



**AGENDA
TOWN OF LEWISBORO
TOWN BOARD MEETING
OCTOBER 27, 2014
TOWN HOUSE
7:30 P.M.**

I. PUBLIC COMMENT PERIOD

II. CONSENT AGENDA

- 1. Approval of Minutes October 20, 2014**

III. NEW BUSINESS

- 1. Resolution to Allow Lewisboro Scouts to Install Flag Tribute for Veteran's Day – Town Clerk Janet Donohue**
- 2. Review of 2015 Budget Status**

IV. OLD BUSINESS

- 1. Update to Use of Portable Lighting by John Jay Youth Football through November 8, 2014.**

V. POLLING OF THE BOARD

VI. ANNOUNCEMENTS

Town Board Work Session on Monday, November 3, 2014 at 7:30 p.m. at the Town House, 11 Main Street, South Salem.

VII. MOTION TO GO INTO EXECUTIVE SESSION

Items submitted for inclusion on the agenda for regular Town Board Meetings must be received by the Supervisor's Office by noon on the Thursday preceding the meeting. Items of significant importance may be added if deemed necessary by the Town Board or Supervisor.

Town Board Meetings Accessibility: The Town of Lewisboro is committed to providing equal access to all its facilities, services and activities to the fullest extent possible. The Town House, Cyrus Russell Community House, Onatru Farmhouse, and the Town Offices at Orchard Square are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled meeting, and we will try to accommodate whenever possible.

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on October 20, 2014, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons
Councilmen - Peter DeLucia, Frank Kelly, John Pappalardo, Daniel Welsh
Town Clerk - Janet Donohue
Absent - None

Also attending was the Attorney for the Town Anthony Mole', Receiver of Taxes Deirdre Casper, Facilities Maintenance Manager Joel Smith, Lewisboro Library Director Cindy Rubino, Comptroller Leo Masterson, and Confidential Secretary/Benefits Coordinator Mary Hafter.

Mr. Parsons called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

There were no public comments.

CONSENT AGENDA

MINUTES - Approved

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted to approve meeting minutes of October 6, 2014.

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

STANDARD WORK DAYS – New York State Retirement System Reporting

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED that the Town of Lewisboro hereby establishes the following as standard work days for elected officials and will report the following days worked to the New York State and Local Employees' Retirement System based on record of activities maintained and submitted by these officials to the Clerk of this body:

Title	Name	Standard Work Day	Term begins/ends	Participants in Employer's Time Keeping System (Y/N)	Days/Months (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)
<i>Elected Officials</i>		(hrs/day)				
Supervisor	Peter Parsons	7	1/1/14-12/31/2015	N	40.9	
Town Clerk	Janet Donohue	7	3/25/12-12/31/2015	N	26.24	
Town Board	Peter DeLucia	6	1/1/14-12/31/2017	N	7.45	
Town Board	Dan Welsh	6	1/1/12-12/31/2015	N	4	
Town Board	Frank Kelly	6	1/10/14-12/31/2017	N	25.22	
Town Board	John Pappalardo	6	1/1/12-12/31/2015	N	5.22	
Highway Superintendent	Peter Ripperger	8	1/1/12-12/31/2015	N	20.1	
Tax Receiver	Deirdre Casper	7	1/10/14-12/31/2017	N	33.62	
Judge	Marc Seedorf	6	1/1/14-12/31/2017	N	3.89	
Judge	Sue Simon	6	1/1/12-12/31/2015	N	7.72	X
<i>Non Elected</i>						
Assessor	Lise Robertson	7	10/01/2013-9/30/2018	Y	N/A	
Comptroller	Leo Masterson	7	01/01/14-12/31/2015	Y	N/A	
Deputy Town Clerk	Jennifer Caviola	7	1/1/14-12/31/2014	Y	N/A	
Deputy Highway Sup.	Joe Posadas	8	1/1/14-12/31/2014	Y	N/A	

BIDS – Mead Street Stormwater Retrofit

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does approve the Mead Street stormwater retrofit bid award that was recommended by Kellard Sessions, which was submitted by Tony Casale Inc., in the amount of \$236,363, contingent upon receiving approval from the Nature Conservancy that owns the land.

TOWN WIDE CARTING – Refuse

Mr. Welsh raised an issue that has not been raised in town in nearly a decade regarding the possibility of instituting town wide garbage pickup services for the town. Mr. Welsh stated that the town contract would be much lower than individual contractors on a per-household basis.

Mr. DeLucia stated that garbage pickup would then become part of the town's tax bill and spread across the whole town. Mr. DeLucia stated that this issue was raised shortly after he joined the Board and they looked into it and found it would be a huge endeavor. Every house would have to be taxed and a garbage district would have to be set up. Town taxes would be increased by about 18%. This would have to be bid out.

Mr. Welsh said that he took an informal survey and 100% of the people he surveyed were in favor of town wide carting.

Mr. Kelly suggested that we could see what our constituents would like by having them fill out a short survey on Survey Monkey or something similar.

Mr. Parsons stated that North Salem has had town wide carting for many years and it works for them. He also stated that the Town of Bedford looked at this same issue, had a public hearing, and the residents were opposed to the idea.

Mr. Pappalardo suggested that our town attorneys look at district formation issues. Also, what happens to existing contracts?

The Board suggested that they look at the plan that North Salem has had in place for many years and see what works for that town. The Board would also like to see what was proposed in Bedford and why their residents were so opposed. Conversation will continue on this subject at future meetings.

PARKS AND RECREATION – Paper Checks

The Town’s Comptroller, Leo Masterson, said that the Parks and Recreation department would like to offer the option of having paper checks to seasonal employees. Currently, all employees must have their checks deposited into a checking or savings account. After some discussion, the Board decided against the option of paper checks.

TEMPORARY LIGHTING – John Jay Youth Football

The John Jay Youth Football Cooperating Agency sent Dana Mayclim, Superintendent of Parks and Recreation an email requesting the use of generator lights to be used for evening practices up until November 8, 2014. They would only use these lights into the early evening hours.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does approve the request from the John Jay Youth Football to use portable lighting for evening practices for a period of one week from today, on a trial basis, up until 7:30 p.m. and

BE IT FURTHER RESOLVED that the Board will revisit the request again at the October 27, 2014 meeting to continue the lighting through November 8, 2014.

LEON LEVY – Plaque

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does approve spending up to \$700 for a bronze plaque to be affixed to a large boulder in the new Leon Levy parking lot to acknowledge the generosity of the preserve’s benefactor.

BUDGET – Lewisboro Library

Cindy Rubino, the Director of the Lewisboro Library, met with the Board to discuss the 2015 library budget.

Ms. Rubino asked for an increase of approximately \$11,778. Ms. Rubino stated that insurance for the new building and the contents of the building would be increasing by about 40%. Worker's compensation would be increasing and the custodial and maintenance line for the new building would be increased by about 33%.

The Library Trustee Treasurer, Kenneth Klotzkin stated that he was surprised at how small the budget is and how frugal the spending is. He stated that this was a very tight budget with no contingencies.

The Library sends out two direct mailings appealing for donations and also has the Library Fair. These monies are used towards the operational expenditures.

The Board thanked Ms. Rubino.

CLAIMS – Authorized for Payment

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$239,756.07.

POLLING OF BOARD

TOWN ALERT – Ebola

Mr. Parsons noted that the Town is working with Northern Westchester Hospital and the town's first responders including the Lewisboro Volunteer Ambulance Corps and the Vista Volunteer Fire Department ambulance corps to ensure they know how to respond to an Ebola outbreak. Mr. Parsons stated that the entire Town Board is aware of the risks and want to be able to take the necessary steps if needed.

VETERAN'S DAY – Flag Retirement Ceremony

Mr. Kelly shared that there will be a flag retirement ceremony on Veteran's Day along with a 300 flag display on the front lawn of the Town House. Baked goods will also be delivered to the local veterans. More information on this will follow.

EMERGENCY MANAGEMENT COMMITTEE – Meeting

Mr. Kelly announced that there would be an Emergency Management Committee meeting on October 29, 2014 at the Town House at 7:00 p.m.

MEETINGS – Date Set

There will be Town Board meeting on Monday, October 27, 2014 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

EXECUTIVE SESSION – To Discuss Personnel Issues Pertaining to Receiver of Taxes Budget

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session at 8:30 p.m. to discuss personnel issues pertaining to Receiver of Taxes budget.

On motion by Mr. DeLucia, seconded by Mr. Parsons, the Board voted 5-0 to come out of executive session at 8:46 p.m.

BUDGET – Receiver of Taxes

The Board met with the Receiver of Taxes, Deirdre Casper in executive session. Her main request is to make the current deputy receiver of taxes a full-time employee. The request funds the full-time deputy by reducing part time clerical help, reallocating money which was invested in upgrading software in 2014, plus the \$7,000 increase in total expenditures.

The Board thanked Ms. Casper.

ADJOURNMENT

On motion by Mr. Kelly, seconded by Mr. DeLucia, the Board voted 5-0 to adjourn at 9:20 p.m.

Janet L. Donohue
Town Clerk