

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on Monday, September 28, 2015, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons  
Councilmen - Peter DeLucia, Frank Kelly, John Pappalardo, Daniel Welsh  
Town Clerk - Janet Donohue  
Absent - None

Also attending was the Attorney for the Town Jennifer Herodes, Building Inspector Peter Barrett, Facilities Maintenance Manager Joel Smith and Police Chief Frank Secret.

Mr. Parsons called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

NOISE ORDINANCE – Joshua Fink

Town resident, Joshua Fink, who sent a letter to the Board a few weeks ago regarding the town's noise ordinance, wanted to clarify that he was referring to only professional landscaping company's when he talked about a 10:00 a.m. start time on Saturdays, not homeowners. The Board thanked him for his clarification.

COMMUNICATIONS

LEON LEVY PRESERVE – New York State Senate Proclamation

Mr. Parsons read a proclamation by New York State Senator Terrence P. Murphy honoring the Leon Levy Preserve.

NEW YORK CITY DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) – Phosphorous Reduction Study

Mr. Parsons informed the Board that the New York City DEP approved an application to study the years 2006 – 2010 for phosphorous reduction. This will save the town \$48,000.

MINUTES - Approved

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 5-0 to approve the minutes of the September 15, 2015 Town Board meeting.

5K OLIVER’S RACE – Authorize Use of Town Roads

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the holding of Oliver’s 5K for stillbirth awareness and research on Saturday, April 30, 2016 starting behind Meadow Pond Elementary school on Deep Well Farms Road, continuing on Shady Lane, then left on Elmwood Road and heading back on the same route they came out on, conditional on proper insurance and Police Chief approval.

TURKEY TROT RACE - Authorize Use of Town Roads

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the South Salem Presbyterian Church to hold a Turkey Trot on November 21, 2015 on town roads located around the church, conditional on proper insurance and Police Chief approval.

JUSTICE COURT – Authorize Grant Application

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the Justice Court to apply for a grant application for furnishings and enhancements up to \$5,217.

BUDGET – Building Department (7:40 – 7:51 p.m.)

Building Inspector Peter Barrett presented his 2016 Budget to the Board. Mr. Barrett stated that his department is expecting to reach their revenue goal for this year. Mr. Barrett stated that there are some good projects coming in the future.

All other expense lines will remain the same for 2016. The Board thanked Mr. Barrett.

BUDGET – Police Department (7:52 – 8:25 p.m.)

Police Chief Frank Secret presented his 2016 Budget to the Board. Salaries increased due to adding a “C” shift which will start January 1, 2016. Also, the full time salary line is increasing due to “step” increases. Longevity will be increasing by approximately \$600, office supplies will decrease by \$1,000, gasoline will decrease by \$4,000, dry cleaning will go down by \$200 and charges for the telephone call recorder will decrease by \$250.

The Board also asked Chief Secret to see what other towns do as far as getting reimbursed by organizations requesting officers.

Mr. Parsons stated that this department has the biggest increase however, 11 lines are contractual.

Mr. Parsons also made a suggestion of the police department and local stores possibly selling reflective running safety belts. Mr. Parsons stated that it is very difficult to see runners running on the roads in the early morning hours or late evening hours.

BUDGET – Maintenance Department (8:29 – 8:52 p.m.)

Facilities Maintenance Manager Joel Smith presented his 2016 to the Board. Mr. Smith would like to increase the seasonal help line by \$5,000 to reflect two workers (he cannot send out one part-time worker by himself due to safety issues and they need to get more work done).

Heating fuel will be going up by \$4,000 which includes the Goldens Bridge Community House. This is with state contract pricing.

The telephone line will increase by \$3,000 which includes \$1,800 for emergency radio system with a new wireless modem set up and DLS line. It also includes \$1,220 worth of analog line for the police department for the breathalyzer. This line does a lot of “testing” and it costs about \$50/month. This line won’t work with an Optimum line.

The Highway furnace will need to be replaced and the increase will be approximately \$5,500.

The next line that changed was the parts line. This line is being reduced by \$6,500 after \$3,000 will be moved to the recreation line and \$3,500 to the police department line.

Mr. Smith would like to have the facilities maintenance/town line increase by \$6,000 which would be the cost to re-do the front patio in front of the Town House which is in very bad shape. Mr. Kelly suggested we write a letter to our insurance company for possible reimbursement.

Building repairs which are unanticipated will increase by \$3,500. This will include \$2,500 for door repairs and \$1,000 for tree work. Mr. Smith is not planning on spending this money, and that's why these items are in the unanticipated line.

The outside services line would increase by \$3,000 for additional mowing. Mr. Smith would like to use the employee that cuts the grass now for painting the Town House in the fall. Equipment rental will also increase by \$1,500 which includes the lift for painting the Town House.

The Broadband access fee is increasing by \$2,400. This will upgrade the service to Onatru, Town House and Cross River.

The Board thanked Mr. Smith and thanked him also for all the work he and his department do.

MEETINGS – Date Set

There will be a Town Board meeting on Monday, October 5, 2015 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

CLAIMS – Authorized for Payment

On motion by Mr. Kelly, seconded by Mr. Parsons, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$169,704.50.

POLLING OF THE BOARD –

DEPs RESERVOIR CLEANUP – Participation

Mr. Welsh stated that a group of people from the Goldens Bridge area were going to take part in the DEPs Reservoir cleanup on Sunday, October 4, from 10 am – 12 pm. He invited all interested individuals to attend.

LIBRARY FAIR – Lions Club Donation

Mr. Pappalardo commented that the Library Fair was very well attended and the weather was terrific. Mr. Pappalardo complimented the Lions Club on their good work and their donation of \$5,000 to the Library. Mr. Parsons also thanked all of the countless volunteers that worked tirelessly at the Library Fair. The Fair could not happen without them.

VETERAN'S DAY – Flag Presentation Planned

Mr. Kelly reminded everyone that the Town Board gave permission to the Wounded Warriors and the Lewisboro Scouts to install a flag tribute on the front lawn of the Town House on November 11, in honor of the Town's veterans for Veteran's Day at approximately 10 a.m. Mr. Kelly would like to see a lot of Veteran participation this year. There is also a pancake breakfast being planned and the time and location of the breakfast will follow.

PARKS AND RECREATION – Rugby Tournament

Mr. Kelly is trying to get a Rugby Tournament together. He invites anyone to get in touch with him if they would like to help out with the planning process.

PARKS AND RECREATION ADVISORY COMMITTEE (PRAC) – Looking for Volunteers

Mr. DeLucia stated that the Parks and Recreation Advisory Committee (PRAC) is looking for volunteers to join PRAC. If any residents are interested, please contact Peter Parsons, Peter DeLucia or Dana Mayclim.

EXECUTIVE SESSION – To Discuss Personnel and Litigation Issues

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session at 9:00 p.m. to discuss real estate and personnel issues.

ARCHITECTURE AND COMMUNITY APPEARANCE REVIEW COUNCIL – Member Appointment

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 5-0 to come out of executive session at 10:41 p.m.

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does appoint Tom Gossett to the Architecture and Community Appearance Review Council (ACARC) to replace the unexpired term of Stephen Hoyt, which ends on December 31, 2016.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted 5-0 to adjourn at 10:42 p.m.

Janet L. Donohue  
Town Clerk