

# Lewisboro Police Department

## 5 Year Plan

### Personnel

2016: Making the School Resource Officer a part-time position by hiring a fully qualified, experienced, and former full time School Resource Officer. This position would serve 1,040 hours per school year with the School District absorbing one half the total cost. The present full time School Resource Officer would move to patrol duties as a full time traffic enforcement officer. This officer would be responsible for traffic enforcement at the twenty-one locations within the Town which pose specific traffic and public safety problems. This cost would be absorbed in total by the Town (see attachment).

2017: Staffing levels would remain at 2015 levels.

2018: If the department continues being unable to cover shifts and special details, this would be the point where a full time officer would be added.

2019: Staffing levels to remain at 2018 levels.

2020: Final evaluation of the staffing needs of the department.

Salary figures reflect added personnel and contractual salary and longevity steps.

# Lewisboro Police Department

## 5 Year Plan

### Equipment

The equipment needs of the Lewisboro Police Department should remain fairly consistent during the next five years. The plan takes into account an average of a 3% per year increase in overall pricing (although at the time of this report the Consumer Price Index is at -.02%).

**Vehicles:** The plan calls for the leasing of one new vehicle each year on a four year lease (with the option at the end of the lease to purchase for \$1.00). At the end of the lease, after the purchase if the vehicle it will be turned over to the Town for appropriate distribution. Each year a new vehicle will be leased, and each year a vehicle will be turned over to the Town.

**Property Lease:** The formula for the lease of the present property and the electric expenses associated with it. Any change of location or rental agreement would alter these figures.

**Gasoline:** The gasoline expenses were calculated the same as equipment. Since actual prices can be controlled by political influences as well as supply and demand, the estimate is subject to a large margin of error, plus or minus.

**One-Time Expenses:** The Five Year Plan calls for the purchase of one new radar unit and one new defibrillator.

## Fill Time Traffic Officer

A full time Traffic Enforcement Officer would prove to be a huge benefit to the residents of the Town for the following reasons:

- On a regular basis, we receive requests from residents, the Town Board, and school officials for traffic enforcement at the following locations in Town

West Lane (Stop Signs)

Elmwood Road (Speed & Stop Signs)

Main Street, South Salem (Speed & Parking)

Bouton Road (Speed)

East Street (Speed)

Smith Ridge Road (Speed)

Mead Street (Speed)

Ridgefield Avenue & Route 35 (No Left Turn)

Mark Mead Road & Route 35 (No Left Turn)

North Salem Road (Speed, School Zone)

Schoolhouse Road (Speed)

Chapel Road (Speed)

Route 138 (Speed)

Todd Road (Speed)

Boutonville Road (No Through Traffic)

Fairmont Road (Speed)

Spring Street (Parking)

Old Bedford Road (Parking)

Anderson Road (Parking)

- A full time officer with assigned traffic enforcement responsibilities would issue between five (5) and eight (8) traffic summons per shift and between two (2) and three(3) parking tickets per shift.
- At present, with one patrol per shift, we are unable to meet the number of traffic enforcement locations on anything close to a regular schedule, making the enforcement hit and miss.

- In the past, the use of part time officers for traffic enforcement details has resulted in limited results.
- A full time Traffic Enforcement Officer would be able to coordinate, with required regularity, traffic grants which are available to this agency from Westchester County. Those grants are worth approximately \$18,000.00 per year. At present, we are unable to take advantage of them.
- The Town of Lewisboro has created traffic laws to increase the safety of our roadways and enhance the quality of life in Lewisboro. At present, we lack the resources to actively, and on a regular basis, enforce those laws. Subsequently, the desired effect of those laws are being minimized.

Police Budget Projection 5 Year Plan

	2016	2017	2018	2019	2020
Chief	119,045	122,170	125,376	128,667	132,044
SRO	38,500	42,046	43,150	44,282	45,488
Part-Time	158,737	162,037	165,433	171,426	172,515
Full-Time	237,463	271,825	342,316	359,935	378,241
Training	11,330	11,699	12,050	12,410	12,785
Court Officer	20,318	20,850	21,406	21,960	22,550
Longevity	6,400	8,000	9,650	9,800	9,950
Overtime	51,500	53,045	54,636	56,275	57,963
Police Vest	2,163	2,230	2,296	2,364	2,440
Radar	X	X	4,500	X	X
Defib	X	X	X	2,200	X
Office Misc	2,060	2,122	2,185	2,250	2,320
Gasoline	21,630	22,280	22,950	23,638	24,347
Uniforms	7,210	7,426	7,650	7,880	8,116
Veh.Maint	4,120	4,244	4,371	4,502	4,367
Firearms	4,120	4,244	4,371	4,502	4,367
Veh Computer	2,472	2,546	2,652	2,732	2,814
Conf.	500	515	530	545	562
Equipment	9,785	10,078	10,380	10,691	11,010
Veh Lease	32,520	33,495	34,500	35,535	36,601
Rental	17,510	18,035	18,576	19,133	19,706
Recorder	3,642	3,642	3,642	3,642	3,642

	2016	2017	2018	2019	2020
SRO School Contrubution	19,250	21,023	21,575	22,141	22,744
Totals	494,311	781,506	871,045	902,228	929,021