

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on Monday, March 28, 2016, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter H. Parsons
Councilmen - Peter DeLucia, Frank Kelly, John Pappalardo, Daniel Welsh
Town Clerk - Janet Donohue
Absent - None

Also attending was the Attorney for the Town Jennifer Herodes, Parks and Recreation Superintendent Dana Mayclim, Parks and Recreation Leader Nicole Stone, Facilities Maintenance Manager Joel Smith and Confidential Secretary/Benefits Coordinator Mary Hafter.

Mr. Parsons called the meeting to order at 7:36 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

There were no public comments.

COMMUNICATIONS

LETTER OF COMMENDATION - Police Officer Erika Kirschner

Mr. Parsons read a letter of commendation from resident Elinor Begun complimenting Police Officer Erika Kirschner. Ms. Begun stated that she was writing to extoll the performance of Officer Kirschner. Her professional diligence and personal compassion for their needs went beyond minimum standards. Mr. Begun stated that Ms. Kirschner is a credit to law enforcement and the needs of Lewisboro residents.

WESTCHESTER POWER PROGRAM – Letter Sent to NYSEG Customers

Mr. Parsons announced that a letter was being sent to all NYSEG customers from the Westchester Power Program explaining the new energy Community Choice Aggregation program called Westchester Power which saves residents on electricity. If residents have questions they can go to www.westchesterpower.org. Mr. Welsh asked residents to look at the “green” option which is made up of 100% renewable energy.

NATIONAL AWARENESS OF MENTAL ILLNESS (NAMI) – Discussion

Mr. Parsons stated that the NAMI Organization called to ask the town to place ribbons on Main Street from May 1 – May 31, 2016. The Board mentioned that this would coincide with the Memorial Day festivities. The Board will discuss this at a later meeting after Mr. Parsons speaks further with the organizers.

EAGLE SCOUT AWARD - Steven Palmesi

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLUTION ADOPTED BY THE TOWN BOARD OF THE TOWN OF LEWISBORO AT A MEETING HELD ON MARCH 28, 2016

WHEREAS, STEVEN PALMESI of Lewisboro, New York, is a member of Lewisboro Boy Scout Troop One, and

WHEREAS, STEVEN PALMESI by his conduct, responsibility, principles and achievements in following the trail of Scouting, has acquired the resourcefulness and leadership ability that will stand him in good stead in his future life, and

WHEREAS, STEVEN PALMESI by virtue of his Scouting experience and unselfish service to home and community has earned the highest honor of the Boy Scouts of America, the rank of Eagle Scout, and

WHEREAS, STEVEN PALMESI worked to create an outdoor educational space at Bylane Farm on Todd Road for the Bedford Audubon Society, and

WHEREAS, STEVEN PALMESI's contribution consisted of an outdoor classroom which included handcrafted benches for 24 children, two exploration tables, a presentation platform and an outdoor movie screen with an electrical hookup, and

WHEREAS, STEVEN PALMESI added landscaping and 45 tagged native plants to enhance the experience and understanding of our environment for our younger children, and

WHEREAS, this honor is deserving of public notice, now therefore,

BE IT RESOLVED, that the Town Board of the Town of Lewisboro, in recognition of the worthy achievement of this citizen of the Town of Lewisboro, does hereby offer the congratulations of its populace to Eagle Scout STEVEN PALMESI, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this March 28, 2016 Town Board Meeting for future generations to see and that copies of this resolution be presented to Eagle Scout STEVEN PALMESI and his parents.

HIGHWAY DEPARTMENT – New Employee

Mr. Parsons announced that the Highway Department has hired Jon Bruno. Mr. Bruno will start on April 4, 2016. Mr. Bruno has his Commercial Driver’s License (CDL) and will start as a Motor Equipment Operator (MEO).

CONSENT AGENDA

MINUTES - Approved

On motion by Mr. Parsons, seconded by Mr. Kelly, the minutes of the March 14, 2016 Town Board meeting were approved.

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

PARKS & RECREATION – Authorize Acceptance of Request for Proposal (RFP) for Town Fireworks

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board accepts the RFP from International Fireworks to stage the town’s firework display on June 25, 2016 and to accept the same terms for 2017 and 2018 as reviewed by counsel.

PARKS & RECREATION – Authorize Acceptance of Request for Proposal (RFP) for Concession Stand at Town Pool

Ms. Mayclim, the Parks and Recreation Superintendent, stated that only one response to the RFP was received and it was from the same food service that the town has been using.

Mr. DeLucia asked about blender drinks. Ms. Mayclim stated that she will follow up with the supplier but that it wasn’t part of the bid.

Mr. DeLucia stated that at one point they discussed having wait staff go around the pool area and serve blender drinks, drinks and food. Both Ms. Mayclim and Ms. Stone noted that technically there is to be no food or drinks in the pool area. The food can get in the pool and they worry about a bee problem. Also, Ms. Mayclim stated that the extra wait staff was never worked in to the budget.

Ms. Stone suggested that they try the blender drinks out, for a fee, at the Family Fun Night that will take place at the pool and see how it works out.

Mr. DeLucia also noted that another Lifetime Membership has been sold and credited Laura Stone, who also works for Parks and Recreation.

On motion by Mr. Welsh, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board accepts the RFP from Westchester Food Service to operate the Town Park Pool Concession Stand for the years 2016, 2017, and 2018, as reviewed by counsel.

PARKS & RECREATION – Pool Extended Weekends

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the Parks and Recreation department to keep the Town pool open for two additional weekends in September from 11 a.m. to 5:00 p.m., weather permitting.

PARKS & RECREATION – Pool Dog Swim

On motion by Mr. DeLucia, seconded by Mr. Parsons, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes the Parks and Recreation department to use the Town pool for a dog swim for two hours on a Saturday after the season is completely over for a fee of \$10 per dog and be it further

RESOLVED, that all dogs must show proof of current licensing.

PARKS & RECREATION – Renting High Dive Board

Mr. DeLucia stated that he would like for Ms. Mayclim to reach out to the diving coach from New Canaan to discuss the possibility of New Canaan’s dive team renting the Town’s high dive board at the Town pool.

PARKS & RECREATION – Pool Improvements

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board approves the improvements to the Town Pool area to include:

- a ramp to the storage shed
- painting the steps that lead up to the dive tank area and the sundeck area navy and kelly green, which are the swim team colors
- painting a team logo of a sea turtle which would be painted on top of the landing that enters the dive tank area, pending requirements that all work is done correctly and pending approval from PRAC and ACARC.

PARKS & RECREATION – Parking for Lacrosse Tournament

Mr. DeLucia asked Ms. Mayclim about the parking at a lacrosse tournament that is being held at Onatru during the last weekend of April. Mr. Parsons stated that he has a strong opinion on this. Mr. Parsons quoted from a past resolution however, Mr. DeLucia stated that nowhere in that resolution did it state that no parking was allowed on the grass.

Ms. Mayclim stated that this area would be used for overflow parking only. Mr. Parsons asked why this group doesn’t use a shuttle bus similar to past groups. Mr. DeLucia stated it is different going to a fair than to a sporting event with all of the equipment.

Mr. Parsons stated that the Poor family does not expect this and they are planning on donating more money. Mr. DeLucia feels that this is ridiculous. He stated that a contract has already been signed with this lacrosse group and now the Town is taking things away. The group has hired a parking company and also has insurance in case anything goes wrong. And this area will be the last location to be used. The “Reservation” area across the street has poor drainage and is very rutted and should not be used for parking.

The Board decided to keep the contract as is.

BUILDING INSPECTOR – Authorized to Attend Conference

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Building Inspector, Peter Barrett be and hereby is authorized to attend the Mid-Hudson Valley Code Enforcement Official Educational Conference on April 20 to April 22, 2016 thereby fulfilling 18 hours of the required 24 hours of training as budgeted for in the 2016 budget.

SPRING STREET - Discussion Re No Parking Between Route 35 and Main Street

The Board discussed setting a public hearing for no parking in either direction on Spring Street between Route 35 and Main Street. There is a current law in the code that is not clear. It does state that there is no parking on either side of the road Monday through Friday. However, many cars park there and the traffic flow is constricted. The owner of the Horse and Hound, Sue Vales, shared with Supervisor Parsons that she has had several complaints about the parking on the street being dangerous. Ms. Vales explained to Mr. Parsons that she has had an agreement with the South Salem Presbyterian Church that any overflow parking can use their parking lot.

Board member Peter DeLucia suggested that the board get further input from Ms. Vales and neighbor, Dean Travalino before scheduling the hearing. The two residents will be invited to the next Town Board meeting to discuss this parking situation.

GOLDENS BRIDGE FIRE DEPARTMENT – Waive Building and Planning Board Fees

On motion by Mr. Welsh, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLVED, that the Town Board authorizes waiving the Building and Planning Board department fees for the Goldens Bridge Fire Department.

THE JOURNAL NEWS – Alternative Paper for the Town

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLVED, that the Town Board does authorize the Supervisor to use The Journal News, which is a daily paper, as an alternative paper for the town for the purpose of publishing notices, as the Supervisor sees necessary.

TOWN OFFICES – Expansion Alternatives

Mr. DeLucia has encouraged the Board to take a look at expanding the facilities on the Town Campus site. Mr. Parsons has done a certain amount of research on past recommendations for this area. The plans vary significantly. The plan that won the design competition had a touch of grandiosity to it.

There was another plan which was more modest but in Mr. Parsons mind was functional and could have worked. A key part of this plan would be moving the highway garage. Mr. DeLucia appeared enthusiastic about the idea of a new office building to house all town employees with the possible exception of the Parks and Recreation department now located at Onatru Farm.

Mr. Parsons stated that if we do anything on this site, he feels we would need to replace the septic system. Mr. DeLucia stated we would need to discuss with the health department.

Mr. Kelly stated that if we move to another property then there is an option of selling the Town House campus.

Mr. DeLucia suggested reaching out to the Health Department telling them that we are reevaluating this site and get their feedback. Mr. Welsh suggested asking the Health Department about moving the highway garage over to the salt dome. These two items will be looked into.

The Board also decided to reach out to the architect who created the more modest plan and ask them to scale that original plan back a bit. This will continue to be discussed at a future meeting.

POLLING OF THE BOARD

LEWISBORO VOLUNTEER AMBULANCE CORP – Blood Drive

Mr. Pappalardo announced that LVAC was holding a Blood Drive on Wednesday, April 27, 2016 from 2-8 p.m. at LVAC. He encouraged all to donate. Walk-ins are welcome.

COMMUNITY CHOICE AGGREGATION ENERGY PROGRAM – Letters

Mr. Welsh thanked the Board for finally getting the Community Choice program to fruition. This is a culmination of years of hard work by the team. Mr. Welsh thanked Mr. DeLucia for helping the group to get this into legislation. This program is serving as the “hot house” for what will probably become the approach that NY State may take in refurbishing the power systems. He also thanked Mike Gordon, who helped design this program who is also a resident of Lewisboro.

TOWN OFFICES – Expansion Alternatives

Mr. DeLucia thanked the Supervisor for bringing the past plans of the Town Campus to the meeting. Mr. DeLucia feels that the board needs to continue to explore possibilities of office space as opposed to paying rent.

MEETINGS – Date Set

There will be a Town Board meeting on Monday, April 11, 2016 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, NY.

CLAIMS – Authorized for Payment

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to authorize payment of the Town’s bills in the amount of \$136,331.00.

EXECUTIVE SESSION – To Discuss Appointments and Legal Issues

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session at 9:07 p.m. to discuss appointments.

On motion by Mr. Parsons, seconded by Mr. Kelly the Board voted 5-0 to come out of executive session at 10:55 p.m.

CABLE TELEVISION ADVISORY COMMITTEE - Appointment of Associate Member

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board appoints Sam Dodge as an associate member to the Cable Advisory Committee for a term ending December 31, 2016.

K9 UNIT - Authorize Fundraising Campaign

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Parsons, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board authorizes Officer Andrew Llewellyn to commence a fundraising campaign for a K9 Unit for the Town of Lewisboro.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to adjourn at 11:03 p.m.

Janet L. Donohue
Town Clerk