

**Town of Lewisboro  
Town Board Meeting  
March 28, 2016**

**ADD-ON AGENDA ITEMS**

- 1. Resolution to accept RFP to operate Town Park Pool Concession Stand for 2016, 2017 and 2018 by Westchester Food Service**
- 2. Resolution to accept RFP to stage Firework Display on June 25, 2016 and to accept the same terms for 2017 and 2018 by International Fireworks**
- 3. Discussion of Park & Recreation Proposal to open the pool for two additional weekends from 11.00 AM to 5:00 PM weather cooperating**
- 4. Discussion of Park & Recreation Proposal for a Dog Swim at Town Pool for two hours on a Saturday after the season is completely over.**
- 5. Resolution to approve Building Inspector attending Mid-Hudson Valley Code Enforcement Official Educational Conference on April 20, 21 and 22 thereby fulfilling 18 hours of his required 24 hours of training.**



# Town of Lewisboro

Parks & Recreation Department



Dana M. Mayclim  
Superintendent

Laura A. Stone  
Senior Office Assistant

Nicole Stone  
Recreation Assistant

Pamela Veith  
Senior Adult Coordinator

Reed Pullen  
Recreation Assistant

TO: Peter Parsons, Town Supervisor  
Town Board Members

FROM: Dana Mayclim, Superintendent *DM*

DATE: March 22, 2016

RE: Town Park Pool - Food Concession

On Friday, March 11<sup>th</sup>, 2016, sealed RFP's were opened for the Town Park Pool concession. One proposal was received out of the seven packets which were sent out to vendors on the attached sheet. In addition, a notice was published in the Lewisboro Ledger.

Westchester Food Service owned by Robert DiBouno of Larchmont, NY proposed to pay the Town a total of \$25,200 for the food concession at the Town Park Pool for the 2016 through 2018 pool seasons. The payment schedule for each year is attached. The minimum required bid was \$8,300 per year.

It should be noted that payments for the pool concession will be:

2016	- \$ 8,350
2017	- \$ 8,400
2018	- \$ 8,450

**TOTAL - \$25,200**

Westchester Food Service's proposal is attached for your review. I would like to recommend that the Town Board accept Westchester Food Service's proposal for the 2016 through 2018 seasons for total of \$25,200. They have been in charge of our concession stand for the past three years without incident.

Thank you in advance for your consideration.

cc Town Attorney  
Attachment

# WESTCHESTER FOOD SERVICE

ROBERT DI BUONO - EXECUTIVE DIRECTOR

519 REVERE ROAD - LARCHMONT N.Y. 10538

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## **BUSINESS PLAN FOR THE OPERATIONS OF TOWN OF LEWISBORO TOWN POOL SNACK BAR**

By: Robert Di Buono



# WESTCHESTER FOOD SERVICE

ROBERT DI BUONO - EXECUTIVE DIRECTOR

519 REVERE ROAD - LARCHMONT N.Y. 10538

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true asset of the company because every member is fully involved and committed to the company's development while emphasizing personalized service and use of high quality of foods.

Conveniently located at 519 Revere Road, Larchmont N.Y 10538, **Westchester Food Service** creates an easy direct communication between their clients and Executive Director, Mr. Robert DiBuono and Director, his daughter, Miss Desiree DiBuono. The companies' most distinguishing factor is availability and responsiveness of its ownership.

## - Management Proposal

**The Westchester Food Service** will be offering a menu of foods, snacks and beverages thru out the day accepting payments by cash or house accounts.

### - The Menu (see attachment)

**The Westchester Food Service** menu is moderate sized, fairly priced and a collection of American dishes with a common theme as well as healthy items to choose from. Our goal is to create satisfying and nutritious food.

### - Menu management proposal

- Fresh Fruit daily
- Salads with a choice daily
- Whole Wheat Wraps available
- No peanut butter used on menu
- Low calorie snack items offered
- Patrons can enjoy their meals when they design their own wraps and sandwiches as opposed to pre-made.
- Daily specials if requested
- Certified Health Permit

### - Snack Bar and Catering – Summary of Responsibilities:

- **Westchester Food Service** will prepare snack, lunch and dinner for all members and staff at the Town of Lewisboro in accordance with the healthy food guidelines set fourth by New York State.

- Operating the food concession in a professional, clean, and efficient manor and in complete compliance with all Department of Health Standards, as well as, the standards set forth by Westchester Food Service.



# WESTCHESTER FOOD SERVICE

ROBERT DI BUONO - EXECUTIVE DIRECTOR

519 REVERE ROAD - LARCHMONT N.Y. 10538

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WFS will have adult supervision on premise during the day, that person is responsible for all banking and inventory control and will report throughout the day to their supervisor. We should NEVER run out of any item on the menu and if so we can replenish it within the hour, we have 2 trucks constantly on the road for that purpose

WFS will maintain our grounds and tables.

Our grease is disposed of weekly in one of our locations in TARRYTOWN that have grease containers and is then picked up by THE TOWN OF MAMARONECK to operate the GREEN TRUCKS.

## - License Terms

**Westchester Food Service will submit the proposal for a 3 year lease with a 3 year option as described in the RFP.**

**Westchester Food Service** is requesting an exclusive right to all vending machines if any.

## - Conclusion

**Westchester Food Service** already has a proven record of excellence in the field of food service. During those years the company provided a variety of food options to meet the needs and demands of our clients. We are committed to provide a high level of customer service and satisfaction based on industry standards of quality and presentation while keeping expenses at the lowest practical level.

Knowing our limitations, we cannot compete with large corporative food companies in making investments on facility improvements. Knowing our capabilities, we can exceed competition in quality and service. Thank you for this opportunity in submitting this proposal to the TOWN OF LEWISBORO

Robert Di Buono  
Executive Director





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Connections Agency, Inc. PO Box 2078 Larchmont NY 10538		<b>CONTACT NAME:</b> Chuck Greenberg <b>PHONE (A/C, No, Ext):</b> (914) 576-5050 <b>E-MAIL ADDRESS:</b> CHAZMERE@OPTONLINE.NET		<b>FAX (A/C, No):</b> (914) 315-7211	
		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
		<b>INSURER A:</b> Hanover		22292	
		<b>INSURER B:</b>			
		<b>INSURER C:</b>			
		<b>INSURER D:</b>			
		<b>INSURER E:</b>			
		<b>INSURER F:</b>			

**COVERAGES**                      **CERTIFICATE NUMBER:** CL1622200689                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		LBY 8708755 00	5/27/2015	5/27/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> Town of Lewisboro 99 Elmwood Road South Salem, NY 10590	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Chuck Greenberg/CG
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**Attachment 7**

**1. Industry and Credit References:**

The firm must list at least three (3) business and three (3) credit references, (may include vendors) who do not hold an interest in the firm. In submitting this form, firm authorizes the Town to contact listed references for recommendation.

Name	Type of Reference	Address/Telephone
Leo's Pizze	Pizze	Tappan Road 914 Stamford NY 320 7389
Sam's Club	Meats, Produce, bread	Rt 9 Stamford NY 914 592 0023
Repsi Cola	Sodas	Stamford Blvd. 914 718 Rt Vernon NY 906 9510
Snapple Bev	Snapple + Water	Rt 9 Clasford NY 895-222 3719
Mt Pleasant Ice cream	Ice cream	25 East Union Ave 201-933 E. Rutherford NJ. 3443
Rest. Depot	Food Warehouse	5000 Regent St 914 Port Chester NY. 935 0220

**2. Proof of Insurance**

Initially, a good faith Letter of Intent must be provided as evidence that insurance negotiations have been initiated and are in progress. Such a letter can be from an identified, acceptable insurance company, its agent, or broker. The award of a contract is conditional upon the Town's receipt of binders issued to the Town before operations/occupancy commence. Certificates of Insurance are due at the same time and are to be followed by certified copies of the insurance policies in a reasonable length of time after issuance.

SIXTH: No director of The Corporation shall have personal liability to the Corporation or its shareholders for damages for any breach of duty in such capacity, provided, however, that the provision shall not eliminate or limit:

(a) the liability of any director of The Corporation if a judgment or other final adjunction adverse to him establishes that his acts or omissions were in bad faith or involved intentional misconduct or a knowing violation of law or that he personally gained in fact a financial profit or other advantage to which he was not legally entitled or, with respect to any director of The Corporation, that his acts violated Section 719 of the Business Corporation Law of the State of New York, or

(b) the liability of a director for any act or omission prior to the final adoption of this article.

IN WITNESS WHEREOF, this certificate of incorporation has been subscribed by the undersigned this 24th day of JUNE, 1997, who affirms the statements made herein are true under the penalties of perjury.

s/KATHLEEN O'NEILL  
KATHLEEN O'NEILL  
Incorporator

11 N. PEARL STREET  
SUITE 1609  
ALBANY, NY 12207

FILING RECEIPT

ENTITY NAME : WESTCHESTER FOOD SERVICE INC.

DOCUMENT TYPE : INCORPORATION (DOM. BUSINESS)

COUNTY: WEST

SERVICE COMPANY : ADVANCED CORPORATE SERVICES, INC.

SERVICE CODE: 34

FILED: 06/24/1997 DURATION: PERPETUAL CASH #: 970624000598 FILM #: 97062400056

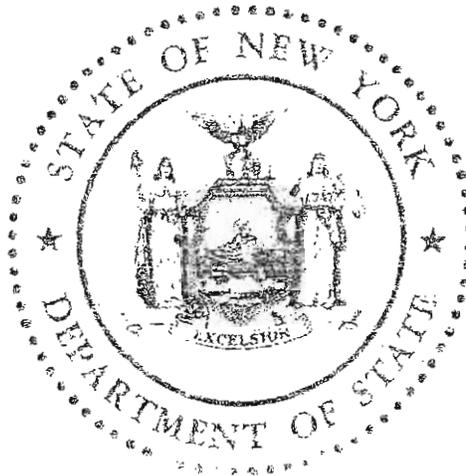
ADDRESS FOR PROCESS

EXIST DAT

THE CORPORATION  
119 REVERE ROAD  
ARCHMONT, NY 10538

06/24/1997

REGISTERED AGENT



STOCK: 200 NFV

FILER	FEES		PAYMENTS	
PETER TRULLI, CPA 972 NORTH AVENUE NEW ROCHELLE, NY 10804	FILING : TAX : CERT : COPIES : HANDLING :	125.00 10.00 0.00 0.00 25.00	CASH : CHECK : BILLED:	0.00 0.00 160.00
			REFUND:	0.00

1025 (11/89)

**Attachment 6**

**Food and Refreshment at Mount Pleasant Town Pool  
Experience/References**

Name of Firm: Westchester Food Service, Inc.  
 Address: 519 Revere Road  
Larchmont, New York. 10538  
 Telephone: 914 630-2319      914 438 0871

Minimum qualifications are two (2) years of continuous experience as an operator of a food concession business or a restaurant with annual gross sales in excess of \$50,000.

**1. Experience of Firm:**

List and describe below where experience was obtained.

Name	Years	Annual Gross Sales	Location	Name/Tele. # Reference
Tarrytown Pool	22	55,000	Tarrytown	JOE AGRO 914 393 8008
Roseland Pool	6	75,000	West Harrison	JERRY SALVO 914 424 0938
Bedford Pools	12	105,000	BEDFORD HILLS	BILL HEIDARRIM 914 234-4379
LEWISBORO POOL	5	60,000	SOUTH SALEM	DANA MATHCLIM 914 494-1858
mt Pleasant Pool	6	85,000	Valhalla	Kelly 914- 216 - 1546

TOWN OF LEWISBORO

FOOD CONCESSION PROPOSAL SHEET

LEWISBORO TOWN PARK POOL

DEADLINE: 4:00PM ON FRIDAY, March 11<sup>th</sup>, 2016

In accordance with the specifications set forth in the attached "Request for Proposal - Pool Food Concession" at the Lewisboro Town Park, I hereby submit my proposal of as follows:

2016 Season: Eighty three hundred and fifty dollars (in words)  
\$ 8350.00

2017 Season: Eighty four hundred dollars (in words)  
\$ 8,400.00

2018 Season: Eighty four hundred and fifty dollars (in words)  
\$ 8,450.00

Total Proposed Twenty five thousand and two hundred dollars (in words)  
\$ 25,200.00

  
Signature

Print Name: ROBERT D. BUONO  
Company Name: WESTCHESTER FOOD SERVICE, INC  
Address: 519 REVERE ROAD  
LARCHMONT, N.Y. 10538  
Telephone #: 914 438 0871  
Email Address: SXS410@ADL.COM  
Website (if applicable): \_\_\_\_\_



# Town of Lewisboro

## Parks & Recreation Department



Dana M. Mayclim  
Superintendent

Laura A. Stone  
Senior Office Assistant

Nicole Stone  
Recreation Assistant

Pamela Veith  
Senior Adult Coordinator

Reed Pullem  
Recreation Assistant

TO: Peter Parsons, Supervisor  
Town Board Members

FROM: Dana Mayclim, Superintendent

DATE: March 22, 2016

RE: **Fireworks Recommendation**

Below you will find the results as submitted from International Fireworks of Douglasville, PA and Zambelli Fireworks of New Castle, PA. I sent the proposals to four vendors which are listed on the attached sheet. And all both RFPs are attached for your review. The results are as follows:

International Fireworks -	\$11,000	(7,210 shells)
Pyrotecnico -	never returned bid	
Zambelli Fireworks -	\$11,000	(1,547 shells)
Blue Sky -	refused to bid	

Based on our history with International Fireworks (seventeen successful events), their quality of service and safety, I would like to recommend International Fireworks to continue to provide us with their services on Saturday, June 25<sup>th</sup>. I have always been pleased with their attention to detail and putting safety first.

In this RFP, the Town proposed to accept an extension of this price for a three year period so if accepted the vendor will be on board until 2018.

Thank you in advance for your consideration of this. Should you have any questions, please call.

DM:ls

Attachment

Fireworks Bids went to

International Fireworks  
PO Box 6  
Douglassville, PA 19518

Blue Sky Fireworks  
154 Beardsley Rd  
Shelton, CT 06484

Zambelli Fireworks  
Corporate Headquarters  
20 South Mercer St.  
New Castle, PA 16101

Pyrotecnico Fireworks  
PO BOX 149  
New Castle, Pa 16103

Town of Lewisboro  
99 Elmwood Road  
South Salem, NY 10590

Dear Dana,

Enclosed is the program for your June 25th display. As always this will be a continuously fired show that will keep the sky filled and ending with a truly spectacular finale. We try to keep our shows fresh and exciting, so we are always developing new and different patterns, which you will see at your display. It also will include many of our signature **MULTI-COLOR/MULTI-EFFECT** and **EXTRA LOUD SALUTE BARRAGE SEGMENTS** which are designed to bring dramatic results that will make your **Fireworks the Talk of the Town.**

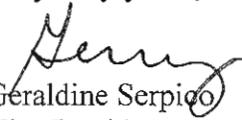
We have become a premier fireworks company not by chance or by playing the **numbers game** instead we opt to go with **quality and our crowd pleasing special effects** rather than **inflated numbers.** As you will see our stellar performance and reputation will remain consistent as we strive to exceed our customer's expectations

Enclosed is our contract for your display. Please sign and return the contracts and I will process the paperwork and order the insurance certificates that the town requires.

I hope you find this satisfactory, and again if you have any questions or I can be of any service, please give me a call.

Thanking you in advance.

Very truly yours,

  
Geraldine Serpico  
Vice President



**Contract of  
International Fireworks Mfg. Co**

This agreement entered 2/29/2016 by and between the International Fireworks Mfg. Co., party of the first part and Town of Lewisboro party of the second part.

International Fireworks Mfg. Co. agrees to display for said party of the second part at Onatru Farm Park on June 25, 2016 in a location to be designated by said party of the second part and approved by International Fireworks Mfg. Co. one exhibition of fireworks, in accordance with the program that was mutually agreed upon. We reserve the right to make substitutions of equal or greater value as long as it does not reduce the value of the program that was agreed upon. The cost of this program is based on the value of the shells & effects and not on shell count. International Fireworks Mfg. Co. agrees to furnish sufficient skilled labor to set up and shoot the fireworks.

The party of the second part agrees to furnish the necessary police protection at all times during the preparation of the exhibition and firing of same, and for at least a period of 30 minutes after the exhibition is fired. The party of the first part agrees to police the area the night of the display to safely remove any unexploded fireworks. Furthermore, the party of the second part agrees to take responsibility for the cleanup of fallout debris after the display. The party of the second part agrees to procure any and all necessary permits and licenses, which may be required by the municipal or state authorities. International Fireworks Mfg Co will do a post display inspection the night of the display any first light inspection is the responsibility of the sponsor

International Fireworks Mfg. Co. agrees to furnish insurance, Public Liability and Property damage in the amount of Five Million Dollars, a certificate being furnished to that effect to the party of the second part. Those entities/individuals listed on the certificate of insurance shall be deemed an additional insured per this contract.

International Fireworks Mfg. Co. agrees that in the event of rain or inclement weather, a postponement may be made to June 28, 2016 or a date to be determined up until March 1, 2017. There will be a postponement fee, if the display has been delivered to the site of actual cost incurred. If the sponsor notifies us of a postponement prior to the display leaving our warehouse there will be an administration fee of cost incurred. In the event of total cancellation before set up, the party of the second part agrees to pay 50% of the contract price plus expenses incurred. It is also understood and agreed by the parties hereto that in the event the fireworks have been taken out and set up before any rain then such exhibition of fireworks must be carried out in the best possible manner without any deductions whatever from the hereinafter named compensation.

The party of the first part shall not incur any liability for any loss or for any failure to perform any obligation hereunder due to causes beyond its control without limitation legal or regulatory restrictions.

The party of the second part agrees to pay the total contract price of \$11,000.00 to International Fireworks Mfg. Co. within 10 days after this display has been performed.

By  
International Fireworks Mfg. Co. Inc.  
Geraldine Serpico  
Vice President

By  
Town of Lewisboro

**Contract of  
International Fireworks Mfg. Co**

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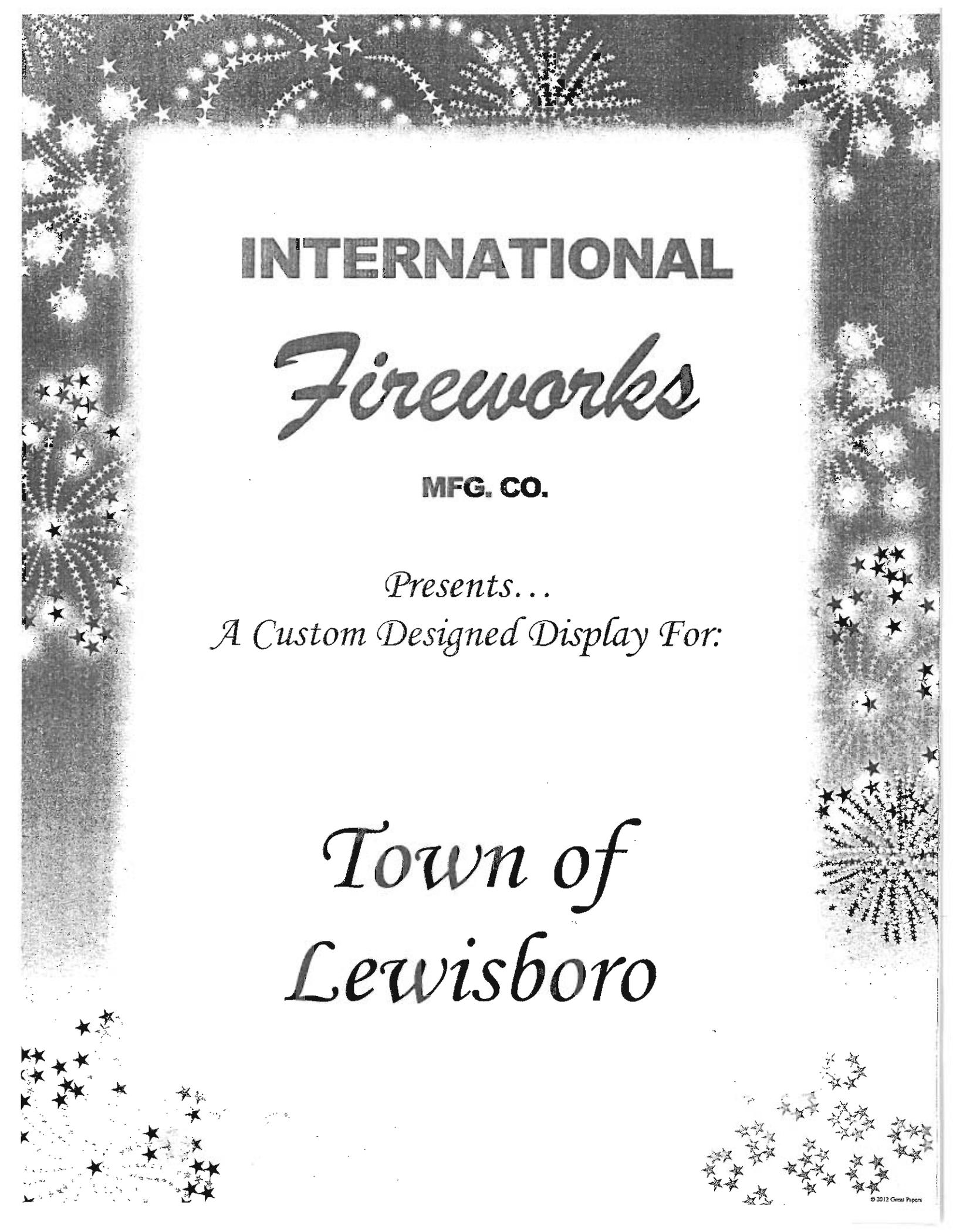
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**By  
International Fireworks Mfg. Co. Inc.  
Geraldine Serpico  
Vice President**

**By  
Town of Lewisboro**



**INTERNATIONAL**

*Fireworks*

**MFG. CO.**

*Presents...*

*A Custom Designed Display For:*

*Town of  
Lewisboro*

## **GENERAL INFORMATION**

**International Fireworks Co. was founded in 1906 in New Jersey. In 1988, International Fireworks Mfg. Co. was established in our present manufacturing facility located in Douglassville, Pa., and offices in New Jersey are all still run by the Serpico family.**

**Our company was one of the largest companies to manufacture specialty shells in the United States. We are a major importer of the finest shells from China, Japan and other countries. We travel to the factories frequently to insure our customers the highest possible quality material and the widest variety of colors and effects for a truly amazing display.**

**We produce hundreds of fireworks displays throughout the year, in the United States and abroad. Since our inception, we have been involved in spectacular displays for Inaugurations, Independence Day celebrations, sporting events and entertainment at your favorite vacation spot. Our displays range from small local events to the most sophisticated electronically fired and choreographed Pyro-Musical "SKY SHOWS" ....all offering our signature MULTI-COLOR/MULTI-EFFECT and EXTRA LOUD SALUTE BARRAGE SEGMENTS.**

**Unlike "Jobbers" who just buy materials and detonate fireworks only a few days a year, we are committed to this industry year round. Fireworks manufacturing and displays is our only job. We encourage our potential customers to make an appointment to come in and tour our facility.**

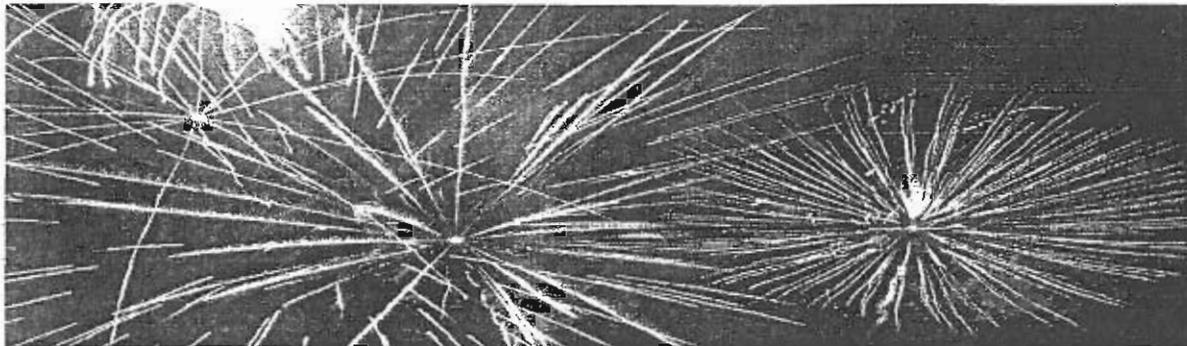
**When we arrive at a display we encourage both "pre" and "post" show shell count to ensure our customer is satisfied that they received the correct amount of shells specified in the contract. This is very important since some companies "short shell" their customers.**

**Our liability insurance is a standard five million dollar policy. We also carry statutory Workers Compensation coverage and five million dollars of vehicle insurance. We are also registered with the United States D.O.T. and have consistently satisfied their requirements. We will gladly share the name of our agents as well as our deductible. Beware! Some of our competitors are not as well insured.**

**There are many ways to be fooled when scheduling a firework display. When reviewing proposals, make sure that you are comparing "apples to apples" and are dealing with a reputable and safe company. Thank you for giving us the opportunity to be of service to you!**

## Show Proposal

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### A Custom Proposal Designed by International Fireworks Manufacturing Company

#### For:

The Town of Lewisboro

#### Dates:

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Program Date:  
6/25/2016

Rain Date:  
6/28/2016

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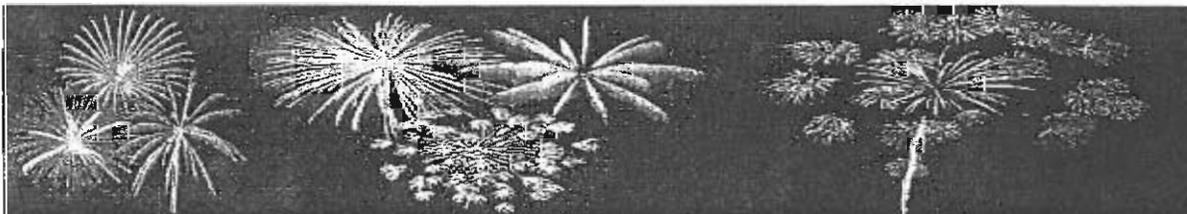
### Show Proposal Details

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#### Summary:

We are grateful to provide you with the newest designs in FIREWORKS DISPLAYS. This Custom Designed Show for the Town of Lewisboro is summarized to have approximately 7210 Total Shots.

Program Cost:  
\$11,000



# Opening Display

Total Shots: 168

4 Inch Shells	Shell Type	Quantity of Shots
	Flights of Assorted Shells (5 Shells)	10

Total Number of 4 Inch Shots 10

5 Inch Shells	Shell Type	Quantity of Shots
	Flights of Assorted Shells (5 Shells)	5

Total Number of 5 Inch Shots 5

6 Inch Shells	Shell Type	Quantity of Shots
	Flights of Assorted Shells(4 Shells)	4

Total Number of 6 Inch Shots 4

Cakes	Shell Type	Quantity of Shots
	100 Shot Thunder Rain	100
	49 Shot Quick Colorful Salute	49

Total Number of Cake Shots 149

You can expect the following types of effects in the opening portion of the show

- The Close Proximity Atmosphere Is Showered With A Resounding Theater Of Light And Sound!
- Extreme-Rapid-Fire Assault With Color In The Near-Air
- Five Shells Fired Simultaneously...Mini Barrages of Special Effects Such As Rings, Patterns, Brocades, Palm Trees, Assorted Colors & Salutes with Rising Tails.
- Four Shells Fired Simultaneously...Mini Barrages of Special Effects Such As Twinkling Kamuro with Long-Hanging Curtain effect, 3 Color-Changing Peony with Double Pistil & Tail, Large Trailing Tiger Tail to Peony

**It is with utmost pleasure that we are thankful to provide you with the newest designs in fireworks displays. Our creativity in selection of the finest products is sure to keep the "oohs" and "aahs" escaping the mouths of your crowd!!!**

**Main Body Display****Total Shots:** 4,927

3 Inch Shells	Shell Type	Quantity of Shots
	Superb Unique Multi-Effect Shells1	36
	Superb Unique Multi-Effect Shells2	36
	Superb Unique Multi-Effect Shells3	36
	Fancy Assorted Colors & Effects w/ Tails	18
	Assorted Canister w/Color & Special Effects	12
	Flights of Assorted Shells (5 Shells)	120

**Total Number of Three Inch Shots** 258

4 Inch Shells	Shell Type	Quantity of Shots
	Superb Unique Multi-Effect Shells1	18
	Superb Unique Multi-Effect Shells2	18
	Superb Unique Multi-Effect Shells3	18
	Fancy Assorted Colors & Effects w/ Tails	18
	Extra-Fancy Style Pattern Shells	18
	Assorted Canister w/Color & Special Effects	6
	Flights of Assorted Shells (5 Shells)	20

**Total Number of Four Inch Shots** 116

5 Inch Shells	Shell Type	Quantity of Shots
	Superb Unique Multi-Effect #1	12
	Superb Unique Multi-Effect #2	12
	Superb Unique Multi-Effect #3	12
	Fancy Assorted Colors & Effects w/ Tails	12
	Extra-Fancy Assorted Shells	18
	Assorted Canister w/Color & Special Effects	6
	Flights of Assorted Shells (5 Shells)	5

**Total Number of Five Inch Shots** 77

6 Inch Shells	Shell Type	Quantity of Shots
	Superb Unique Multi-Effect #1	10
	Superb Unique Multi-Effect #2	10
	Superb Unique Multi-Effect #3	10
	Extra Hard-Breaking Shells	10
	Assorted Fancy Style	10
	Flights of Assorted Shells(4 Shells)	4

Total Number of Six Inch Shots 54

Cakes	Shell Type	Quantity of Shots
	2.5" 36 Shot Green Blue and Silver Chrysanthemum Flower	72
	50 Shot R/W/B Peanut	50
	150 Shot Variety Colored with Reports	150
	150 Shot Silver Vulture	150
	300 Shot Colorful World	300
	300 Shot Red, White, and Blue Mines And Peonies Fan Effect	300
	600 Shot Hundred Flowers In Blossom	600
	600 Shot Silver Hawk Flying And Dancing	1,200
	600 Shot Blue Dragon Fan	600
	1000 Shot Happy Flowers	1,000

Total Number of Cake Shots 4422

**You can expect the following types of effects in the main portion of the show**

- Premium Assorted Color Shells with The Latest and Greatest... Color-Changing Chrysanthemums & Peonies w/Pistils & Palm Tree Cores, Splitting Comets, Crackling-Sizzling Stars, Half and Half Colors, Strobing Stars Brocades, Willows & Many More!!
- These Shells Will Include Blue and White Peonies With Salutes, Red Crackling Chrysanthemums, Silver Spiders, Glittering Green, Whistle And Stars, Coconut Trees, Color Diadems,
- Peony with Color Changing Cores, Chrysanthemums with Color Changing Pistils
- Premium Shells with Patterns(Triple Rings, Star & Ring, Butterfly),Shell of Shell with 100's of Assorted Breaks, Twinkling Kamuro, Falling Leaves, Crackling Dragon Eggs with Tails
- Battle In The Clouds, Fish And Whistles, Serpents, Tourbillions, Gold Brocades, Red Waves, Silver Flashing Rings, Multi-Break Peanut Shells,
- Canister Shells, Titanium Salutes, Silver Dahlias, Red To Blue Peonies, Palm Trees, Chrysanthemums With Salutes That Strobe, Just To Name Just A Few.
- Peony with Color Changing Cores, Chrysanthemums with Color Changing Pistils
- Four Shells Fired Simultaneously...Mini Barrages of Special Effects Such As Twinkling Kamuro with Long-Hanging Curtain effect, 3 Color-Changing Peony with Double Pistil & Tail, Large Trailing Tiger Tail to Peony
- Five Shells Fired Simultaneously...Mini Barrages of Special Effects Such As Rings, Patterns, Brocades, Palm Trees, Assorted Colors & Salutes with Rising Tails.
- A Furiously, Rapidly Repeating, Thundery Splitting Of Air Atoms Delectation!
- An Intoxicating, Accelerated Crisp Phenomenon Of Praising Homage To Conflagration! CRACK! BOOM!
- Shimmering Gold Torches Shooting skyward in a Criss-Cross Pattern
- 150 Shots of Ascending Breaks of Color
- A Multitude Of Flower-Shaped Bursts Of Color With Mines
- Multi-Colored Changing Fan & Whistles
- The Barrage That Is Set Forth Definitely Spreads Its Wings As You Experience The Metamorphosis From Fuse To Fire!!
- Crackling Quick-Paced Fast-Time Balls of Flame!
- A Myriad Of Seasonal Colors Taken From A Powder Paint Palette That Paints Scenery In The Sky!
- 600 Whistling Tails Shooting Skyward To Ward Off The Imploding Dragon Eggs!
- Thousands of Color Changing w/Crossette Pistil and Tail

**An excellent mixture of The Finest Talented "Shooters" combined with a fantastic array of shells bursting throughout the sky will prove our talent is unmatched in providing viewing pleasure!**

# Grand Finale

Total Shots: 2,115

3 Inch Shells	Shell Type	Quantity of Shots
	Finale-Assorted Color w/ Tails (10 Shells)	90
	Finale-Titanium Salutes (10 Shells)	90
	Finale -Red/White/Blue Peonies-w/Tails (10 Shells)	60
	Finale-Glittering Long-Duration Brocade w/Tails(10 Shells)	60

Total Number of 3 Inch Shots 300

4 Inch Shells	Shell Type	Quantity of Shots
	Finale -Red/White/Blue Peonies-w/Tails (10 Shells)	20
	Finale-Glittering Long-Duration Brocade w/Tails(10 Shells)	20

Total Number of 4 Inch Shots 40

5 Inch Shells	Shell Type	Quantity of Shots
	Finale -Red/White/Blue Peonies-w/Tails (5 Shells)	5
	Finale-Glittering Long-Duration Brocade w/Tails(5 Shells)	5

Total Number of 5 Inch Shots 10

6 Inch Shells	Shell Type	Quantity of Shots
	Finale -Red/White/Blue Peonies-w/Tails (4 Shells)	8
	Finale-Glittering Long-Duration Brocade w/Tails(4 Shells)	8

Total Number of 6 Inch Shots 16

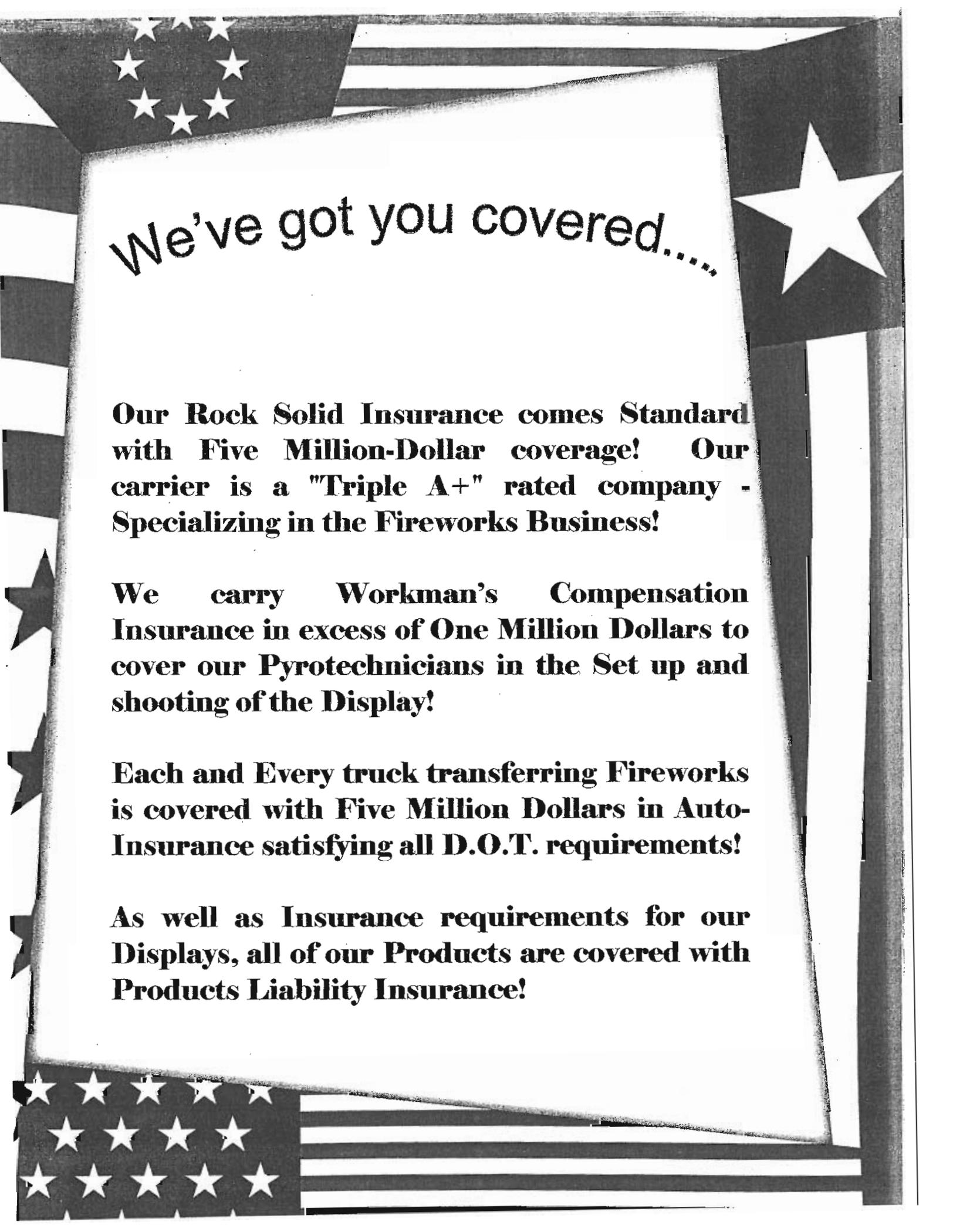
Cakes	Shell Type	Quantity of Shots
	600 Shot "V" Brocade Crown Salute	600
	1000 Shot V-Brocade Crown	1000
	100 Shot Quick Whistles	100
	49 Shot Quick Colorful Salute	49

Total Number of Cake Shots 1749

**You can expect the following types of effects in the closing portion of the show**

- A Simultaneous Mixture of Flower-Shaped Bursts of Assorted Color!
- Titanium Flash with Ear-Splitting Pounding Thunder Sound!!!
- SPECTACULAR Arrangement of Rapid-Fire Shells of Red, White & Blue Peonies with rising Color Tails & Whistles.
- Without A Doubt...A Magnificent Barrage Arrangement of Suspended Duration Glittering Brocade Diadems w/Sparkling Tails!
- You Can Expect A Glittering Golden Shower of Shimmering Fountain Skyward from The Earth
- Glittering Gold Exploding Brocade Diadems
- The Crowd Will Observe A Multitude of Instantaneous Ascending Silver Screaming Whistles
- Extreme-Rapid-Fire Assault With Color In The Near-Air

**Your Choice To Provide Your Spectators With The Company That Stands Behind Its Commitments Is Well Done. Our Dedication To Pyrotechnic Excellence Shines Through The Barrage Of Light And Sound That Is Our Unmatched Finale... As You Bear Witness To This Effect You Begin To Realize Why Our Fans Become Our Clients and Our Clients....."Our Family".**



**We've got you covered.....**

**Our Rock Solid Insurance comes Standard with Five Million-Dollar coverage! Our carrier is a "Triple A+" rated company - Specializing in the Fireworks Business!**

**We carry Workman's Compensation Insurance in excess of One Million Dollars to cover our Pyrotechnicians in the Set up and shooting of the Display!**

**Each and Every truck transferring Fireworks is covered with Five Million Dollars in Auto-Insurance satisfying all D.O.T. requirements!**

**As well as Insurance requirements for our Displays, all of our Products are covered with Products Liability Insurance!**

# **SAFETY!**

Every show has a crew of Pyrotechnicians capable of setting up & firing the display **SAFELY** and **PROMPTLY**. All of our Pyrotechnicians go through strict training programs with years of apprenticeship preceding their certification with us. All shows have a Lead Pyrotechnician in charge, bringing **EXPERIENCE**, as well as any required State licenses to the display.

**INTERNATIONAL FIREWORKS MFG. CO.** is registered with the Department of Transportation (D.O.T.). All of our drivers possess a Commercial Drivers License (CDL) with special attention to the loading & handling of Hazardous Materials. All fireworks have been tested for stability and given **EX#s** by the D.O.T.. They are then packed in proper shipping cartons in accordance to UN specification to further ensure **SAFETY IN TRANSPORTATION**.

All of our equipment exceeds National Fire Protection Codes (NFPA). Finale rack mortars are constructed of H.D.P.E., which is an extremely strong and durable polymer material. Any reloaded shells are done in heavy-duty steel pipe. We incorporate electronic firing in many shows, from small flight segments to fully choreographed productions.

NFPA codes state the distance requirement for a firework is 70 feet per inch of shell diameter. Some state or local laws differ. All proposals are designed accordingly to assure easy acquisition of any required permits.



February 29, 2016

Dana M. Mayclim, Superintendent  
Lewisburg Parks and Recreation  
99 Elmwood Road  
South Salem, NY 10590

Dear Ms. Mayclim:

Thank you for the opportunity to submit a proposal for your June 25<sup>th</sup> fireworks program this year.

I have completed the attached form and have prepared our proposal according to the bid specifications.

We have a crew located within one hour of your location. We are excited to earn your business.

I welcome any questions that you may have in regard to our proposal. Should you select Zambelli as the winner of this bid I would be happy to forward a Contract Agreement for your review.

My thanks again for the opportunity.

Sincerely,

Damian C. DiCola  
Project Manager

DCD/mlb

Boca Raton, FL  
Raleigh, NC

Shafter, CA  
Myrtle Beach, SC

20 South Mercer Street  
New Castle, PA 16101  
1.800.245.0397  
Fax #724.658.8318

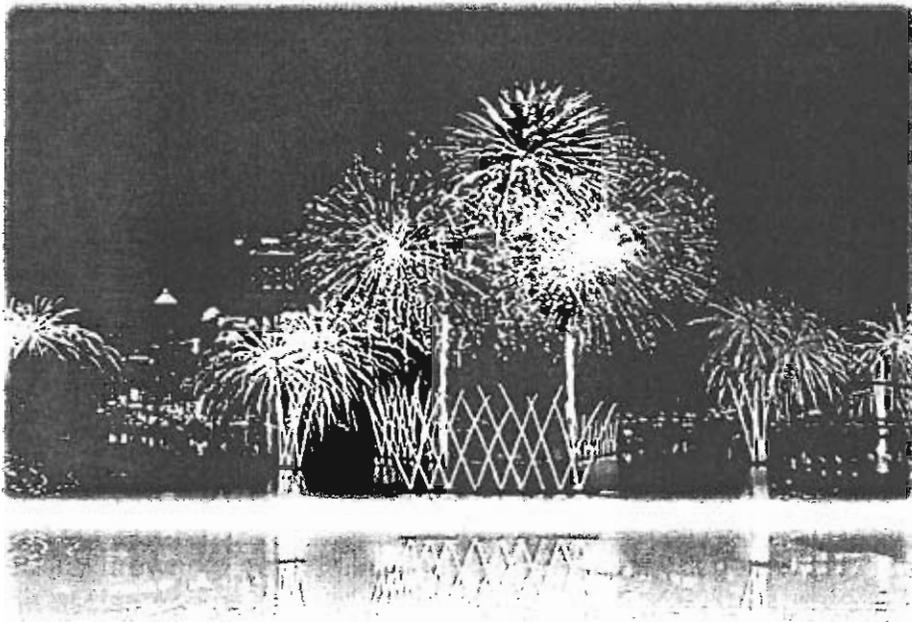
Walkersville, MD  
Denver, CO

Cincinnati, OH  
Pequot Lakes, MN

# **Zambelli**

FIREWORKS

**Township of Lewisboro  
June 25<sup>th</sup>, 2016 Fireworks Celebration  
South Salem, NY**



## **Zambelli Fireworks**

**Damian DiCola**

**724.658.6611 x1004**

**[ddicola@zambellifireworks.com](mailto:ddicola@zambellifireworks.com)**



## Fireworks Proposal

### Township of Lewisboro

**Show Date:** June 25<sup>th</sup>, 2016      **Rain Date:** June 28<sup>th</sup>, 2016

**Program Budget:** \$11,000.00 (all-inclusive show budgets).

**Insurance Liability Coverage:** [See Attached Sample] \$10 Million dollars per incident clause to cover the Fireworks Display. Zambelli uses the highest insurance premium in the industry, only offered to "AAA" rated companies.

**Fire Department:** Zambelli will work along with the Client to plan all necessary security and fire safety plans as required by Fire and Safety Authorities.

**Transportation Liability Coverage:** \$5 Million dollars as required by United States Department of Transportation. (DOT)

**Workers Compensation:** Pyrotechnicians will meet all of the requirements of the Workers Compensation Laws of New York.

**License & Permits:** Zambelli Fireworks will obtain all required county, state, and federal fireworks permits and approvals. Client will obtain any local permits with the assistance of Zambelli.

**Transportation:** Fireworks and equipment will be delivered by qualified CDL drivers with Haz-Mat endorsed licenses as required by US DOT.

**Personnel:** Zambelli Certified Pyrotechnicians and Trained Assistants; no subcontractors used.

**Safety Procedures:** Zambelli Fireworks adheres to all safety regulations. NFPA 1123 code will be strictly enforced.

# **Zambelli**

**FIREWORKS**

## **Zambelli Reference List**

**New York Athletic Club  
Mr. Wayne Lutz  
Travers Island  
Shore Road  
Pelham, NY 10803  
(941) 738-4292**

**Glenmere Mansion  
Ms. Julie Ann Catalano  
634 Pine Hill Road  
Chester, NY 10918  
(845) 469-1908**

**Cross Country Shopping Center  
Ms. Liz Pollack  
8000 Mall Walk  
Yonkers, NY  
(914) 968-9570**

**Town of Pound Ridge  
Ms. Marianne Viteli  
179 Winchester Avenue  
Pound Ridge, NY 10578  
(914) 764-5511**

# Zambelli

## FIREWORKS

### Proposed Show Segments

**GRAND OPENING:** An opening barrage is designed to attract the attention of the audience and entice them to pay attention..."The show has just begun!" The opening barrage for the display will certainly impress as multiple shots of comet tails and aerial shells will fill the night's air. As the opening barrage grows, the intensity of colors and sound will permeate the skies.

**FEATURE PRESENTATION:** The main body of the fireworks display should not be just one shell fired one after another. It's about rhythm, timing, and spacing the perfect effects with one another and building themes throughout the show. Some firework shells are designed to have loud bursts and extreme intensity while others are designed to have long durations and intricate effect patterns. The design team hand picks every display shell and multi-shot effect used to ensure there are nearly no duplicates of tableaux throughout the program. The audience will enjoy a well-designed display with the best selection of fireworks product available in the world.

...The **GRAND FINALE:** and it will be GRAND! ...Human nature is to remember things last experienced. The Grand Finale is what people will remember the most about a fireworks production. A poor finale will leave an audience disappointed. Zambelli Fireworks has a long tradition of supplying the biggest and best Finales in the industry. It will be loud, it will be full of vibrant colors, it will be long, and it will leave a lasting impression. Hundreds of shots and effects of multi-color shells, gold and silver sparking lights, gold brocade crown shells and other effects coupled with chest-pounding titanium-salutes will be the magical ending of this grand display. The finale will be fired with multiple sized shells and effects to cover every inch of the sky from 250 to 600 feet in the air.

# Zambelli

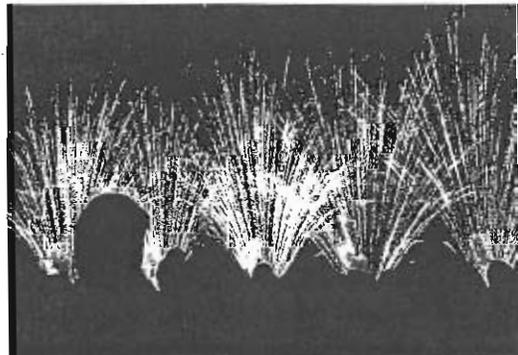
## FIREWORKS

### Program Philosophy

Generally speaking there's an opening segment, main body and grand finale of a fireworks display. Just as a great play or movie has various segments that flow together, firework shows are similar type productions that should never leave the audience wanting more or leaving disappointed.

There are fundamental basics that Zambelli Fireworks adheres to create the best displays in the industry. Some of these fundamentals include:

- **No Dead Air** Just like any television, radio, or big screen production, "Dead-Air" is simply not acceptable. Zambelli will produce a well-paced show that delivers tremendous excitement from start to finish.
- **Product Type Combinations** The key to designing a great show is to use a large variety of different pyrotechnic devices. Using a wide array of effects is the best way to keep the audience engaged throughout the program. Different sounds, colors, and effects will be chosen carefully to maximize the impact of the display.
- **Rhythm and Intensity** Just as many movies have a loud, action-packed car chase one moment followed by a romantic scene the next moment, fireworks productions also need to have a flow of intensity. A show that is too fast or too slow can get monotonous. Zambelli designs shows that one moment are a constant barrage of colors and booms while the next moment may be soft horsetail golden willows fluttering down from the sky one-by-one.
- **Finales** There's a major art to shooting a spectacular finale. Many people think a finale is simply shooting a lot of shells. While true from a quantitative standpoint, a finale must make sense in order to entertain most effectively. Zambelli designs finales that start slower and lower. Building in intensity is the best way to drive the emotion of the show toward the climatic ending. The finale will end with red, white and blue moons with titanium salute reports.



# **Zambelli**

## **FIREWORKS**

### **Experience and Qualifications**

Proudly known as the "First Family of Fireworks," Zambelli Fireworks is one of the oldest and largest American fireworks companies.

The corporate headquarters and main plant operations are based in New Castle, PA. The southeast regional office is located in Boca Raton, FL and the western office is located in Bakersfield, CA. Zambelli Fireworks currently employs over 40 full-time individuals and thousands of trained, qualified pyrotechnicians. All full-time staff and technicians working with your display will be fully trained, federally approved, Zambelli employees.

The Zambelli family has manufactured the highest quality fireworks and has presented artistic excellence in fireworks displays for over 100 years.

The Zambelli name is recognized and respected, worldwide. Competitors strive to achieve the name recognition that Zambelli Fireworks commands today.

Zambelli Fireworks is known worldwide for setting the industry standard in show design and technology.

George Zambelli, Sr. was the pioneer of Zambelli Fireworks for over 65 years. His father, Antonio Zambelli, brought the artistry to New Castle, PA from Italy.

George Zambelli Jr., current Chairman of the Board, is carrying on the Family Tradition of "Lighting Up the Skies!" The Zambelli family and year-round professional staff of technicians, designers, office staff and administrators are here to assist and guide you in the development and implementation that is specific for your fireworks event. We have a team of individuals ready to make your event an extreme success.

Many of the most sought-after master pyrotechnicians in the industry are longtime employees of Zambelli Fireworks.

Experience means quality. Zambelli Fireworks is proud to have a number of individuals who have made long careers within the pyrotechnics industry. The Senior Plant Manager has over 35 years experience in fireworks, the Senior Choreographer/Show Designer has over 25 years experience in fireworks, and the Senior Product Manager

# Zambelli

## FIREWORKS

has over 25 years experience choosing the highest quality shells and equipment. These individuals' dedication to the artistry of pyrotechnics creates a scenario for quality fireworks shows for every client, large and small.

There's a tremendous dedication to technician training to ensure the safest display with the highest quality production.

All of our display technicians have attended Zambelli Fireworks' extensive training program and have met all of the rigid safety procedures, which exceed state and federal requirements. We offer a number of different training courses with extensive classroom and hands-on training, per year, around the country. New technicians must also work alongside experienced technicians to gain competence and meet the highest safety, regulatory, and overall performance standards.

Zambelli Fireworks exists as the largest fireworks company in the United States for one reason...customer service and satisfaction EVERY SHOW!

Zambelli Fireworks is proud to be the largest fireworks company in the United States. However, we cannot rest on our laurels by simply being the largest. We must prove our quality and customer satisfaction to every client, on every show, every time. Clients trust us to successfully produce thousands of displays every year. Our goal is to outperform with every show, large or small.

# Zambelli

FIREWORKS

## Program Listing

**\$11,000.00**

**Suggested Duration: 18 to 20 Minutes**

SHELL DESCRIPTION	QUANTITY
-------------------	----------

### **GRAND OPENING FINALE**

Two Inch Assorted Titanium Salutes	70
Three Inch Assorted Color & Salute Finale Shells	30
Four Inch Assorted Color Finale Shells	6
Five Inch Assorted Color Finale Shells	5

### **MAIN BODY OF PROGRAM**

Three Inch Assorted Color & Effect Shells	150
Four Inch Assorted Color & Effect Shells	135
Five Inch Assorted Color & Effect Shells	115
Six Inch Assorted Color & Effect Shells	64

### **ZAMBELLI GRAND FINALE**

Two Inch Assorted Comet & Star Shells	600
Three Inch Assorted Color & Salute Finale Shells	320
Four Inch Assorted Color Finale Shells	30
Five Inch Assorted Color Finale Shells	15
Six Inch Assorted Color Finale Shells	8

***\*\*This program value is offered for up to a three year contract term!\*\****

# Zambelli

## FIREWORKS



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Allied Specialty Insurance, Inc. 10451 Gulf Blvd Treasure Island, FL 33706-4814 1-800-237-3355	CONTACT NAME	
		PHONE (A/C No. Ext.)	FAX (A/C No.)
		E-MAIL ADDRESS	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	Zambelli Fireworks MFG Co Inc etal 20 South Mercer Street New Castle, PA 16101	INSURER A	T.H.E. Insurance Company 12856
		INSURER B	
		INSURER C	
		INSURER D	
		INSURER E	
		INSURER F	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSUR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-ECT <input type="checkbox"/> LOC		CPP0103167-03	02/01/2016	02/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 100,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP ASG \$ 2,000,000 Protection & Indemnity (COMBINED SINGLE LIMIT (EA OCCURRENCE)) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		CPP0103167-03	02/01/2016	02/01/2017	EACH OCCURRENCE \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		ELP0011081-03	02/01/2016	02/01/2017	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N				<input type="checkbox"/> WC STATU- TORY LIMITS <input type="checkbox"/> OTH- ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Inland Marine / Hull		CPP0103167-03	02/01/2016	02/01/2017	Hull Limit \$ 900,000 Show Limr \$ 1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Display Date:      Rain Date:      Location:  
 RE General Liability, the following are named as additional insured in respects to the operation of the named insured only.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
SAMPLE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 

TOWN OF LEWISBORO  
RFP  
FIREWORKS DISPLAY

1. Does the Contractor manufacture the shells used in the display NO.
2. Number of years the company has been in business providing said service 56.
3. Attached is our proposal covering all the information as outlined in the cover letter and general information.
4. Include three references in your proposal (Please include New York/Westchester County references). See Attached Proposal
5. Has the contractor experienced any mishaps, accidents, incidents or unforeseen events in connection with any of its fireworks displays during the past five (5) years? If so, explain in detail. No

6. Name and number of years of experience for person who will be in charge of the display

Chris Gowdey 20+  
Name No. of Years

Is he licensed Yes ? If yes, please list locations  
NH + CT

7. Total cost of the display \$11,000

Date: February 28th 2016

Zambelli Fireworks  
Name of Company

20 South Mercey St. New Castle, PA  
Address 16101

By: Dominic C. DiCola  
Name and Title  
Project Mgr.



TOWN OF LEWISBORO  
 REQUEST FOR PROPOSALS  
 JUNE 25<sup>th</sup> FIREWORKS DISPLAY  
 SUMMARY SHEET

\* See Attached Proposal

Company: \_\_\_\_\_ Years in Business: \_\_\_\_\_

Location: \_\_\_\_\_ Owner: \_\_\_\_\_

Telephone: \_\_\_\_\_ Number of Years Experience: \_\_\_\_\_

Email address: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Person and Phone Number: \_\_\_\_\_

Manufactures own shells: Yes \_\_\_\_\_ No \_\_\_\_\_ Amount: \_\_\_\_\_

Segments	2"	3"	4"	5"	6"	Total
Pre-Show						
Opening						
Body						
Finale						
Total						

Misc.: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Local References:  
 1) \_\_\_\_\_  
 \_\_\_\_\_  
 2) \_\_\_\_\_  
 \_\_\_\_\_



# Town of Lewisboro

## Parks & Recreation Department



Dana M. Mayclim  
Superintendent

Laura A. Stone  
Senior Office Assistant

Nicole Stone  
Recreation Assistant

Pamela Veith  
Senior Adult Coordinator

Reed Pullem  
Recreation Assistant

TO: Peter Parsons, Town Supervisor  
Town Board Members

FROM: Dana Mayclim, Superintendent   
Nicole Stone, Recreation Leader 

DATE: March 22, 2016

RE: Town Pool Requests

We were challenged this year to come up with new and revenue generating programs. And we have taken this seriously (especially Nicole) and would like to offer two new unbudgeted programs/offerings.

The first proposal is that we would like to request that the pool facility be open for two extra weekends in September after Labor Day. Our proposal would include that pool memberships will only be valid through Labor Day Monday. After that, should a resident or member want to come to the pool, they would have to pay the daily gate fee. Resident adults would pay \$12 and resident children \$8; and non-resident members paying \$15/adult and \$10/child. We cannot predict the revenue outcome of having the facility open as it could be greatly affected should inclement weather prevent us from operating.

On the expense side, we are proposing the pool hours to be 11am-5pm on these four extra days of operations. This would require staff to come in a half hour prior to opening and work 6.5 hour shifts. Chlorine will not cost any more than what has been in the past since we do take deliveries thru mid-September due to the high school swim team using our facility.

Staff Member	Hourly Salary	Total cost for the day
Pool Director 1	\$43.87	\$285.15 (Saturdays only)
Pool Director 2	\$15.00	\$97.50 (Sundays only)
Head Lifeguard 1	\$13.50	\$87.75
Head Lifeguard 2	\$12.00	\$78.00
Lifeguard (average)	\$9.50 x 6	370.50
Gate Guard	\$10.00	65.00

Total cost of the staff over two weekends would be approximately \$2,838.80. Another \$3,000 would need to be added to our pool lines.

The second proposal is "Drool in the Pool" which I hope will become an annual event for dogs to play with friends and take a dip in the town pool. This event would take place in late September on a Saturday from noon to 2 p.m. when all human swimming has ceased for the season and we would charge a nominal fee for the dogs to swim to cover our minimal expenses on this program and to generate some revenue.

Owners will have to show proof of vaccinations and their dog license. Town Clerk's office can provide our department with all town residents that have current dog licenses along with the dog's rabies vaccinations, including expiration dates. Residents will pay \$10 per dog.

Our Protocol prior to and during event:

- The residual chlorine level will be brought up to 2.0ppm 24 hours prior to the event.
- Maintain residual chlorine of 1.0ppm during the event. Chlorine should be tested prior to the event and at least once during it. Chlorine cannot exceed 5.0ppm.

Protocol after the event:

- The pool and filters must be super-chlorinated to kill any Cryptosporidium before reopening for human swimming next season. Raise the free chlorine level in the pool water to 20ppm and maintain it at 20ppm for seven hundred sixty-five (765) minutes (12 hours 45 minutes), or the length of time necessary to attain a "15,300 contact time" value equivalent. Normal winterizing procedures can then be followed.

Rules are as follows:

- Pre-Registration of dog and owner are required - Owner's name and address, license, and current vaccination history.
- Dogs will need to be hosed off prior to entering the pool to remove any excess dirt, hair, urine, feces, etc.
- Dogs will be permitted to swim in the shallow and middle sections of the pool.
- Waste removal bags will be available – owners are required to pick up after their dog.
- Dogs should be hosed down after their swim to remove chlorine.

We would like to request \$500 additional funding to cover expenses (staff, hoses, waste removal bags, etc.) We do anticipate collecting revenues on both programs that will exceed the costs of the offerings but since they are both new and weather plays a role – we are not sure.

If you have any questions please feel free to reach us at (914) 232-6162 or our respective emails ([Dmayclim@lewisborogov.com](mailto:Dmayclim@lewisborogov.com) or [NStone@lewisborogov.com](mailto:NStone@lewisborogov.com)). We thank you in advance for your time and review of these programs.