to accept and file the August reports from the Building, Planning and Police Departments.

THE VOTE:	Yes	- DeLucia, Kelly, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

PUBLIC HEARING - Amendment to Master Plan; Bicycle & Pedestrian Walkway Plans

Mr. Parsons called the public hearing to order. There was no objection to the time or form of the public notice (attached). Mr. Parsons called for comments from the public.

Mr. Alan Cole of Todd Road supports this effort. Not only is bicycling and walking a part of fitness, it is also a means of transportation.

Mr. Parsons wants to make it better and easier for residents to walk and to bike in the Town of Lewisboro.

The Board agreed that safety is a number one priority and that we need something on the books in order to better negotiate with the Department of Transportation (DOT).

Mr. Welsh stated that safety was a major issue as the plan was developed.

The Board thanked Dan Welsh for all of his hard work on this project.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE: Yes - DeLucia, Kelly, Parsons, Welsh (4)
 No - None (0)
 Absent - Pappalardo (1)

RESOLUTION

RESOLVED, that the public hearing regarding the proposed amendment to the Town Code of the Town of Lewisboro, Master Plan; Bicycle and Pedestrian Walkway Plans, is now closed.

CLAIMS – Authorized for Payment

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted 4-0 to authorize payment of the Town’s bills in the amount of \$153,061.95.

POLLING OF THE BOARD

KATONAH LEWISBORO SCHOOL DISTRICT – Search for New Superintendent

Mr. Parsons shared a letter that he received from the School Board asking the Town Board and interested parties to attend a meeting that will be held on Monday, September 29, 2014 at 11 a.m. at the District Office. This meeting is meant to help provide the School Board with some insight as to what the town is looking for in a Superintendent of Schools.

KATONAH LEWISBORO SCHOOL DISTRICT – Supervisor Attended School Board Meeting

Mr. Parsons is trying to keep the lines of communication open between the Town Board and the School Board. He attended the September 4, 2014 School Board meeting to discuss three things. First, he told the School Board about the new units in Oak Ridge that are being built and that there will be five middle income units. He asked the Board to communicate this to their employees. Second, he spoke about the cross country team and the lack of trails. Mr. Parsons asked the School Board for their cooperation in using their property through Michelle Estates to build a course for the Cross Country Team. Mr. Parsons spoke with Mike Jumper and Tom Nohilly and they will be speaking with the Athletic Director. Third, Mr. Parsons invited the School Board to sit down with the Town Board so that they could have a brain storming session to see how to improve our community. This would include discussion of the problems that our community is having with substance abuse and it would also include the subject of the Lewisboro Elementary School, which is now sitting vacant, and to come up with what they can do with this empty building.

FOURWINDS – Letter re No Left Hand Turn onto Avery

Mr. Parsons received a letter from Fourwinds Hospital stating that they did not want the “No Left Hand Turn” sign onto Avery.

MEETINGS – Dates Set

There will be Town Board Work Session meetings on Monday, September 15 and September 22, 2014 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

EXECUTIVE SESSION – To Discuss Personnel and Contractual Issues

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 4-0 to go into executive session at 7:58 p.m. to discuss personnel and contractual issues.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to come out of executive session.

ZONING BOARD OF APPEALS – New Member

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that Todd Rendo hereby is appointed to the Zoning Board of Appeals to fill the unexpired term of Geoffrey Egginton, for a term ending December 31, 2015.

TOWN EMPLOYEES AND OFFICIALS – Chris Curran

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that the Town Board approved a step increase for Chris Curran from Caretaker Step 3 to Caretaker Step 4, to be effective January 1, 2015.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to adjourn at 9:15 p.m.

Janet L. Donohue
Town Clerk

TOWN OF LEWISBORO

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Lewisboro, will hold a public hearing on September 8, 2014, at the Lewisboro Town House, 11 Main Street, South Salem, New York, for the purpose of hearing the public with regard to amending the town's Master Plan to include a Bicycle and Pedestrian Walkway Plan. Lewisboro is committed to equal access for all. Anyone needing accommodations to attend or participate in this meeting is encouraged to call the Town Clerk's office at 914-763-3511 in advance. Notices can also be viewed on the town's website at www.lewisborogov.com.

BY ORDER OF THE TOWN BOARD
TOWN OF LEWISBORO
JANET L. DONOHUE
TOWN CLERK

Dated at South Salem, New York
this 26th day of August, 2014