

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on Monday, December 7, 2015, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons  
Councilmen - Frank Kelly, Daniel Welsh  
Town Clerk - Janet Donohue  
Absent - \*Peter DeLucia, John Pappalardo

Also attending was the Attorney for the Town Jennifer Herodes, Facilities Maintenance Manager Joel Smith, Comptroller Leo Masterson and Confidential Secretary/Benefits Coordinator Mary Hafter.

Mr. Parsons called the meeting to order at 7:36 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

GOLDENS BRIDGE HAMLET ORGANIZATION (GBHO) – New Organization

Jonathan Monti approached the Board and introduced the new Goldens Bridge Hamlet Organization. Committee Members include Mickey DeNicola, Madeleine Polemeni, Tony Goncalves, Jim Moreo, and Jonathan Monti who is also the Acting Chairperson.

The mission statement of the Golden's Bridge Hamlet Organization is to preserve the historic and natural beauty of the hamlet, drive initiatives that provide a positive impact for its residents, and work closely with public officials and local merchants in ensuring the future progress of Golden's Bridge.

Mr. Monti stated that his group would be a 501© (3) not for profit organization by the end of July, 2016 and would finalize the group's by-laws at that time. He also stated that over the coming weeks they will be increasing their exposure and developing a strong base of members. One of the most important goals of the group is to secure a hamlet master plan with sketches by an accredited firm. He further stated that their goal is for the firm to arrive at a plan that will indicate the best potential for the hamlet in two, five and ten years from now.

Mr. Parsons said that he sees three major Goldens Bridge issues in front of the Planning Board at this time. First, the updating of the shopping center. Second, a possible affordable housing development on Route 22 and finally, the ongoing revival of Old Goldens Bridge. The Board was very receptive to this organization and they look forward to working with them in the future.

COMMUNICATIONS

BOY SCOUTS – Resolution to Honor Eagle Scout Ryan Monasch

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

RESOLUTION

WHEREAS, RYAN MONASCH of Lewisboro, New York, is a member of Goldens Bridge Troop 154 of the Boy Scouts of America, and

WHEREAS, RYAN MONASCH by his conduct, responsibility, principles and achievements in following the trail of Scouting, has acquired the resourcefulness and leadership ability that will stand him in good stead in his future life, and

WHEREAS, RYAN MONASCH by virtue of his Scouting experience and unselfish service to home and community has earned the highest honor of the Boy Scouts of America, the rank of Eagle Scout, and

WHEREAS, RYAN MONASCH fulfilled the need of the Temple Shaaray Tefila religious school for an outdoor classroom in order to enliven its environmental and sustainability curriculum, and

WHEREAS, RYAN MONASCH designed and built eight wooden benches, installing them to form an amphitheater on a hill to seat fifty people in four rows so that it is now used for outdoor services, concerts and classes, and

WHEREAS, RYAN MONASCH raised funds for the project by organizing a “Dumpster Day”, using a donated dumpster and charging customers to dump their trash , and

WHEREAS, this honor is deserving of public notice, now therefore,

BE IT RESOLVED, that the Town Board of the Town of Lewisboro, in recognition of the worthy achievement of this citizen of the Town of Lewisboro, does hereby offer the congratulations of its populace to Eagle Scout Ryan Monasch, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this December 7, 2015 Town Board Meeting for future generations to see and that copies of this resolution be presented to Eagle Scout Ryan Monasch and his parents.

PLANNING BOARD - Resignation

Mr. Parsons stated that Robert Goett would be resigning from the Planning Board due to his travel obligations. This resignation will take place as of December 31, 2015. The Board thanked Mr. Goett for his years of service.

CONSENT AGENDA

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 3-0 to approve meeting minutes and to receive and file departmental reports.

MINUTES - Approved

On the above motion and second, the minutes of the November 23, 2015 Town Board meeting were approved.

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

REPORTS – Monthly Reports

On the above motion and second, the October reports from the Building and Police Departments were received and filed.

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

CABARET LICENSE – Renew Cabaret License for Horse and Hound

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize renewal of a cabaret license for the Horse and Hound for a period of one year, subject to the Building Reports being received.

CABARET LICENSE – Authorize Extension of Time for Horse and Hound for New Year’s Eve

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

RESOLUTION

WHEREAS, the Horse & Hound Restaurant, a local business establishment located on Spring Street in South Salem, has requested permission to permit musical entertainment at its premises after midnight on New Year’s Eve 2015/16; and

WHEREAS, Section 98-7(A) provides that no musical entertainment is permitted between the hours of midnight until noon by any premises holding a cabaret license; and

WHEREAS, the Horse & Hound Restaurant is the holder of a cabaret license issued December 7, 2015; and

WHEREAS, the Town recognizes that New Year’s Eve is a special event at which patrons of the restaurant are likely to desire to celebrate beyond Midnight.

NOW THEREFORE, BE IT

RESOLVED, THAT the Town Board hereby exercises its discretion as set forth in Town Code Section 98-7(A) and grants permission to the Horse & Hound Restaurant to permit musical entertainment to continue for no more than one (1) hour past midnight on New Year’s Eve 2015/16.

DISCUSSION RE ZONING CODE – Middle Income Families

Mr. Parsons stated that the Housing Committee voted unanimously to recommend to the Town Board a change to Lewisboro's Zoning Code, Section 220-2, Middle Income Families. Specifically, the Committee recommends lowering the percentage of investments currently included in tabulating income for applicants for Middle Income housing units from 8% to 2%. Therefore, the housing committee proposes the following change to the section (portion to be deleted in strikeout).

*(2) Property Income. For property or other investments which are not returning dividends, rents or other measurable income (excluding normal household possessions), a yearly income of 8% 2% of the fair market value of the investment shall be included in the family's aggregate income.*

The Committee felt that the 8% amount in the original 1970's code is now long out of date and unrealistic for today's financial reality, and unfairly excludes applicants who would otherwise qualify. The Board agreed with this and they will schedule a public hearing in the near future.

NEW YORK STATE ASSOCIATION OF TOWN HIGHWAY SUPERINTENDENTS – Increased CHIPs Funding in 2016

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize a resolution to be sent to the Governor, Senate and Assembly of New York State requesting increased CHIPs funding for our roads and bridges.

LEWISBORO LANDTRUST – Support Grant Application

Mr. Parsons would like to pass a resolution supporting the Lewisboro Landtrust with their grant application for 2016 funding for “Access Nature”. Access Nature is a program that takes children, who otherwise wouldn’t be able to take part on nature walks, etc.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

WHEREAS, The Lewisboro Land Trust is an active independent organization that has helped to preserve over 1,000 acres in Lewisboro since its inception in 1994; and,

WHEREAS, it is the stated mission of the Lewisboro Land Trust to connect people to the beautiful open space around us through environmental stewardship, education, hikes and events; and,

WHEREAS, The Lewisboro Land Trust has successfully piloted their Access Nature Program in August 2015 at the Leon Levy Preserve with a naturalist lead nature walk organized in conjunction with the Community Center of Northern Westchester; and,

WHEREAS, The Lewisboro Land Trust desires to submit an application to the Land Trust Alliance for funds to provide five new Access Nature experiences for populations not traditionally afforded the opportunity to explore the outdoors due to barriers of disability of circumstance; and,

WHEREAS, these programs are each carefully designed with partner organizations input and support to ensure a safe and successful experience for its targeted participants; and,

NOW, THEREFORE BE IT RESOLVED THAT; The Lewisboro Town Board supports this application of the Lewisboro Land Trust for the Access Nature Program through the Land Trust Alliance.

CONSERVATION ADVISORY COUNCIL (CAC) – Letter of Support to Pound Ridge Conservation Board

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

RESOLUTION

RESOLVED, that the Town Board does authorize the Lewisboro Conservation Advisory Council to support the Pound Ridge Conservation Board’s proposal to develop an enriched Natural Resources Inventory for Pound Ridge, to strengthen the Town’s conservation of habitats and natural areas as they protect water quality of water supplies, serve as habitat for a rich diversity of plants and animals and provide climate resilience.

WESTCHESTER COUNTY - Hazard Mitigation Plan

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

RESOLUTION

WHEREAS, all jurisdictions within Westchester County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Westchester County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Westchester County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent

with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Town of Lewisboro:

- 1) Adopts in its entirety, the 2015 Westchester County Hazard Mitigation Plan (the “Plan”) as the jurisdiction’s Natural Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

PUBLIC HEARING - Budget 2016

Supervisor Parsons called the public hearing to order. There was no objection to the time or form of the public notice (attached). Mr. Parsons called for comments from the public.

There were no comments from the public.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, Kelly, Welsh	(3)
	No	- None	(0)
	Absent	- DeLucia, Pappalardo	(2)

RESOLUTION

RESOLVED, that the public hearing for the 2016 town budget is now closed.

PRELIMINARY BUDGET – Discussion (7:59 – 8:25 p.m.)

Mr. Parsons had two budgets that were virtually identical, however, one puts an extra \$50,000 into the contingency reserve for the general fund. This would increase the taxes by \$50,000. The Board discussed this and were in agreement with Mr. Parsons.

\*P. DeLucia arrives at 8:04 p.m.

Mr. DeLucia came in after attending the Winter Celebration and shared with the Board that after a lengthy discussion with the Parks and Recreation Superintendent, Dana Mayclim, it appears that

they may have approximately \$101,000 of unused funds. Mr. DeLucia along with Ms. Mayclim feels that there will be approximately \$90,000 left in her budget and they feel that should go into a carry over. Mr. Masterson feels that the Park and Recreation department, net, has been running on budget.

The Board discussed at length and decided to delay a decision on passing the 2016 budget until they have checked into possible savings and expenditures for 2015 in the Parks and Recreation budget that might be applied to 2016.

The Board decided to pass the preliminary budget as a safety measure until they can check the Parks and Recreation numbers to insure accuracy.

The Board also decided to move the meeting up from December 21, 2015 to December 14, 2015 since the budget needs to be legally adopted by December 20, 2015. The Board will vote to adopt the 2016 at the December 14<sup>th</sup> meeting.

PRELIMINARY BUDGET – Adopted

On motion by Mr. Kelly, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Welsh	(4)
	No	- None	(0)
	Absent	- Pappalardo	(1)

RESOLUTION

RESOLVED, that the 2016 Preliminary Town Budget dated December 7, 2015, with a 6.769% increase be and hereby will be considered as the preliminary budget.

MEETINGS – Date Set

There will be a Town Board meeting on Monday, December 14, 2015 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

CLAIMS – Authorized for Payment

On motion by Mr. Kelly, seconded by Mr. Parsons, the Board voted 4-0 to authorize payment of the Town’s bills in the amount of \$148,539.08.

POLLING OF THE BOARD –

WINTER CELEBRATION – Success

Mr. DeLucia and Mr. Parsons stated that they had just attended the wonderful winter celebration and there was a large turnout. They thanked the Parks and Recreation department, all of the sponsors, participants and especially Officers Llewelyn and Kirschner.

BREAKFAST WITH SANTA - John Jay High School

Mr. DeLucia reminded everyone that the Breakfast with Santa hosted by the Parks and Recreation Department would be held this Saturday, December 13, 2015 at the John Jay High School cafeteria from 9 – 11 a.m.

GOLDENS BRIDGE HAMLET ORGANIZATION – Thanked

Mr. Welsh thanked the Goldens Bridge Hamlet Organization for all of their hard work and dedication and he looks forward to working with them.

GARDEN CLUB – Greenery Swags around Town

Mr. Parsons thanked the Garden Club for the beautiful greenery swags that are around town. The Garden Club makes these every year and it makes our town look lovely.

LEWISBORO LIBRARY – Supervisor “Selling Lewisboro” Session with Relators

Mr. Parsons would like to hold sessions with relators in our new library. He feels that our library is a very good selling point for our Town. Mr. Parsons would like to put together a Power Point presentation and invite relators to come to the library on Thursday afternoons after their open houses. Mr. DeLucia feels that this would work well with the tourism committee that he spoke about at an earlier meeting.

PEARL HARBOR – Moment of Silence

Mr. DeLucia mentioned that today was the 74<sup>th</sup> anniversary of the bombing of Pearl Harbor, December 7, 1941. Mr. DeLucia asked for a moment of silence and then also suggested that we share these stories with our children.

EXECUTIVE SESSION – To Discuss Personnel and Contractual Issues

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to go into executive session at 8:35 p.m. to discuss personnel and contractual issues.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to come out of executive session at 9:45 p.m.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to adjourn at 9:46 p.m.

Janet L. Donohue  
Town Clerk